



El Tejon Unified School District
BOARD OF TRUSTEES

4337 Lebec Road; Lebec, CA 93243

PH: 248-6247 FAX: 248-6714

Paula Regan, President

John Fleming, Trustee

Anita Anderson, Trustee

Dr. Ken Hurst, Clerk

Steve Kiouses, Trustee

BOARD OF TRUSTEES
REGULAR BOARD MEETING

Wednesday, October 10, 2012

El Tejon Unified School District Board Room
4337 Lebec Road, Lebec, CA 93243

CLOSED SESSION:

6:00 p.m.

ETUSD Board Room

OPEN SESSION:

7:00 p.m.

ETUSD Board Room

OFFICIAL MINUTES

PRELIMINARY

The October 10, 2012 Regular Board Meeting of the Board of Trustees of the El Tejon Unified School District was called to order at 6:09 p.m. by Trustee Regan. Trustee Anderson made the motion, seconded by Trustee Fleming in the Board Room at El Tejon Unified School District, 4337 Lebec Road, Lebec, CA 93243.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

HEARING OF INDIVIDUALS ON AGENDA ITEMS

Trustee Regan asked if any citizen was present who wished to address the Board of Trustees on any item to be considered in Closed Session. There were none.

ADJOURNMENT TO CLOSED SESSION

Trustee Hurst motioned for the Board of Trustees to convene Closed Session at 6:11 p.m., seconded by Trustee Anderson.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

The Board considered the following closed session items:

- A. Employment Recommendation:
 - 1. Hire Family/Community Liaison I, Mountain Communities Family Resource Center.
 - 2. Accept retirement of Director of Fiscal Services, District.
 - 3. Accept resignation of Coordinator of Technology, District.
- B. Discussion of PERB settlement with legal counsel and/or labor negotiator.

RECONVENING IN OPEN SESSION

The board reconvened in open session at 7:01 p.m. in the board room at El Tejon Unified School District.

MOTION: Trustee Anderson made the motion to reconvene in Open Session.

SECOND: Trustee Hurst.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, AYE STUDENT TRUSTEE

Katy Teare, led the Trustees and members of the audience with the flag salute.

PUBLIC PRESENTATIONS

Eight blue cards were presented.

Vickie Mullen, Angela Witham and Dean Crabb chose to speak later in the evening. Superintendent Kleier asked the board to consider holding two meetings for the public to be able to ask questions and comment on the Facilities Review.

REPORTS AND PRESENTATIONS

- A. Public Consulting Group (PCG) – Tyler Covey, PCG manager, spoke regarding the scope of project. The staff had two on-site assessments: one for the condition of the sites and buildings and the second for the functionality and suitability for education. Input was gathered from the community, enrollment, facilities, operational, and financial documents and other sources. The recommendation is to close, or mothball, El Tejon School and move the junior high students to Frazier Mountain High School. The bus barn, storage, and District offices should remain at El Tejon School. Closing a school is a tough decision. The situation should be monitored for the next three years to see if enrollment might increase. By closing one site now, it frees up funds for possibly hiring teachers instead of facilities costs.

Vicki Mullen stated the portables have seen better days and there is little room for expansion at Frazier Park School. She prefers to think positive, hopes for more students, and stated parents want to enroll their students in El Tejon School.

Dean Crabb questioned the need to close a school. He suggested looking for grants for solar and wind power.

- B. El Tejon Teachers Association (ETTA) – Chuck Mullen requested for the trustees to wait one year to mothball one of the school sites. He stated girls' volleyball had started at Frazier Park School and the Bobcats won their first game.

- C. California School Employee Association #552 – Angela Witham stated CSEA has presented the contract reopen and is looking forward to working with the district and finalizing terms.
- D. School Report – Sara Haflich, Principal of Frazier Mountain High School, was very happy to report Exxon Mobile has contributed \$3,000 for the Robotics Club. The Tejon Ranch Conservancy met with teachers to start building relationships with students through work projects. Positive changes have been reported as a result of the Rachel’s Challenge assembly. Mr. Shillig is teaching Computer Applications which gives students three credits from Bakersfield College.
- E. School Report – Gretchen Skrotzki, Principal of Frazier Park School, announced Bobcat Sports has started. The Harvest Festival will be held on October 26, 2012. She thanked Michelle Penner for her hard work and also Superintendent Kleier for donating pumpkins.
- F. School Report – Carey Carpenter, Principal of Pine Mountain Learning Center, stated enrollment is stable and remains at 93 students. Field trips have been scheduled for each grade level. Sixth and seventh grade students from Frazier Park and El Tejon Schools will help with leadership skills learned from Rachel’s Challenge.
- G. Trustee Reports:
Trustee Kiouses – No report.
Trustee Fleming stated student safety should be a priority for the superintendent and the board should revisit policies. He is concerned about: discipline at El Tejon School, Superintendent Kleier had not complied with Board Policy 4313.2 Demotion /Reassignment of a principal, a quarterly report of students that have left the district, contact of families not being made by administration, and the three additional meetings a year the superintendent was going to hold but has not held.
Trustee Hurst – No report.
Trustee Regan – No report.
Trustee Anderson attended the presentation of Rachel’s Challenge at FMHS. It was very inspiring and staff and students were participating in acts of kindness. She hopes it will spread to board meetings and our community. She and the fellow board members appreciate the work of the staff during these most difficult times. Superintendent Kleier has started great programs to improve education at the school sites. She has hired a good team. Anderson thanked Superintendent Kleier and her staff.

