



**El Tejon Unified School District**  
**BOARD OF TRUSTEES**

4337 Lebec Road; Lebec, CA 93243

PH: 248-6247

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Paula Regan, President

John Fleming, Trustee

Anita Anderson, Trustee

Dr. Ken Hurst, Clerk

Steve Kiouses, Trustee

**BOARD OF TRUSTEES**  
**REGULAR BOARD MEETING**

**Wednesday, December 12, 2012**

**El Tejon Unified School District Board Room**

**4337 Lebec Road, Lebec, CA 93243**

**ANNUAL ORGANIZATION MEETING**

**6:00 p.m.**

**ETUSD Board Room**

**CLOSED SESSION:**

**6:30 p.m.**

**ETUSD Board Room**

**OPEN SESSION:**

**7:00 p.m.**

**ETUSD Board Room**

**OFFICIAL MINUTES**

**ANNUAL ORGANIZATION MEETING:**

**A. Swearing in of Returning Board Member John Fleming and New Board Members Vickie Mullen, Scott Robinson and Lark Shillig.**

Superintendent Kleier swore into office returning board member John Fleming and new member Scott Robinson. Lark Shilling had been sworn in previously. Vickie Mullen was not in attendance at this time.

**B. Elect a Board President for 2013. (BB 9100)**

Trustee Anderson nominated herself for Board President for 2013, no second.

Trustee Shilling nominated Trustee Fleming for Board President for 2013, seconded by Trustee Robinson.

Trustee Fleming was elected by the following vote:

**VOTE: 3 AYES, 1 NAYES(Anderson), 1 ABSENT (Mullen), STUDENT TRUSTEE N/A**

**C. Elect a Clerk of the Board for 2013. (BB 9100)**

Trustee Anderson nominated herself for Clerk of the Board for 2013, no second.

Trustee Fleming nominated Trustee Robinson, seconded by Trustee Shilling.

Trustee Robinson was elected by the following vote:

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Mullen), STUDENT TRUSTEE N/A**

**D. Elect a Trustee Representative for 2013. (BB 9100)**

Trustee Fleming nominated Trustee Shillig for Trustee Representative for 2013, seconded by Trustee Robinson. Trustee Shillig was elected Trustee Representative for 2013 by the following vote:

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Mullen), STUDENT TRUSTEE N/A**

**E. Elect an Alternate Trustee Representative for 2013. (BB 9100)**

This item was moved to later in the evening.

**F. Approve Appointment of Superintendent as Secretary to the Governing Board for 2013. (BB 9122)**

**MOTION:** Trustee Anderson motioned to approve appointment of Superintendent as secretary to the Governing Board for 2013.

**SECOND:** Trustee Robinson.

**DISCUSSION:** Trustee Shilling questioned the time frame for the position to be held. Superintendent Kleier stated one year has been past practice.

**MOTION:** Trustee Fleming motioned to amend the motion to read approve appointment of Superintendent as Secretary to the Governing Board for 2013 and revisit in three months all positions elected tonight.

**SECOND:** Trustee Shilling.

Superintendent Kleier was elected Secretary to the Governing Board for 2013 by the following vote:

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Mullen), STUDENT TRUSTEE N/A**

**G. Develop a Schedule of Regular Meetings for 2013. (BB 9100)**

**MOTION:** Trustee Shilling motioned to designate the second and fourth Thursday of each month for Board's Regular Meeting, with the following exceptions:

- No board meeting in July 2013.

Board meetings will be held at the El Tejon Continuation High School at 6:00 p.m. for closed session and 7:00 p.m. for open session.

**SECOND:** Trustee Fleming.

**VOTE: 4 AYES, 0 NAYES, 1 ABSTAIN (Mullen), STUDENT TRUSTEE N/A**

**DISCUSSION:** Superintendent Kleier stressed the importance of holding extra meetings possibly in January, March, May, September and October to handle business with the hope of reducing the need for special board meetings and keeping the meetings to a shorter time. The pros and cons of holding the meeting on different nights and at different locations were discussed.

At 6:40 p.m. Superintendent Kleier swore into office new board member Vickie Mullen.

**E. Elect an Alternate Trustee Representative for 2013. (BB 9100)**

Trustee Robinson nominated Trustee Mullen for Alternate, seconded by Lark Shillig.

Vickie Mullen was elected by the following vote:

**VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE N/A**

**H. Discussion and Possible Action of BB9100 Possible Guidelines Yearly Rotation of Officers. (DOS)**

**MOTION:** Trustee Anderson motioned for discussion and possible action of BB 9100 Possible Guidelines yearly rotation of officers.

