



**El Tejon Unified School District**  
**BOARD OF TRUSTEES**

4337 Lebec Road; Lebec, CA 93243

PH: 248-6247 FAX: 248-6714

Paula Regan, President

John Fleming, Trustee

Anita Anderson, Trustee

Dr. Ken Hurst, Clerk

Steve Kiouses, Trustee

**BOARD OF TRUSTEES**  
**REGULAR BOARD MEETING**

**Wednesday, September 12, 2012**

**El Tejon Unified School District Board Room**  
**4337 Lebec Road, Lebec, CA 93243**

<b>CLOSED SESSION:</b>	<b>6:00 p.m.</b>	<b>ETUSD Board Room</b>
<b>OPEN SESSION:</b>	<b>7:00 p.m.</b>	<b>ETUSD Board Room</b>

**OFFICIAL MINUTES**

**PRELIMINARY**

**MOTION:** Trustee Fleming nominated Trustee Anderson to chair the meeting.

**SECOND:** Trustee Kiouses. Motion Carried.

The September 12, 2012 Regular Board Meeting of the Board of Trustees of the El Tejon Unified School District was called to order at 6:02 p.m. by Trustee Anderson. Trustee Fleming made the motion, seconded by Trustee Kiouses in the Board Room at El Tejon Unified School District, 4337 Lebec Road, Lebec, CA 93243.

**VOTE: 3 AYES, 0 NAYES, 2 ABSENT**

**Trustee Regan was absent.**

**Trustee Hurst was absent.**

**HEARING OF INDIVIDUALS ON AGENDA ITEMS**

Trustee Anderson asked if any citizen was present who wished to address the Board of Trustees on any item to be considered in Closed Session. Two blue cards were presented.

Lark Shillig spoke regarding the hiring and firing of district employees. She believes the board should be involved in the process.

Dean Crabb agreed with Lark Shillig. There is only one principal for the junior high and elementary school so one person needs to be hired for the junior high school and not the high school. He has asked Caltrans for help to fill holes with sand on the athletic fields.

## **ADJOURNMENT TO CLOSED SESSION**

Trustee Hurst arrived at 6:14 p.m.

Trustee Anderson motioned for the Board of Trustees to convene Closed Session at 6:15 p.m., seconded by Trustee Fleming.  
**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Regan)**

The Board considered the following closed session items:

A. Employment Recommendation:

1. Accept resignation, Spanish Teacher, Frazier Mountain High School.
2. Accept resignation, School Psychologist, District.
3. Accept retirement, School Secretary, Frazier Mountain High School.
4. Hire Assistant Principal, Frazier Mountain High School.
5. Hire Agriculture Teacher, Frazier Mountain High School.
6. Hire Art Teacher, Frazier Mountain High School.
7. Hire School Psychologist, District.

## **RECONVENING IN OPEN SESSION**

The board reconvened in open session at 7:32 p.m. in the board room at El Tejon Unified School District.

MOTION: Trustee Anderson made the motion to reconvene in Open Session.

SECOND: Trustee Fleming.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Regan)**

Terri Geivet, Director of Fiscal Services, led the Trustees and members of the audience with the flag salute.

## **PUBLIC PRESENTATIONS**

Seven blue cards were presented.

Chris Vaughn asked to use the automated calling system to alert parents of board meeting dates and times. Also, the fields at the school sites need to be cleaned up and groomed.

Angelic Ager stated the phone system works great. The issues should be tabled until the new board is elected.

Joe Flores is concerned about the condition of the fields at Frazier Park School.

Joyce Rosales stated there was no need to hire teachers, a school psychologist nor an assistant principal. Money should be spent on repairing fields. Ask parents to help with repairs.

Lark Shillig spoke regarding the number of students at each site and the personnel to supervise. We must use our resources wisely. She thanked people for coming to the meeting and urged them to arrive before closed session starts.

Dean Crabb urged the trustees to speak to the community before they act. The school fields are in bad shape. He has volunteers ready to help with repairs.

Michelle Penner spoke regarding the costs of tests before parents can volunteer. Along with Sandy Blanchard, she started KFIT, a 20 minute cardiovascular activity to fight childhood obesity. This is in addition to physical education.