Approval of Minutes from Regular Board Meeting of September 12, 2012.

MOTION: Trustee Anderson motioned for the approval of minutes from Regular Board Meeting of September 12, 2012.

SECOND: Trustee Hurst.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, AYE STUDENT TRUSTEE

DISCUSSION: Trustee Kiouses requested the minutes be changed from “sent to him by a community member” to “from Public Consulting Group” in the Reports and Presentations/Trustee Reports: Trustee Kiouses section.

Approval of Minutes from Special Board Meeting of September 12, 2012.

MOTION: Trustee Anderson motioned for the approval of minutes from Special Board Meeting of September 12, 2012.

SECOND: Trustee Kiouses.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, AYE STUDENT TRUSTEE

DISCUSSION: Trustee Kiouses asked why it was not reported who voted for what in closed session? Bud Burrow referred the question to Schools Legal. Trustee Regan answered the board either approves or not. Superintendent Kleier asked for direction. Trustee Kiouses asked if Superintendent Kleier could find out if the board can report details on the votes from closed session and if not, why?

REPORT FROM CLOSED SESSION

The Board of Trustees approved the employment recommendations:

A. Employment Recommendations:

1. Hire Linda Kilker, Family/Community Liaison I, Mountain Communities Family Resource Center.
2. Accept retirement of Terri Geivet, Director of Fiscal Services, District.
3. Accept resignation of Sam Brooks, Coordinator of Technology, District.

B. Discussion of PERB settlement with legal counsel and/or labor negotiator.

SUPERINTENDENT’S REPORT

1. Introduction of Student Trustee for 2012/2013 School Year – Superintendent Kleier introduced Katy Teare.
2. District Enrollment and Attendance Report- is in your packet.
3. Field Trips – 20 field trips were approved this month.
4. ASB Report – Continues to be monitored.
5. Williams Quarterly Report- Report is in your packet to be approved on the consent agenda.
6. Public Hearings on Facilities Presentation-
7. Future Superintendent’s Advisory Council Meetings- January 2, 2013 is the next meeting and will be held at FMHS. Kleier hopes to have a “Show and Tell” format and socialization of the committee members. The committee will set the agenda with possibly a presentation on “How to read a transcript”. After the presentation, the remainder of the meeting will be a community meeting to discuss issues and concerns.
8. Presentation Value Added Evaluations-Kleier stated the power point presentation was ready and she could send it via email to the trustees in the morning. She asked for more time to develop it as it is a huge topic. Trustee Kiouses agreed.
9. Other Items-The newsletter is back with the help of dedicated parents. We are having a Sport Equipment Drive with boxes at each site. In October people have been donating Kleenex and hand sanitizers.

OPEN PUBLIC HEARING

The Public Hearing was declared open at 9:20 p.m. to receive public comments on the sufficiency of instructional materials for the fiscal year 2012-2013

MOTION: Trustee Anderson motioned to open the Public Hearing.

SECOND: Trustee Fleming.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

DISCUSSION: There were no public comments.

ADJOURN PUBLIC HEARING

The Public Hearing adjourned at 9:21 p.m.

MOTION: Trustee Anderson motioned to adjourn the Public hearing.

SECOND: Trustee Hurst.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

ITEMS FOR DISCUSSION AND ACTION

Business Items

A. Approval of purchase of new Special Needs Bus.

MOTION: Trustee Anderson motioned for approval of purchase of new special needs bus.

SECOND: Trustee Hurst.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, AYE STUDENT TRUSTEE

DISCUSSION: Superintendent Kleier and Fernando Nieto have worked together over the past year on ways to save transportation costs. One of the biggest costs is busing special education students to Bakersfield. San Joaquin Valley Air District will cover the cost of a small bus. By taking back the service from the County Office, the district will save approximately \$100,000 per year. Trustee Kiouses asked if it was possible to table this item. Fernando Nieto stated once the bus has been purchased, San Joaquin Valley Air District will reimburse the district. Trustee Hurst asked if the district could also provide special services here. Superintendent Kleier stated not at the present time, but hopes to in the future.

