



El Tejon Unified School District
BOARD OF TRUSTEES

4337 Lebec Road; Lebec, CA 93243
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Vickie Mullen, President
Anita Anderson, Trustee John Fleming, Clerk
Scott Robinson, Trustee Lark Shillig, Trustee

BOARD OF TRUSTEES
REGULAR BOARD MEETING
Thursday, April 10, 2014
El Tejon Continuation High School
700 Falcon Way, Lebec, CA 93243

CLOSED SESSION:	6:00 p.m.	ETCHS
OPEN SESSION:	7:00 p.m.	ETCHS

OFFICIAL MINUTES

The April 10, 2014 Regular Board Meeting of the Board of Trustees of the El Tejon Unified School District was called to order at 6:05 p.m. by Trustee Mullen. Trustee Anderson moved, seconded by Trustee Shillig in the Board Room at El Tejon Continuation High School, 700 Falcon Way, Lebec, CA 93243.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming)

ADJOURNMENT TO CLOSED SESSION

Trustee Anderson moved, Trustee Robinson seconded to convene to Closed Session at 6:12 p.m.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming)

ADJOURNMENT FROM CLOSED SESSION

Trustee Anderson moved, Trustee Shillig seconded to adjourn from Closed Session at 6:37 p.m.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming)

RECONVENING IN OPEN SESSION

Trustee Anderson moved, Trustee Robinson seconded to reconvene in Open Session at 7:08 p.m. in the board room at El Tejon Continuation High School.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming)

REVISION/ADOPTION/ORDERING OF AGENDA

Upon a motion from Trustee Anderson, seconded by Trustee Shillig, the following changes will be made to the agenda:

- A. Move the Superintendent's Report after Public Comment.
- B. Item A., Items for Discussion and Action, amend to reflect the sale of buses #1, #15 and #18 to Santana's Pumping & Plumbing and bus #12 to A-Z Bus Sales.
- C. Amend the agenda to reflect bus #12 being sold and bus #1 as the bus the District is receiving the insurance payment.
- D. Pull Items E, G, H, I and J from Items for Discussion and Action.

REPORT FROM CLOSED SESSION

Trustee Anderson moved, Trustee Shillig seconded to pull Item A. from the agenda.

1. Employment Recommendations:

- A. Employ E.L.L./CELDT Coordinator, District.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming)

Trustee Anderson moved, Trustee Robinson seconded to employ Health Aide, Tammy Rowan, FMHS.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming)

APPROVAL OF MINUTES

Approval of Minutes from Regular Board Meeting of March 13, 2014.

Trustee Anderson moved, Trustee Robinson seconded to approve the minutes from Regular Board Meeting of March 13, 2014.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming), AYE STUDENT TRUSTEE

ITEMS FOR DISCUSSION AND ACTION

Business Items

A. Approval of sale of buses: #1, #15 and #18 to Santana's Pumping and Plumbing.

Trustee Anderson moved, Trustee Robinson seconded to approve the sale of buses #1, #15 and #18 to Santana's Pumping & Plumbing for \$1,000.00 each and bus # 12 to A-Z Bus Sales.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming), AYE STUDENT TRUSTEE

B. Approval to purchase a minimum of two district vans, not to exceed \$70,000 from the sale of buses #1, #15 and #18 plus the insurance payment from bus #1.

Trustee Anderson moved, Trustee Shillig seconded to approve the purchase of a minimum of two district vans, not to exceed \$70,000 from the sale of buses #1, #15 and #18 plus the insurance payment from bus #1.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming), AYE STUDENT TRUSTEE

C. Approval of ETUSD Local Educational Agency Program Improvement Plan Addendum.

Trustee Anderson moved, Trustee Robinson seconded to approve the ETUSD Local Education Agency Program Improvement Plan Addendum.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming), AYE STUDENT TRUSTEE

Personnel Items

D. Approval of Special Education Transportation Aide job description.

Trustee Anderson moved, Trustee Robinson seconded to approve the Special Education Transportation Aide job description with the weight lifting minimum of 50 pounds.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming), AYE STUDENT TRUSTEE

E. Approval of RSP / SDC job description.

Motion pulled.

F. Approval of Business Manager job description.

Trustee Anderson moved, Trustee Mullen seconded to approve the Business Manager job description.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming), AYE STUDENT TRUSTEE

Board Items

G. Consideration of BP 4111 Personnel Recruitment and Selection, First Reading.

Motion pulled.

H. Consideration of AR 4112 Appointment and conditions of Employment, First Reading.

Motion pulled.

I. Consideration of BP 4211 Recruitment and Selection, First Reading.

Motion pulled.

J. Consideration of AR 4212 Appointment and Conditions of Employment, First Reading.

Motion pulled.

K. Consideration of E 9270 Conflict of Interest Code, First Reading.

Trustee Anderson moved, Trustee Robinson seconded to approve the updates to 9270 Conflict of Interest Code. It will be brought back to the board for a second reading on the consent agenda.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming), AYE STUDENT TRUSTEE

<p style="text-align: center;">CONSENT AGENDA Items required by law and/or items in accordance With the District Administrative Code and/or Education Code Items L-Q</p>

- L. Approval of B warrant batches #0043, \$3,994.65; and #0044, \$66,856.36.
- M. Approval of interdistrict transfer:
 - 1. Jazmine Sagastume, 9th grade, from ETUSD to Hart High School District. (Renewal)
- N. Approval of Robert & James Audit Contract of financial statements for fiscal year ending June 30, 2014.
- O. Approval of contract between ETUSD and Tiffany Matte for Mental Health Mini-Grant Administrative Support for the Mountain Communities Family Resource Center.
- P. Approval of field trip on April 25, 2014 to Bishop, 240 miles one way, baseball and softball.
- Q. Receive Williams Quarterly Report.

Trustee Anderson moved, Trustee Mullen seconded to approve the consent agenda.
VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming), AYE STUDENT TRUSTEE

ADJOURNMENT

Trustee Anderson moved to adjourn the Regular Meeting of April 10, 2014 at 8:25 p.m. The motion was seconded by Trustee Robinson.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming), AYE STUDENT TRUSTEE

The minutes are an unofficial draft until reviewed, modified and approved by ETUSD Trustees approved by the Governing Board on May 8, 2014.

Clerk of the Board _____