**SECOND:** Trustee Robinson.

**VOTE: 1 AYES, 4 NAYES ( Anderson, Fleming, Mullen, Shillig), 0 ABSENT, STUDENT TRUSTEE N/A Motion fails.**

**DISCUSSION:** Superintendent Kleier stated this is part of the board bylaws. Trustee Fleming was not in favor. Trustee Anderson shared the president is the presiding officer of the board and in the past, people have raised their hand to be recognized which has been orderly. Trustee Fleming said he would try and keep this process.

**I. Discussion and Action of date, time and place for Board Orientation Meeting. (BB 9230) (DOS)**

**MOTION:** Trustee Anderson motioned for discussion and action of date, time and place for Board Orientation Meeting.

**SECOND:** Trustee Shillig. **No action taken.**

**DISCUSSION:** The trustees were in agreement having the meeting soon would be best. Superintendent Kleier asked for two dates, possibly January 7<sup>th</sup> or 9<sup>th</sup> to take to Schools Legal Service to check their availability.

**J. Discussion and Possible Approval of Special Meeting, January 23, 2013 to complete first reading of changes to numerous Board Policies and Administrative Regulations per GAMUT guidelines. (DOS)**

**No action taken.**

**K. Discussion and Possible Approval of Special Board meeting in January for the purpose of development of a long range vision for the District. (BP 0000, BP 0200)**

**MOTION:** Trustee Anderson motioned for discussion and possible approval of Special Board meeting in January for the purpose of development of a long range vision for the District.

**SECOND:** Trustee Mullen.

**DISCUSSION:** Superintendent Kleier stated the date for this meeting had been changed several years ago to January in order to have a plan in the spring to assist the teachers and principals. She recommends holding the meeting on a Saturday to have a block of time for the new board to get to know each other and set goals for the upcoming school year.

**MOTION:** Trustee Anderson motion to amend this agenda item to read “Discussion and possible approval of Special Board meeting in January for the purpose of development of goals and a long range vision for the District”.

**SECOND:** Trustee Shillig. **VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE N/A**

**MOTION:** Trustee Anderson motioned to hold a Special Board meeting on Saturday, January 26, 2013 at El Tejon School in the superintendent’s office, Room 9, from 9:00 a.m. to 1:00 p.m.

**SECOND:** Trustee Shillig. **VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE N/A**

**PRELIMINARY**

The December 12, 2012 Regular Board Meeting of the Board of Trustees of the El Tejon Unified School District was called to order at 7:03 p.m. by Trustee Fleming. Trustee Anderson made the motion, seconded by Trustee Mullen in the Board Room at El Tejon Unified School District, 4337 Lebec Road, Lebec, CA 93243.

**VOTE: 5 AYES, 0 NAYES, 0 ABSENT**

## **HEARING OF INDIVIDUALS ON AGENDA ITEMS**

Trustee Fleming asked if any citizen was present who wished to address the Board of Trustees on any item to be considered in Closed Session. One blue card was presented.

Monica Darling asked to speak in Closed Session. Superintendent Kleier stated she could speak now, but not on a personnel issue. If there is to be discussion regarding an employee or parent, that person needs to also be in attendance. There needs to be prior notification so as not to be in violation of Ed Code. Superintendent Kleier asked to go on record as recommending not to proceed. Trustee Fleming asked if Monica Darling could address her comments outside of closed session to which she stated she could not.

## **ADJOURNMENT TO CLOSED SESSION**

Trustee Robinson motioned for the Board of Trustees to convene Closed Session at 7:09 p.m., seconded by Trustee Anderson. **VOTE: 5 AYES, 0 NAYES, 0 ABSENT**

### A. Employment Recommendations:

1. Hire part-time District Secretary.
2. Hire part-time District Secretary.
3. Hire full-time teacher, 6<sup>th</sup> - 7<sup>th</sup> combination, Pine Mountain Learning Center.
4. Hire full-time Principal, Pine Mountain Learning Center.

## **RECONVENING IN OPEN SESSION**

The board reconvened in open session at 7:48 p.m. in the board room at El Tejon Unified School District.

MOTION: Trustee Anderson made the motion to reconvene in Open Session.

SECOND: Trustee Mullen.

**VOTE: 5 AYES, 0 NAYES, 0 ABSENT**

Bill Shillig, teacher at Frazier Mountain High School, led the Trustees and members of the audience with the flag salute.

