



El Tejon Unified School District
BOARD OF TRUSTEES

4337 Lebec Road; Lebec, CA 93243

PH: 248-6247 FAX: 248-6714

John Fleming, President

Anita Anderson, Trustee

Vickie Mullen, Trustee

Scott Robinson, Clerk

Lark Shillig, Trustee

BOARD OF TRUSTEES
REGULAR BOARD MEETING

Thursday, May 9, 2013

El Tejon Continuation High School
700 Falcon Way, Lebec, CA 93243

CLOSED SESSION:

6:00 p.m.

ETCHS

OPEN SESSION:

7:00 p.m.

ETCHS

OFFICIAL MINUTES

The May 9, 2013 Regular Board Meeting of the Board of Trustees of the El Tejon Unified School District was called to order at 6:04 p.m. by Trustee Fleming. Trustee Anderson made the motion, seconded by Trustee Mullen in the Board Room at El Tejon Continuation High School, 700 Falcon Way, Lebec, CA 93243.

Trustee Shillig was absent.

HEARING OF INDIVIDUALS ON AGENDA ITEMS

Trustee Fleming asked if any citizen was present who wished to address the Board of Trustees on any item to be considered in Closed Session. There were none.

ADJOURNMENT TO CLOSED SESSION

Trustee Anderson motioned for the Board of Trustees to convene to Closed Session at 6:06 p.m., seconded by Trustee Mullen.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Shillig)

RECONVENING IN OPEN SESSION

The board reconvened in Open Session at 7:58 p.m. in the board room at El Tejon Continuation High School.

MOTION: Trustee Anderson.

SECOND: Trustee Mullen.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

PUBLIC PRESENTATIONS

Five blue cards were presented.

APPROVAL OF MINUTES

Approval of Minutes from Regular Board Meeting of April 11, 2013.

MOTION: Trustee Anderson.

SECOND: Trustee Mullen.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, AYE STUDENT TRUSTEE

Approval of Minutes from Regular Board Meeting of April 25, 2013.

MOTION: Trustee Anderson.

SECOND: Trustee Mullen.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, AYE STUDENT TRUSTEE

REPORT FROM CLOSED SESSION

A. Conference with Legal Counsel – Anticipated Litigation

1. Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code Section 54956.9: 1 potential case.

No action taken.

B. Public Employee Discipline/Dismissal/Release

No discussion.

The board voted on the following employment recommendations:

MOTION: Trustee Anderson.

SECOND: Trustee Mullen.

C. Accept resignation, Speech Aide, Jessica Carroll, Frazier Park School. 5-0

**D. Accept resignation, Speech Aide, Barbara Newbold, Frazier Park School. 2-3 (Mullen, Fleming & Shillig)
Motion fails.**

E. Accept resignation, Yard Duty Aide, Teril Hattorff, Pine Mountain Learning Center. 4-1 Absent (Shillig)

SUPERINTENDENT'S REPORT

1. Recognition of Student Trustee - Superintendent Kleier presented Katy Teare with an appreciation certificate and stated, "It was a joy to have you on the Board."
2. District Enrollment and Attendance Report – in the packet
3. Field Trips – 9 field trips were approved this month.
4. ASB Report – continues to be monitored
5. Other Items - none

Trustee Shillig motioned to remove Item C from the consent agenda and discuss with legal counsel, seconded by Trustee Fleming. 5-0

- C. Approval of Dismissal and Reduction in Service Level of Certain Certificated Employees in Accordance with the Superintendent's Recommendation made Prior to March 15, 2013, and instruct the Superintendent to notify each such certificated employee prior to May 15, 2013, that the employee's services will not be required or their service level will be reduced for the 2013-2014 school year. (DOS)**

MOTION: Trustee Shillig.

SECOND: Trustee Fleming.

VOTE: 3 AYES, 2 NAYES (Robinson & Shillig), 0 ABSENT, AYE STUDENT TRUSTEE

ITEMS FOR DISCUSSION AND ACTION

Instruction Items

- A. Consideration and Approval of Declaration of Need for Fully Qualified Educators, 2013-2014 School year. (DOFAS)**

MOTION: Trustee Anderson.

SECOND: Trustee Mullen.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, AYE STUDENT TRUSTEE

- B. Consideration and Approval of Annual Statement of Need for 30-Day Substitute Teaching Permits, 2013-2014 School Year. (DOFAS)**

MOTION: Trustee Anderson.

