

**EL TEJON UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
SPECIAL MEETING**

TO: Members of the Governing Board

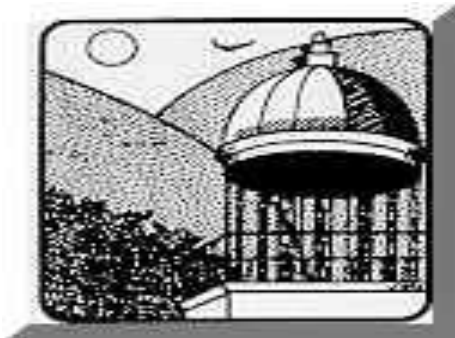
You are hereby notified that a Special Meeting of the Board of Trustees of the El Tejon Unified School District is called for:

DATE: Monday, March 10, 2014  
TIME: Open Session: 6:30 P.M.  
PLACE: El Tejon Continuation High School

SAID MEETING IS CALLED FOR THE PURPOSE OF:

OPEN SESSION: Discussion and action on Resolution #14-08, Reducing or Eliminating Certain Certificated Services.

Discussion and action on Resolution #14-09, Determination of Seniority among Certificated Employees with the same first paid date of service, ("Tie-Breaker Resolution").



**El Tejon Unified School District**  
**BOARD OF TRUSTEES**

4337 Lebec Road; Lebec, CA 93243

PH: 248-6247 FAX: 248-6714

Vickie Mullen, President

Anita Anderson, Trustee

John Fleming, Clerk

Scott Robinson, Trustee

Lark Shillig, Trustee

**BOARD OF TRUSTEES**  
**SPECIAL BOARD MEETING**

**Monday, March 10, 2014**

**El Tejon Continuation High School**

**700 Falcon Way, Lebec, CA 93243**

**OPEN SESSION:**

**6:30 p.m.**

**ETCHS**

**AGENDA**

Agendas are posted at the El Tejon Unified School district at least 72 hours prior to each meeting as well as at each school site. Any materials required by law to be made available to the public prior to the meeting of the Board of Trustees of the El Tejon Unified School District can be inspected at the following address between the hours of 7:30 a.m. to 3:30 p.m., Monday through Friday: El Tejon Unified School District, 4337 Lebec Road, Lebec, CA 93243.

**SPECIAL NEEDS ACCOMMODATIONS**

Assistive listening devices, agenda in Braille and/or alternate formats are available upon request. American Sign Language (ASL) interpreters, other auxiliary aids and services, or reasonable modifications to Board meeting policies and/or procedures, such as to assist members of the disability community who would like to request a disability-related accommodation in addressing the Board, are available if requested at least three business days prior to the Board meeting. Later requests will be accommodated to the extent feasible. Please contact the Superintendent's Office, El Tejon Unified School District at 661-248-6247 from 7:30 a.m. to 3:30 p.m., Monday through Friday (Government Code 54954.2)

**HEARING OF INDIVIDUALS ON AGENDA ITEMS**

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed at regular or special board meetings. Each member of the public wishing to speak must fill out a "Request to Address the Board Regarding Items on the Agenda" (blue card) prior to the start of the meeting. The presiding officer must first recognize each person who addresses the Board.

**CONVENING IN OPEN SESSION** – Time \_\_\_\_\_

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**FLAG SALUTE**

**PUBLIC PRESENTATIONS**

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board’s consideration of each item of business to be discussed at regular or special board meetings. The time allotted shall be limited to 3 minutes. If a large number of people wish to speak on a specific item, with Board consent, the president may increase or decrease the time allowed (20 minutes) for public presentation, depending on the topic and the number of persons wishing to be heard. This time may be used to address any item on the agenda, or any matter of concern within the jurisdiction of the El Tejon Unified School District. Each person who addresses the Board must be first recognized by the presiding officer. Comments must be addressed to the Board as a whole and not to individual members or District employees. The Board and staff are not obligated to comment on, or respond to, addresses by the public.

Whenever a member of the public initiates specific complaints or charges against an employee, the Board President shall inform the complainant it is the policy of the Board to hear such complaints or charges in closed session unless otherwise requested by the employee pursuant to Government Code 54957. The Board President shall also encourage the complainant to file a complaint to an appeal using the appropriate District Complaint or appeal procedure.

**REVISION/ADOPTION/ORDERING OF AGENDA**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

**PUBLIC COMMENT**

**ITEMS FOR DISCUSSION AND ACTION**

**A. Discussion and action on Resolution #14-08, Reducing or Eliminating Certain Certificated Services.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

**B. Discussion and action on Resolution #14-09, Determination of Seniority among Certificated Employees with the same first paid date of service, (“Tie-Breaker Resolution”).**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

**ADJOURNMENT**

TIME:

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

**BEFORE THE GOVERNING BOARD OF THE  
EL TEJON UNIFIED SCHOOL DISTRICT  
COUNTY OF KERN, STATE OF CALIFORNIA**

Reducing or Eliminating Certain Certificated )  
Services for the 2014-2015 School Year ) Resolution No.14-08  
\_\_\_\_\_ )

A. The District Superintendent has recommended to this Board that those programs or services performed by certificated employees and shown in Exhibit A attached hereto be reduced or eliminated starting with the 2014-2015 school year.