## **PUBLIC PRESENTATIONS**

Seven blue cards were presented.

Michelle Penner welcomed the new and returning trustees and invited them to the Winter Program at FMHS on December 17<sup>th</sup> starting at 6:00 p.m. She stated the teachers need to have more input on the school calendar. There was a fundraiser for the Red Cross for Hurricane Sandy Relief. She will bring the exact figures to the new board meeting.

Patric Hedlund chose to speak later in the evening on general topics.

Chuck Mullen chose to speak later on Item Y.

Sue Edwards chose to speak later in the evening.

Gretchen Skrotzki chose to speak later in the evening.

Sue Brown chose to speak later in the evening.

Sara Haflich chose to speak later in the evening.

## **REPORTS AND PRESENTATIONS**

A. El Tejon Teachers Association (ETTA) –Chuck Mullen, President, distributed a spreadsheet of different classroom configurations to hire teachers at Frazier Park School.

B. California School Employee Association #552 –Angela Witham, President – No report.

C. Star Test Review Frazier Park & El Tejon – Gretchen Skrotzki – Table to January.

D. Trustee's Reports:

Anita Anderson welcomed the new trustees. In reading BP 9322, the superintendent and board president develops the agenda to reflect the district's vision and goals for our students. She is not in favor limiting the trustee's time to speak as this is controlling, nondemocratic and seems in violation of free speech.

Trustee Robinson thanked everyone for voting for him. He read the district's mission statement and said he holds the education of students above all else.

Trustee Mullen thanked everyone for their votes. She hopes to have good communication with all and fix problems as they arise. Girl's basketball is doing well so far this season with a record of 8-1.

Trustee Fleming is looking forward to a productive year. The board meetings will take place on the second and fourth Thursday of each month to reduce time spent in individual meetings. There will be no meeting in July. The new location will be at El Tejon Continuation High School.

Trustee Shillig thanked the community for their support. She looks forward to the organizational meeting on January 26, 2013 to talk about the vision and long range goals for the district. She asked Superintendent Kleier the process for adding items to the agenda and which areas we might not be in compliance. Superintendent Kleier stated the correct procedure is to contact the superintendent and/or board president to have items added to the agenda. She will work on putting together a comprehensive list of areas that need updating annually.

Katy Teare, student trustee, was absent.

## **APPROVAL OF MINUTES**

Approval of Minutes from Regular Board Meeting of November 14, 2012.

**MOTION:** Trustee Robinson motioned for the approval of minutes from Regular Board Meeting of November 14, 2012.

**SECOND:** Trustee Mullen.

**VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE Absent**

**DISCUSSION:** Trustee Anderson requested the minutes be amended to read "Trustee Anderson requested the minutes be amended" in place of "Trustee Fleming requested."

## **REPORT FROM CLOSED SESSION**

The board approved the following Employment Recommendations:

1. Hire Leslie Bever, part-time District Secretary, approved 5-0.
2. Hire Danyle Rice, part-time District Secretary, approved 3-2.
3. Hire Emily Lee, full-time teacher, 6<sup>th</sup> - 7<sup>th</sup> combination, Pine Mountain Learning Center, approved 5-0.
4. Hire Carey Carpenter, full-time Principal, Pine Mountain Learning Center, approved 5-0.

Trustee Fleming asked the superintendent to check again with Schools Legal regarding only reporting the number of votes from closed session.

## **SUPERINTENDENT’S REPORT**

1. District Enrollment and Attendance Report – Enrollment is down fifteen students. Trustee Fleming requested a list of students who have left the district. Superintendent Kleier stated the Coordinator of Technology is new and she had not asked him to produce the list but will provide one in January.
2. Field Trips – 3 approved this month.
3. ASB Report – Continues to be monitored
4. SISC Investment Pool – Continues to be monitored
5. Other Items – Superintendent Kleier introduced Thomas Hurst, Coordinator of Technology, and welcomed him to the district. The agenda format has changed slightly. The changes pertain to board policies and will be noted after each one. For example, DOS stands for the District Office Superintendent and BMJF stands for board member John Fleming. These will reflect who is interested in which policy and help with a sense of why there is a need to vote on a particular item.

## **ITEMS FOR DISCUSSION AND ACTION**

### **Personnel Items**

#### **A. Acknowledge receipt of 2012-2013 Initial Reopener Proposal from California School Employees Association, El Tejon Chapter 552.**

**MOTION:** Trustee Anderson motioned for Acknowledge receipt of 2012-2013 Initial Reopener Proposal from California School Employees Association, El Tejon Chapter 552.