SECOND: Trustee Mullen.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, AYE STUDENT TRUSTEE

Trustee Fleming motioned for the Consent Agenda to consist of only Items F, G, H, J, and K, seconded by Trustee Shillig. 5-0

<p>CONSENT AGENDA Items required by law and/or items in accordance With the District Administrative Code and/or Education Code</p>

- F. Consideration and Approval of Resolution #13-13, Designation of Classified School Employees Week, May 19-25, 2013 in the El Tejon Unified School District. (DOS)**

- G. Consideration and Approval of Resolution #13-14, Designation of Certificated School Employees Week, May 19-25, 2013 in the El Tejon Unified School District. (DOS)**

- H. Consideration of BP 6145, Extracurricular And Cocurricular Activities, First Reading. (DOS)**

J. Approval of B Warrant Batch #0021, \$88,614.20; #0022, \$66,468.43 (DOFAS)

K. Consideration and Approval of Interdistrict Transfers:

- a. Bret Sibley, 3rd grade, from ETUSD to Los Angeles Unified School District.
- b. Garrett Forristal, 7th grade, from ETUSD to William S. Hart School District.

MOTION: Trustee Fleming motioned for approval of the consent agenda.

SECOND: Trustee Shillig.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, AYE STUDENT TRUSTEE

D. Approval of Resolution #13-10, Dismissal and Reduction in Service Level of Certain Certificated Employees. (DOS)

MOTION: Trustee Fleming.

SECOND: Trustee Shillig.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, AYE STUDENT TRUSTEE

E. Consideration and Approval of Resolution # 13-12, Designation of PINCO Representatives. (DOFAS)

MOTION: Trustee Fleming.

SECOND: Trustee Mullen.

MOTION: Trustee Shillig motioned to amend the resolution to insert Lynne Hart in the place of Fernando Nieto.

SECOND: Trustee Fleming.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, AYE STUDENT TRUSTEE

MOTION: Trustee Mullen motioned to approve Resolution #13-02, Designation of PINCO Representatives as amended.

SECOND: Trustee Anderson.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, AYE STUDENT TRUSTEE

I. Approval of E 9270, Conflict of Interest Code, second reading. (DOS)

MOTION: Trustee Fleming.

SECOND: Trustee Anderson.

MOTION: Trustee Fleming motioned to change the category for Director II Fiscal and Administrative Services from Category 2 to 1 and approve as amended.

SECOND: Trustee Anderson.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, ABSTAIN STUDENT TRUSTEE

L. Approval of Special Education Transportation Aide (New) Job Description. (DOFAS)

MOTION: Trustee Mullen.

SECOND: Trustee Fleming.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, AYE STUDENT TRUSTEE

M. Approval of Special Education Bus Driver (New) Job Description. (DOFAS)

MOTION: Trustee Mullen.

SECOND: Trustee Fleming.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, AYE STUDENT TRUSTEE

N. Consideration and Approval of ETUSD Safety Plans. (DOFAS)

MOTION: Trustee Robinson.

SECOND: Trustee Shillig.

MOTION: Trustee Robinson motioned to table.

SECOND: Trustee Anderson.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, AYE STUDENT TRUSTEE

O. Consideration of installing a cooling system in El Tejon School classrooms. (BMSR)

MOTION: Trustee Fleming.

SECOND: Trustee Robinson.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, AYE STUDENT TRUSTEE

P. Consideration of Board members to direct the Superintendent to send a directive to all staff requiring classroom doors remain locked from the beginning to the end of the school day. (BMSR)

MOTION: Trustee Robinson.

SECOND: Trustee Shillig.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, AYE STUDENT TRUSTEE

Q. Consideration of installing peep holes in doors of district classrooms. (BMSR)

MOTION: Trustee Robinson.

SECOND: Trustee Mullen.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, AYE STUDENT TRUSTEE

Trustee Anderson motioned to reconvene to Closed Session at 10:00 p.m., seconded by Trustee Fleming. 5-0

The board reconvened in Open Session at 10:09 p.m. in the board room at El Tejon Continuation High School.

MOTION: Trustee Anderson.

SECOND: Trustee Mullen.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

No action taken.

ADJOURNMENT

Trustee Anderson motioned for the adjournment of the Regular Meeting of May 9, 2013 at 10:10 p.m., seconded by Trustee Mullen.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

The minutes are an unofficial draft until reviewed, modified and approved by ETUSD Trustees approved by the Governing Board on June 13, 2013.

Clerk of the Board


