



**El Tejon Unified School District**  
**BOARD OF TRUSTEES**

4337 Lebec Road; Lebec, CA 93243  
PH: 248-6247 FAX: 248-6714

Misty Johnston, President  
Lisa Duncan, Clerk                      John Fleming, Trustee  
Sabrina Rouser, Trustee                Lark Shillig, Trustee

**BOARD OF TRUSTEES**  
**REGULAR BOARD MEETING**  
**Thursday, December 8, 2016**  
**El Tejon Continuation High School**  
**700 Falcon Way, Lebec, CA 93243**

<b>CLOSED SESSION:</b>	<b>6:00 p.m.</b>	<b>ETCHS</b>
<b>OPEN SESSION:</b>	<b>7:00 p.m.</b>	<b>ETCHS</b>

**AGENDA**

Agendas are posted at the El Tejon Unified School district at least 72 hours prior to each meeting as well as at each school site. Any materials required by law to be made available to the public prior to the meeting of the Board of Trustees of the El Tejon Unified School District can be inspected at the following address between the hours of 7:30 a.m. to 3:30 p.m., Monday through Friday: El Tejon Unified School District, 4337 Lebec Road, Lebec, CA 93243.

**SPECIAL NEEDS ACCOMMODATIONS**

Assistive listening devices, agenda in Braille and/or alternate formats are available upon request. American Sign Language (ASL) interpreters, other auxiliary aids and services, or reasonable modifications to Board meeting policies and/or procedures, such as to assist members of the disability community who would like to request a disability-related accommodation in addressing the Board, are available if requested at least three business days prior to the Board meeting. Later requests will be accommodated to the extent feasible. Please contact the Superintendent's Office, El Tejon Unified School District at 661-248-6247 from 7:30 a.m. to 3:30 p.m., Monday through Friday (Government Code 54954.2)

**HEARING OF INDIVIDUALS ON AGENDA ITEMS**

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed at regular or special board meetings. Each member of the public wishing to speak must fill out a "Request to Address the Board Regarding Items on the Agenda" (blue card) prior to the start of the meeting. The presiding officer must first recognize each person who addresses the Board.

**PRELIMINARY** (ETCHS)

Call to Order – Time \_\_\_\_\_

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

Hearing of Citizens on Items Listed on Closed Session Agenda

*Members of the Public shall have an opportunity to address the Board of Trustees on item(s) listed on the Closed Session agenda before the Board of Trustees adjourns to Closed Session.*

**ADJOURNMENT TO CLOSED SESSION** – Time \_\_\_\_\_

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**1. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**2. Consideration and Approval of Interdistrict Transfer #16-033.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**3. Consideration and Approval of Interdistrict Transfer #16-034.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**4. Conference with Labor Negotiator, Rodney Wallace, ETTA, CSEA and Unrepresented Employees.  
Government code Section 54957.6**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**5. Review and Possible Action on Appointment, Employment, Discipline, Resignation of District Employees  
[G.C.§ 54957)**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**6. Employment Recommendations:**

**A. Employ Part-time Special Education Teacher, El Tejon School.**

**B. Accept resignation of Family Community Liaison I, Mountain Communities Family Resource Center.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**7. Approval of Leave of Absence Extension, El Tejon School.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**8. Approval of Leave of Absence, Frazier Mountain High School.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**ADJOURNMENT FROM CLOSED SESSION** – Time \_\_\_\_\_

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**RECONVENING IN OPEN SESSION** – Time \_\_\_\_\_

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**FLAG SALUTE**

**PUBLIC PRESENTATIONS**

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board’s consideration of each item of business to be discussed at regular or special board meetings. The time allotted shall be limited to 3 minutes. If a large number of people wish to speak on a specific item, with Board consent, the president may increase or decrease the time allowed (20 minutes) for public presentation, depending on the topic and the number of persons wishing to be heard. This time may be used to address any item on the agenda, or any matter of concern within the jurisdiction of the El Tejon Unified School District. Each person who addresses the Board must be first recognized by the presiding officer. Comments must be addressed to the Board as a whole and not to individual members or District employees. The Board and staff are not obligated to comment on, or respond to, addresses by the public.

Whenever a member of the public initiates specific complaints or charges against an employee, the Board President shall inform the complainant it is the policy of the Board to hear such complaints or charges in closed session unless otherwise requested by the employee pursuant to Government Code 54957. The Board President shall also encourage the complainant to file a complaint to an appeal using the appropriate District Complaint or appeal procedure.