**SECOND:** Trustee Robinson. **VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE Absent**

### **Business Items**

#### **B. Consideration and Approval of Resolution No. 13-04, Annual Accounting of Development Fees for 2011-2012 Fiscal Year in the Capital Facilities Fund. (DOFAS)**

**MOTION:** Trustee Anderson motioned for consideration and approval of Resolution No. 13-04, Annual Accounting of Development Fees for 2011-2012 Fiscal Year in the Capital Facilities Fund. (DOFAS)

**SECOND:** Trustee Mullen. **VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE Absent**

#### **C. Approval of First Interim Budget Report for 2012-2013 and Authorize Budget Transfers. (BP3460) (DOFAS)**

**MOTION:** Trustee Anderson motioned for approval of First Interim Budget Report for 2012-2013 and authorize Budget Transfers. (BP3460)

**SECOND:** Trustee Robinson. **VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE Absent**

**DISCUSSION:** Fernando Nieto presented a spreadsheet to the trustees and explained changes to the First Interim Report. Superintendent Kleier explained the cost of the County Office to help with the documentation for CAMESIS. The previous school psychologist left the district and there is not enough clerical support to get the job done in a timely manner. The current school psychologist thinks it can be done, but we are behind. Fernando Nieto stated \$900,000 was spent out of reserves last year. We have to hold 5% in our reserves according to board policy as we are a small school district. It is very good news that Prop 30 passed. The district does not need a midyear TRANS, which is a short term loan. When the state started deferring money we had a cash flow problem. We have done so for the last three years; but we do not anticipate needing one this year.

**D. Approval of new camera equipment from Digital Networks, Inc. for Frazier Mountain High School. (DOFAS)**

**MOTION:** Trustee Anderson motioned for approval of new camera equipment from Digital Networks, Inc. for Frazier Mountain High School. (DOFAS)

**SECOND:** Trustee Mullen.

**DISCUSSION:** Fernando Nieto spoke to the need of high resolution equipment in order to see faces clearly at night, additionally the principal needs help monitoring the students during the day. Superintendent Kleier stated there was no need to go to bid unless the cost exceeded \$15,000. She also suggested the board amend the agenda in order to move ahead.

**MOTION:** Trustee Anderson motioned to amend the agenda to read, approval of new camera equipment for Frazier Mountain High School, not to exceed \$13,585.88.

**SECOND:** Trustee Robinson. **VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE Absent**

**Instruction Items**

**E. Approval of El Tejon Unified School District Local Education Agency (LEA) Plan. (BP 0400) (DOS)**

**MOTION:** Trustee Anderson motioned for Approval of El Tejon Unified School District Local Education Agency (LEA) Plan. (BP 0400) (DOS)

**SECOND:** Trustee Robinson.

**DISCUSSION:** Trustee Shillig noticed an error stating El Tejon School was K-3. Superintendent Kleier stated revisions would be made before sending the plan to the state. Trustee Anderson thanked everyone for their hard work on preparing the plan. **VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE Absent**

**F. Approval of Single School Site Plan for Frazier Park School. (BP 0400) (FPS)**

**MOTION:** Trustee Anderson motioned for approval of Single School Site Plan for Frazier Park School. (BP 0400) (FPS)

**SECOND:** Trustee Mullen. **VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE Absent**

**G. Approval of Single School Site Plan for El Tejon School. (BP 0400) (ETS)**

**MOTION:** Trustee Anderson motioned for approval of Single School Site Plan for El Tejon School. (BP 0400) (ETS)

**SECOND:** Trustee Mullen. **VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE Absent**

**H. Approval of Single School Site Plan for Frazier Mountain High School. (BP 0400) (FMHS)**

**MOTION:** Trustee Anderson motioned for approval of Single School Site Plan for Frazier Mountain High School. (BP 0400) (FMHS)

**SECOND:** Trustee Mullen. **VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE Absent**



**Board Items**

Trustee Anderson motioned to table Items I – Item T, no second.

Trustee Fleming motioned to table Items I – Item M, seconded by Trustee Shillig.

**VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE Absent**

**I. Consideration of AR 3515.2 Disruptions, First Reading. (DOS-Gamut Update)**

**J. Consideration of BP 4030 Nondiscrimination in Employment, First Reading. (DOS-Gamut Update)**

**K. Consideration of AR 4312.1 Contracts, First Reading. (DOS-Gamut Update)**

**L. Consideration of BP 5126 Awards for Achievement, First Reading. (DOS-Gamut Update)**

**M. Consideration of AR 5126 Awards for Achievement, First Reading. (DOS-Gamut Update)**

**N. Discussion and Possible Action for Board access to Superintendent’s monthly calendar. (BMJF)**

**MOTION:** Trustee Mullen motioned for discussion and Possible Action for Board access to Superintendent’s monthly calendar. (BMJF)

**SECOND:** Trustee Fleming. **VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE Absent**

Trustee Anderson motioned to table Item N., no second.

**DISCUSSION:** Trustee Fleming requested this item be added because of the responsibility of the board to evaluate one employee and it is essential to know the schedule. Trustee Anderson stated the superintendent was evaluated on the vision and goals that were set and the items were concrete. Her calendar changes daily and most superintendents only turn in a calendar with weeks of vacation days. Items N, O, P, Q, and R are items best suited for a meeting where the board creates norms. Trustee Robinson shared the board is looking for a weekly or monthly accounting of what the superintendent is doing as to have something to evaluate. The board is not trying to micromanage. Superintendent Kleier stated having to change and update her calendar daily would be too time consuming and take away from completing her duties.

**MOTION:** Trustee Anderson motioned to table Item N.

**SECOND:** Trustee Robinson. **VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE Absent**

Trustee Shillig motioned to table Items O, P, Q, and R, seconded by Trustee Robinson.

**VOTE: 1 AYES, 4 NAYES (Mullen, Robinson, Shillig and Fleming) 0 ABSENT, STUDENT TRUSTEE Absent**

**O. Consideration of BB 9250 Renumeration, Reimbursement and Other Benefits, First Reading. (BMJF)**

**MOTION:** Trustee Robinson motioned for consideration of BB 9250 Renumeration, Reimbursement and Other Benefits, First Reading. (BMJF)

**SECOND:** Trustee Shillig. **VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE Absent**



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**DISCUSSION:** Trustee Fleming thinks all trustees should be equal and the new trustees should also be paid. Trustee Anderson shared the prior board voted to eliminate remuneration to save money as the district was in financial straits. Prop 30 has passed.

Additionally, Superintendent Kleier stated, if a board member does not accept the stipend the funds are returned to the General Fund and are not at the discretion of that Board Member. Trustee Fleming shared the stipends can be accepted, taxes paid, and then you can donate the money where you see fit. Trustee Mullen liked the option of designating where her money would go. Item O. will be brought back on the January consent agenda for a second reading.

**Trustee Anderson motioned to table Items P, Q, R, S, and T, seconded by Trustee Robinson.**

**VOTE: 1 AYES, 4 NAYES (Mullen, Robinson, Shillig and Fleming) 0 ABSENT, STUDENT TRUSTEE Absent**

**P. Consideration of BB 9130 Board Committees Board Bylaw Committee, First Reading. (BMJF)**

**MOTION:** Trustee Anderson motioned for consideration of BB 9130 Board Committees Board Bylaw Committee, First Reading. (BMJF)

**SECOND:** Trustee Robinson.

**DISCUSSION:** Trustee Anderson stated when items are tabled, each will be brought back on the agenda if the board president and superintendent agree. She thinks these items are touchy and the board bylaw regarding the attorney is dangerous in her mind.

**MOTION:** Trustee Shillig motioned to table Items P, Q, and R.

**SECOND:** Trustee Anderson. **VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE Absent**

**Q. Discussion and Approval of the use of Robert’s Rules of Order, Newly Revised in Brief as only a guideline for meeting operations. (BMJF)**

**R. Consideration of BB 9124 Attorney, First Reading. (BMJF)**

**S. Discussion and Approval of Home Garaging of District Vehicles. (BMJF)**

**MOTION:** Trustee Robinson motioned for discussion and Approval of Home Garaging of District Vehicles. (BMJF)

**SECOND:** Trustee Mullen.

**DISCUSSION:** Superintendent Kleier presented the board with a spreadsheet outlining the background, purpose and cost of vehicle use by the Director II position. Every MOT Director since 1989 has taken a vehicle home. She asked the board to consider carefully her analysis and consider the loss of productivity if the Director II no longer takes the vehicle home each night. Trustee Shillig thanked her for her efforts.

**MOTION:** Trustee Anderson motioned to table until February.

**SECOND:** Trustee Robinson. **VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE Absent**

Trustee Anderson motioned to table Item T, no second.