Trustee Hurst asked the trustees if they were in agreement to direct Superintendent Kleier to research the parent volunteer issue. She will bring our district policy and maybe others for their review. Kleier stated in this budget crisis, the district can no longer pick up the costs. She suggested the PTSO could contribute funds for the tests.

## **REPORTS AND PRESENTATIONS**

- A. El Tejon Teachers Association (ETTA) – Chuck Mullen stated they have sunshined a proposal. He is looking forward to working with the district.
- B. California School Employee Association #552 – Angela Witham stated the teachers and the Superintendent have said there is a need for volunteers. We all need to remember that instructional aides, custodians, grounds workers, etc. have been laid off. Volunteers cannot work in those time slots. They can only volunteer in the afternoons.
- C. Mandated Cost Reimbursement Alternative – Terri Geivet led a discussion on accepting the 2012-2013 Mandate Block Grant (MGB). Bud Burrow, retired Associate Superintendent of Finance, KCSOS, suggested the district accept the grant.
- D. School Report – Sara Haflich stated Frazier Mtn. High School had a good beginning. The first newsletter has been sent. A wish list was distributed and weights for the gym have already been donated. Rachel's Challenge will start September 25, 2012 at 7:00 p.m.
- E. School Report – Gretchen Skrotzki stated this year started out great. They have already had three back to school nights, the Book Fair is going strong at Frazier Park School and El Tejon School has just finished Associated Student Body (ASB) elections.
- F. School Report – Carey Carpenter stated enrollment is up and seventh grade has been added to PMLC. Fund raising, student enrichment, peer tutoring, and a sewing class have begun. Students marched in the Fall Festival parade and it was well attended. Student elections will be held on Friday, Sept. 14, 2012.
- G. Trustee Reports:
  - Trustee Kiouses spoke regarding transparency and his answers to an email questionnaire by Public Consulting Group. He asked to have the Bond Oversight Committee added to the agenda. He thinks the community has lost confidence in the board and the superintendent and this needs to be changed.
  - Trustee Fleming stated safety and education should be at the forefront. He attended the School Facilities meeting. The community, staff and board need to work together and we need to have community meetings. There is a need to update our safety plans. He apologized to the classified and certificated staff for speaking to them on company time. He has the utmost respect for the staff and thanked them for their work.
  - Trustee Anderson stated she was upset with the lack of respect shown to the board, the superintendent, and the audience. El Tejon School is not a safe location and she wants that school site closed. The Parent Project starts September 26, 2012 and it is a great program.
  - Trustee Hurst attended the School Facilities meeting and did not think people were intimidated by his presence. He heard a lot of ideas and will consider them all. He has visited El Tejon, Frazier Park, and Frazier Mountain High School to speak with the principals there. He attended the Frazier Park training session with the teachers and was impressed. Thursday, September 13, 2012, there is a meeting at Frazier Mountain High School for the Robotics team. There is a need for volunteers to help keep the students on task. He encouraged everyone to attend and to help the students.

## **Approval of Minutes from Special Board Meeting of August 15, 2012.**

**MOTION:** Trustee Anderson motioned for the approval of minutes from Special Board Meeting of August 15, 2012.

**SECOND:** Trustee Fleming.

**VOTE:** 4 AYES, 0 NAYES, 1 ABSENT (Regan)

## **REPORT FROM CLOSED SESSION**

The Board of Trustees approved the employment recommendations:

### A. Employment Recommendation:

1. Accept resignation, Glenda Martinez, Spanish Teacher, Frazier Mountain High School.
2. Accept resignation, Trisha Courson, School Psychologist, District.
3. Accept retirement, Donna VanHooser, School Secretary, Frazier Mountain High School.
4. Hire Assistant Principal, Eric Hoefler, Frazier Mountain High School.
5. Hire Agriculture Teacher, Tamara Trost, Frazier Mountain High School.
6. Hire Art Teacher, Gigi Nommensen, Frazier Mountain High School.
7. Hire School Psychologist, Cynthia Jessup, District.

## **SUPERINTENDENT'S REPORT**

1. District Enrollment and Attendance Report-Enrollment is down one student from June of 2012.
2. Field Trips – Seven were approved this month.
3. ASB Report – The ASB continues to be monitored.
4. SISC Investment Pool – The SISC Investment Pool continues to be monitored.
5. Tobacco Use Prevention Education (TUPE) – A grant was given through the county office for teachers at El Tejon and Frazier Mountain High School. These funds will be used to help educate children about the health related risks associated with tobacco use
6. Other – Superintendent Kleier reviewed mandates and has begun the process of instituting a Local Education Plan. Cathie Morris, Program Specialist, met with teachers from each school site. They reviewed in depth data analysis which will be used for reaching goals and school site plans. It is their intention to have a LEA plan for the November board meeting.