**REVISION/ADOPTION/ORDERING OF AGENDA**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**ANNUAL ORGANIZATIONAL MEETING: 7:00 p.m.**

**A. Swearing in of Returning Board Members Lisa Duncan, John Fleming and Lark Shillig.**

**B. Elect a Board President for 2017.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

**C. Elect a Clerk of the Board for 2017.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

**D. Elect a Trustee Representative for 2017.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

**E. Elect an Alternate Representative for 2017.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

**F. Approve Appointment of Superintendent as Secretary to the Governing Board for 2017.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

**G. Designate and Approve Day of the Month, Time, and Location for 2017 Regular Board Meetings.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

**REPORT FROM CLOSED SESSION**

Closed session report

**PUBLIC COMMENT**

**REPORTS AND PRESENTATIONS**

- A. Curriculum Update – Paula Harvey
- B. El Tejon Teachers Association (ETTA) – (Sandra Spencer, President)
- C. California School Employee Association #552 – (Angela Witham, President)
- D. Trustee’s Reports
- E. Other items

**APPROVAL OF MINUTES**

Approval of Minutes from Regular Board Meeting of November 10, 2016.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

Approval of Minutes from Special Board Meeting of November 17, 2016.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**SUPERINTENDENT’S REPORT**

- 1. Employee Recognition – Paula Harvey
- 2. District Enrollment – in packet
- 3. Field Trips - 3 Approved

- 4. SISC Investment Pool – in packet
- 5. Staff of the Month:
- 6. Construction Update
- 7. Other Items

### **ITEMS FOR DISCUSSION AND ACTION**

#### **Business Items**

##### **A. Certify First Interim Budget Report.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

##### **B. Consideration and Approval of Memorandum of Understanding (MOU) between ETUSD and Maricopa Unified District to establish a consortium.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

##### **C. Approval of Resolution #17- 06 Annual Accounting for School Facilities Fees.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

##### **D. Approval of GASB45 Actuarial Valuation Report.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

#### **Board Items**

- E. Consideration and Public Notice of the El Tejon Unified School District’s Initial Proposal to the California School Employees Association (CSEA) Chapter #552 for reopening of the Collective Bargaining Agreement for the 2016-2017 school year pursuant to Government Code section 3547. A public hearing regarding the proposal will be scheduled by the Board of Trustees. (No action required.)**

<p><b>CONSENT AGENDA</b> Items required by law and/or items in accordance With the District Administrative Code and/or Education Code Items F-H</p>
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- F. Receive Corrected Quarterly Report of Williams Uniform Complaints.**

- G. Approval of BP 0410 Nondiscrimination in District Programs and Activities, BP 0420.41 Charter School Oversight, BP 4151/4251/4351 Employee Compensation, BP/AR 4157.1/4257.1/4357.1 Work Related Injuries, BP/AR 5111 Admission, BP/AR 5111.1 District Residency, AR 5112.2 Exclusions from Attendance, BP/AR 5116.1 Intradistrict Open Enrollment, BP/AR 5121 Grades /Evaluation of Student Achievement, AR 5125.3 Challenging Student Records, BP/AR 5126 Awards for Achievement, BP 5131.2**

**Bullying, BP 5131.62 Tobacco, BP/AR 5141 Health Care and Emergencies, BP/AR 5141.31 Immunizations, BP/AR 5148.2 Before and After School Programs, BP/AR 6142.1 Sexual Health and HIV Aids Prevention Instruction, BP 6142.4 Service Learning/Community Service Classes, BP/AR 6142.7 Physical Education and Activity, BP 6142.94 History-Social Science Instruction, AR 6143 Courses of Study, BP 6152 Class Assignment, AR 6158 Independent Study, AR 6164.41 Children with Disabilities Enrolled by their Parents in Private School, BP 6170.1 Transitional Kindergarten, BP/AR/E 6173 Education for Homeless Children, AR 6173.1 Education for Foster Youth, BP 6179 Supplemental Instruction, BP/AR 6185 Community Day School, BP 6190 Evaluation of the Instructional Program, BP/AR 6200 Adult Education, and E 9323.2 Actions by the Board Second Reading.**

**H. Approval of B warrant batches #0023 for \$36,870.28; #0024 for \$16,750.27; #0025 for \$33,075.21 and #0026 for \$37,471.09.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**ADJOURNMENT** – Time \_\_\_\_\_

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_