Personnel Items

B. Accept Initial Proposal from the Certificated Collective Bargaining Unit for the 2009-2013 School Years.

MOTION: Trustee Anderson motioned to accept Initial Proposal from the Certificated Collective Bargaining Unit for the 2009-2013 school years.

SECOND: Trustee Hurst.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, AYE STUDENT TRUSTEE

DISCUSSION: Superintendent Kleier asked Chuck Mullen about the date on the proposal. He stated he was trying to match the date of the district's proposal. Trustee Anderson suggested the unions get a page on the website.

C. Acknowledge receipt of 2012-2013 Initial Reopener Contract Proposal from California School Employees Association, El Tejon Chapter 552.

MOTION: Trustee Anderson motioned to acknowledge receipt of 2012-2013 Initial Reopener Contract Proposal from California School Employees Association, El Tejon Chapter 552.

SECOND: Trustee Fleming.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, AYE STUDENT TRUSTEE

D. Approval of Job Description: Director II Fiscal and Administrative Services.

MOTION: Trustee Anderson motioned for approval of job description: Director II Fiscal and Administrative Services.

SECOND: Trustee Hurst.

VOTE: 3 AYES, 2 NAYES (Fleming and Kiouses), 0 ABSENT, AYE STUDENT TRUSTEE

MOTION: Trustee Kiouses motioned to table for the new board.

SECOND: Trustee Fleming.

VOTE: 2 AYES, 3 NAYES, (Anderson, Hurst & Regan), 0 ABSENT, AYE STUDENT TRUSTEE

DISCUSSION: Trustee Regan stated the district has been berated on a regular basis regarding administration costs. It is an excellent idea to consolidate. A decision needs to be made now as Terri Geivet retires in December. The time is now to start learning all of the duties she performed. Superintendent Kleier stated the savings of eliminating one full time administrator and benefit package is huge. There is enough money for a salary increase for the new position plus the hiring of two part-time clerks for the data entry that Terri currently does. Superintendent Kleier stated clerks would be paid approximately \$10.00 per hour, in response to a question. The district will save \$30,000 per year. Trustee Fleming is in favor of requiring a degree in business or a Chief Business Officials certificate. Trustee Kiouses feels there is a rush to get the job description rushed through with the current board. Trustee Hurst does not

want to table this item. He wants somebody to start working with Terri now before she retires in December. Trustee Kiouses asked to see specific numbers.

Board Items

E. Discussion and Approval of Resolution in Support of Proposition 30, the Schools & Local Public Safety Protection Act on the November 2012 ballot.

MOTION: Trustee Anderson motioned for discussion and approval of Resolution in support of Proposition 30, the Schools & Local Public Safety Protection Act on the November 2012 ballot.

SECOND: Trustee Hurst. **VOTE: 3 AYES, 1 NAYES (Fleming), 1 ABSTAIN (Regan), AYE STUDENT TRUSTEE**

DISCUSSION: Angela Witham stated during hard times making a decision should not be done in haste. We need funding for our students. We all live here and want the very best for our students. Trustee Fleming is not in agreement with this item as it does not guarantee the money goes towards our students needs. Trustee Hurst stated if California were a county we would have the seventh largest economy in the world. California is now ranked 47 out of 50 states in the amount of money we spend on our students. We are not doing them justice. Trustee Fleming is not in favor of Proposition 30 and Trustee Kiouses called for a vote.

<p style="text-align: center;">CONSENT AGENDA Items required by law and/or items in accordance With the District Administrative Code and/or Education Code</p>

F. Approval of B Warrant Batch #0005, \$10,661.84, #0006, \$177,824.34.

G. Consideration and Approval of Inter-District Transfers:

1. Scott Caputo, 9th grade, from ETUSD to William S. Hart School District.
2. Tiffani Caputo, 11th grade, from ETUSD to William S. Hart School District.

H. Approval of Resolution No. 13-02, Sufficiency of Instructional Materials.

I. Approval of OVERNIGHT field trip to Anaheim, CA, November 17-18, 2012, Cheer Competition for Frazier Mountain High School.

J. Approval of Addition of New Member, Michelle Moser, to the Bond Oversight Committee.

K. Approval of New Member, Catherine Hallmark, to the El Tejon Alternative Governance Board.

MOTION: Trustee Anderson motioned to approve the consent agenda.

SECOND: Trustee Hurst. **VOTE: 5 AYES, 0 NAYES, 0 ABSENT, AYE STUDENT TRUSTEE**

ADJOURNMENT

Trustee Regan motioned for the adjournment of the regular meeting of September 12, 2012 at 10:18 p.m., seconded by Trustee Anderson.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, AYE STUDENT TRUSTEE

The minutes are an unofficial draft until reviewed, modified and approved by ETUSD Trustees approved by the Governing Board on November 14, 2012.

Clerk of the Board _____