## **OPEN PUBLIC HEARING**

The Public Hearing was declared open at 9:19 p.m. to receive public comments on the Public Disclosure of 2011-2012 Unaudited Actuals.

**MOTION:** Trustee Anderson motioned to open the Public hearing.

**SECOND:** Trustee Fleming.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Regan)**

**DISCUSSION:** There were no public comments.

## **ADJOURN PUBLIC HEARING**

The Public Hearing adjourned at 9:21 p.m.

**MOTION:** Trustee Anderson motioned to adjourn the Public hearing.

**SECOND:** Trustee Fleming.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Regan)**

## **OPEN PUBLIC HEARING**

The Public Hearing was declared open at 9:21 a.m. to receive public comments on the Public Notice of General Waiver Request.

**MOTION:** Trustee Anderson motioned to open the Public hearing.

**SECOND:** Trustee Fleming.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Regan)**

**DISCUSSION:** Superintendent Kleier stated on section five dates were not on the copies in the packet. CSEA and ETTA are neutral but that is not on the form.

## **ADJOURN PUBLIC HEARING**

The Public Hearing adjourned at 9:23 p.m.

**MOTION:** Trustee Anderson motioned to adjourn the Public hearing.

**SECOND:** Trustee Fleming.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Regan)**

## **ITEMS FOR DISCUSSION AND ACTION**

### **Business Items**

#### **A. Approval of 2011-2012 Unaudited Actuals.**

**MOTION:** Trustee Anderson motioned for approval of 2011-2012 Unaudited Actuals.

**SECOND:** Trustee Fleming.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Regan)**

#### **B. Consideration and Approval of General Waiver Request...**

**MOTION:** Trustee Anderson motioned for consideration and approval of General Waiver Request.

**SECOND:** Trustee Hurst.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Regan)**

#### **C. Discussion of Bond Oversight Committee.**

**MOTION:** Trustee Anderson motioned for discussion of Bond Oversight Committee.

**SECOND:** Trustee Fleming.

**No action taken.**

**DISCUSSION:** Trustee Kiouses stated he requested this item to be added to the agenda as he was curious if we were in compliance. He also wanted to know if money could be moved from one school site to another. Terri Geivet, Director of Fiscal Services, answered the district was in compliance and has been since the beginning. There is a need for two more members for the committee however. As she understands it, the bond money can only be used at El Tejon and Frazier Park Schools. John White had intended replacing the relocatable buildings with modular buildings but the bond language was written with permanent construction. Trustee Kiouses said it might be worth doing further research to see how else the funds could be spent. Superintendent Kleier said Max Williams had contacted the CDE and asked the same question. Robert Corley, from the California Department of Education, answered the bonds have to pay for what they were originally set up to do. No construction was started at El Tejon School because one site might be closed. The board voted to not spend money at Frazier Park School for plans, an architect, etc. There is enough money to build a multipurpose room at Frazier Park School and to remodel the existing cafeteria. There will be no forward movement until the decision of which site to close has been made. Bud Burrows stated general counsel could possibly answer the questions regarding bond language. Trustee Kiouses asked if it was possible to ask Grant Herndon at Schools Legal and Superintendent Kleier answered yes.

**D. Discussion of Use of District Vehicles.**

**MOTION:** Trustee Fleming motioned for discussion of use of district vehicles.

**SECOND:** Trustee Hurst.

**No action taken.**

**DISCUSSION:** Trustee Fleming understands three vehicles are driven from work to employees homes. The superintendent's vehicle is per her contract. The maintenance vehicle is taken home per security reasons. The Director of Maintenance, Operations, and Transportation's vehicle, he agrees is used to check the roads in winter. Could the vehicle be parked at a satellite location to save money? Trustee Kiouses stated it was not appropriate for the board to tell the superintendent which employees could drive a vehicle. He does however think in this budget crisis no vehicles should be provided by the district when parents are being asked to drive to sport events and pay for transportation. Trustee Hurst agreed the superintendent makes the decisions regarding vehicle use. Superintendent Kleier was asked for a report on vehicle use. The MOT Director does drive to check road conditions. He also drives the vehicle on his own time into town to purchase supplies after his regular shift. He then drives the supplies to work the next day thereby saving the district money. Previous MOT Directors picked up supplies during the day on district time. The director picks up payroll and B warrants at the county office, he attends meetings in Bakersfield at the county office and is called into work on weekends. He uses the district vehicle for these purposes.