B. Prior to March 15, 2014, the Superintendent or designee must give written notice to this Board and to each employee affected that it is recommended that this Board determine that the employee's services will not be required for the 2014-2015 school year.

NOW, THEREFORE, THE BOARD RESOLVES THAT:

1. The above recitals are true and correct.

2. The services described in Exhibit A attached to this Resolution are reduced or eliminated starting with the 2014-2015 school year in accordance with the recommendations of the Superintendent.

3. The Superintendent is directed to determine which employees' services may not be required for the 2014-2015 school year as a result of this reduction in services and to give those employees notice of the Superintendent's recommendation that they not be reemployed not later than March 15, 2014, as required by the Education Code.

4. The Superintendent is also directed and authorized to sign any applicable service agreements, including with the state Office of Administrative Hearings, in furtherance of this service reduction process.

I CERTIFY that the above resolution, proposed by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_, was duly passed and adopted by the Governing Board of the El Tejon Unified School District of Kern County, California, at an official and public meeting thereof held on March 10, 2014, by the following vote:

AYES: \_\_\_\_\_  
(Name(s) of Board Members)

NOES: \_\_\_\_\_  
(Name(s) of Board Members)

ABSTENTIONS: \_\_\_\_\_  
(Name(s) of Board Members)

ABSENT: \_\_\_\_\_  
(Name(s) of Board Members)

DATED: \_\_\_\_\_

GOVERNING BOARD OF THE  
EL TEJON UNIFIED SCHOOL DISTRICT

By: \_\_\_\_\_

Title: \_\_\_\_\_

[Attachment: Exhibit A]

**EL TEJON UNIFIED SCHOOL DISTRICT  
RESOLUTION REDUCING OR DISCONTINUING  
PARTICULAR KINDS OF SERVICES**

**EXHIBIT A**

	<b>FTE*</b>
<b>Elementary School Services</b>	
Self-contained classroom Multiple Subjects.....	2.0
<b>Sub-total:</b>	<b>2.0</b>
 <b>Junior High School Services</b>	
Self-contained classroom Multiple Subjects.....	2.0
<b>Sub-total:</b>	<b>2.0</b>
 <b>High School Services</b>	
Special Education Mild/Moderate.....	1.0
Art .....	.5
<b>Sub-total:</b>	<b>1.5</b>
 <b>TOTAL FTE Reduced or Discontinued.....</b>	 <b>5.5</b>

\*FTE = Full Time Equivalent

**BEFORE THE GOVERNING BOARD OF THE  
EL TEJON UNIFIED SCHOOL DISTRICT  
COUNTY OF KERN, STATE OF CALIFORNIA**

Determination of Seniority Among Certificated )  
Employees With Same First Paid Date of ) Resolution No.14-09  
Service ("Tie-Breaker Resolution") )  
\_\_\_\_\_ )

WHEREAS, the Governing Board anticipates that it will be necessary to reduce or eliminate certain particular kinds of services effective at the close of this school year; and

WHEREAS, the Governing Board has determined that as between certificated employees who first rendered paid service to the District on the same date, certain criteria should be used in determining the order of termination of said employees; and

WHEREAS, the determination of the order of termination is based solely upon the needs of the District and the students thereof;

NOW THEREFORE, BE IT RESOLVED by the Governing Board of the El Tejon Unified School District:

1. That each of the above recitals is true and correct.
2. The criteria used to determine the order of termination of certificated employees who first rendered paid service to the District on the same date, shall be as follows and will be applied in the priority order indicated:
  - a. CTC issued teaching and/or special service credentials, authorizations and certificates held (Credentialing)
  - b. Bilingual Cross-cultural Language and Academic Development (BCLAD) certification
  - c. Other types of authorization for instruction of English Language Learners besides BCLAD, including Cross-cultural Language and Academic Development (CLAD) certification
  - d. Special Education Needs
  - e. Experience
  - f. Training
  - g. Competence
  - h. Evaluations
  - i. Extracurricular Activities

I CERTIFY that the above resolution, proposed by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_, was duly passed and adopted by the Governing Board of the El Tejon Unified School District of Kern County, California, at an official and public meeting thereof held on March 10, 2014, by the following vote:

AYES: \_\_\_\_\_  
(Name(s) of Board Members)

NOES: \_\_\_\_\_  
(Name(s) of Board Members)

ABSTENTIONS: \_\_\_\_\_  
(Name(s) of Board Members)

ABSENT: \_\_\_\_\_  
(Name(s) of Board Members)

DATED: \_\_\_\_\_

GOVERNING BOARD OF THE  
EL TEJON UNIFIED SCHOOL DISTRICT

By: \_\_\_\_\_

Title: \_\_\_\_\_