



**El Tejon Unified School District
BOARD OF TRUSTEES**

4337 Lebec Road; Lebec, CA 93243

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John Fleming, President

Anita Anderson, Trustee

Vickie Mullen, Trustee

Scott Robinson, Clerk,

Lark Shillig, Trustee

**AD-HOC SAFETY COMMITTEE
REGULAR MEETING**

Tuesday, February 26, 2013

**El Tejon Continuation High School
700 Falcon Way, Lebec, CA 93243**

OPEN SESSION:

6:00 p.m.

ETCHS

AGENDAS

Agendas are posted at the El Tejon Unified School district at least 72 hours prior to each meeting as well as at each school site. Any materials required by law to be made available to the public prior to the meeting of the AD-HOC Safety Committee can be inspected at the following address between the hours of 7:30 a.m. to 3:30 p.m., Monday through Friday: El Tejon Unified School District, 4337 Lebec Road, Lebec, CA 93243

SPECIAL NEEDS ACCOMMODATIONS

Assistive listening devices, agenda in Braille and/or alternate formats are available upon request. American Sign Language (ASL) interpreters, other auxiliary aids and services, or reasonable modifications to committee meeting policies and/or procedures, such as to assist members of the disability community who would like to request a disability-related accommodation in addressing the committee, are available if requested at least three business days prior to the committee meeting. Later requests will be accommodated to the extent feasible. Please contact the Superintendent's Office, El Tejon Unified School District at 661-248-6247 from 7:30 a.m. to 3:30 p.m., Monday through Friday (Government Code 54954.2)

HEARING OF INDIVIDUALS ON AGENDA ITEMS

Members of the public shall have an opportunity to address the AD-HOC Safety Committee either before or during the committee's consideration of each item of business to be discussed at regular or special board meetings. Each member of the public wishing to speak are requested to fill out "Request to Address the Committee Regarding Items on the Agenda" (blue card) prior to the start of the meeting. Each person who addresses the committee must be first recognized by the presiding officer.

CONVENING IN OPEN SESSION – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

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PUBLIC PRESENTATIONS

Members of the public shall have an opportunity to address the AD-HOC Safety Committee either before or during the committee’s consideration of each item of business to be discussed at regular or special meetings. The time allotted shall be limited to 3 minutes. If a large number of people wish to speak on a specific item, with committee consent, the chairperson may increase or decrease the time allowed (20 minutes) for public presentation depending on the topic and the number of persons wishing to be heard. This time may be used to address any item on the agenda, or any matter of concern within the jurisdiction of the AD-HOC Safety Committee. Each person who addresses the committee must be first recognized by the presiding officer. Comments must be addressed to the committee as a whole and not to individual members or employees. The committee and staff are not obligated to comment on, or respond to, addresses by the public.

Whenever a member of the public initiates specific complaints or charges against an employee, the chairperson shall inform the complainant that in order to protect the employee’s right to adequate notice before a hearing of such complaints and charges, and also to preserve the ability of the Board to legally consider the complaints or charges in any subsequent evaluation of the employee, it is the policy of the Board to hear such complaints or charges in closed session unless otherwise requested by the employee pursuant to Government Code 54957. The chairperson shall also encourage the complainant to file a complaint to an appeal using the appropriate District Complaint or appeal procedure.

ITEMS FOR DISCUSSION

A. Discussion and input on Emergency Plans.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

ADJOURNMENT

TIME:

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____