**Personnel Items**

**E. Consideration and Approval of Memorandum of Understanding (MOU) effects of layoff between ETUSD and California School Employees Association (CSEA).**

**MOTION:** Trustee Anderson motioned for consideration and approval of Memorandum of Understanding (MOU) effects of layoff between ETUSD and California School Employees Association (CSEA).

**SECOND:** Trustee Fleming.

**VOTE: 3 AYES, 1 NAYES (Fleming), 1 ABSENT (Regan)**

**DISCUSSION:** Angela Witham, CSEA President, stated it was not what we wanted to do but we had to do.

**Board Items**

**F. Consideration and Approval of BP 1112 Community Relations, First Reading.**

**MOTION:** Trustee Anderson motioned for consideration and approval of B P 1112 Community Relations, first reading.

**SECOND:** Trustee Fleming.

**DISCUSSION:** Trustee Fleming stated in reading the proposed changes the media cannot sit where the public can sit and he is not in favor of this policy. Trustee Hurst believed the policy addressed photos can be taken from a specific area.

**MOTION:** Trustee Kiouses motioned to table consideration and approval of BP 1112 Community Relations, first reading.

**SECOND:** Trustee Anderson.

**VOTE: 3 AYES, 1 NAYES (Fleming), 1 ABSENT (Regan)**

**G. Discussion and Approval of District Goals and Objectives for 2012-2013.**

**MOTION:** Trustee Anderson motioned for discussion and approval of District Goals and Objectives for 2012-2013.

**SECOND:** Trustee Fleming.

**MOTION:** Trustee Kiouses motioned to table discussion and approval of District Goals and Objectives for 2012-2013 until the new board is elected.

**SECOND:** Trustee Anderson.

**VOTE: 3 AYES, 1 NAYES (Hurst), 1 ABSENT (Regan)**

**DISCUSSION:** Trustee Hurst believes it is in the best interest of the district to finish now.

**CONSENT AGENDA**  
**Items required by law and/or items in accordance**  
**With the District Administrative Code and/or Education Code**

- H. Approval of B Warrant Batch #0003, \$222,406.38; #0004, \$2,936.76.
- I. Consideration and Approval of Inter-District Transfer:
1. Taylor Mason, 9<sup>th</sup> grade, from Antelope Valley Union High School District to ETUSD.
  2. Geraldo Ramirez, 11<sup>th</sup> grade, from Antelope Valley Union High School District to ETUSD, renewal.
  3. Hayden Schaut, 3<sup>rd</sup> grade, from ETUSD to Castaic School District.
  4. Hunter Schaut, 4<sup>th</sup> grade, from ETUSD to Castaic School District.
  5. Montana Michaels, 9<sup>th</sup> grade, from ETUSD to Kern High School District.
- J. Approval of Resolution No. 13-03, Establishing Appropriations Limit Under Government Code §§7900, ET SEQ.
- K. Approval of Contract to Provide Mental Health Mini-Grant Administrative Support for the Mountain Communities Family Resource Center.
- L. Consideration and Approval of BP 3110 Transfer of Funds and AR 3314 Payment for Goods and Services, Second Reading.
- M. Approval of Field Trip on 8/31/2012 to Vasquez, Football; 9/7/12 to Desert Christian, Football; Rosemead, Volleyball, 9/21/12 to Grace Brethren, Football; 10/5/12 to Kern Valley, Football; and 10/26/12 to Rosamond High School, Football.

**ADJOURNMENT**

Trustee Anderson motioned for the adjournment of the regular meeting of September 12, 2012 at 10:03 p.m., seconded by Trustee Kiouses.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Regan)**

The minutes are an unofficial draft until reviewed, modified and approved by ETUSD Trustees approved by the Governing Board on October 10, 2012.

Clerk of the Board \_\_\_\_\_