**T. Discussion and Possible Action of GPS devices on District Vehicles. (BMJF)**

**MOTION:** Trustee Robinson motioned for discussion and Possible Action of GPS devices on District Vehicles. (BMJF)

**SECOND:** Trustee Fleming.

**DISCUSSION:** Trustee Fleming stated vehicles were stolen. Because of a district employee, one vehicle was recovered. If the vehicle had a GPS installed, it would have been recovered sooner. Superintendent Kleier stated bargaining units have concerns regarding GPS on vehicles and suggested giving it to them for discussion first. Trustee Robinson asked what the concern was. Fernando Nieto stated it could be seen as punitive and checking the employees' whereabouts. We can look into the expenses.

**MOTION:** Trustee Robinson motioned to table this item and bring back in February or March.

**SECOND:** Trustee Fleming. **VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE Absent**

Trustee Anderson motioned to discuss Item Y at this time, seconded by Trustee Mullen.

**VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE Absent**

Susan Edwards invited the trustees to the Winter Program at Frazier Park School on Thursday, December 20<sup>th</sup> at 6:30 p.m. She urged the board to vote for the balanced plan for class size reduction at Frazier Park School.

**Y. Discussion and Approval of Recommendation for Class Size Reduction and Combination Class Reduction at El Tejon and Frazier Park Schools. (BMJF)**

**MOTION:** Trustee Shillig motioned for Discussion and Approval of Recommendation for Class Size Reduction and Combination Class Reduction at El Tejon and Frazier Park Schools. (BMJF)

**SECOND:** Trustee Mullen.

**DISCUSSION:**

Sara Haflich spoke for Sue Brown regarding bringing back one part-time position to full-time.

Gretchen Skrotzki spoke regarding class structure at Frazier Park School. She has heard many concerns from parents regarding moving students. She is having surgery and will return to work on January 14, 2013 and thinks having a regular administrator on campus would be a good idea. In January, Response to Intervention starts. She asked the board to possibly consider a part-time reading intervention teacher. Joe Flores stated he pulled his youngest child out of school because of the combination classes are too large. Chris Vaughn suggested using the Robocall system to alert parents of class changes.

Sara Haflich asked the board to consider bringing back the part-time teacher at Frazier Mountain High School to full-time. Trustee Fleming asked what the costs would be. Superintendent Kleier stated approximately \$40,000 for the remainder of the year. The half-time teacher would get the position. Superintendent Kleier also spoke to the issue of planning time for teachers involved in the class changes at Frazier Park School. In the first conversations with the ETTA president, it was agreed teachers moving from a combo to a single grade would not receive planning time. The MOU presented to the superintendent included these days. The costs are huge. Trustee Robinson stated if the board agrees to this combinations are eliminated and class sizes are reduced. This is a solution. Trustee Fleming stated he was sorry he did not write this agenda item to include the high school and classified employees. Superintendent Kleier stated the district only has so much money to spend. Trustee Anderson stated one teacher had been promised to be brought back and there are many needs. Trustee Shillig asked if this plan is adopted how do we proceed. Superintendent Kleier answered there is a 39 month rehire list in effect. Trustee Fleming asked the Superintendent if she had a list. The Superintendent asked for one teacher to be hired at Frazier Park School and one at Frazier Mountain High School. She does not think taking care of one school while ignoring the others and CSEA. Trustee Robinson stated the time to help is tonight.

Trustee Anderson motioned to hire one teacher at each school, no second.

**MOTION:** Trustee Shillig motioned to hire two teachers at Frazier Park School thereby reducing the combination classes to one.

**SECOND:** Trustee Robinson. **VOTE: 4 AYES, 1 NAYES (Anderson), 0 ABSENT, STUDENT TRUSTEE Absent**

**Trustee Fleming announced a restroom break @ 10:55 p.m.**

**Trustee Fleming motioned to table Items U, V, W, AA, BB, and CC, seconded by Trustee Robinson.**

**VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE Absent**

**U. Discussion and Possible Action of District Identification Decals on all District Vehicles. (BMJF)**

**V. Discussion and Possible Action of limiting amount of time of Board Presentations. (BMJF)**

**W. Discussion and Possible Action of Procedure for Board Discussion of Agenda Items. (BMJF)**

**X. Discussion and Action of funding for Board Member attendance at California School Boards Association January Seminar attendance. (BB 9240) (BMJF)**

**MOTION:** Trustee Shilling motioned for discussion and Action of funding for Board Member attendance at California School Boards Association January Seminar attendance. (BB 9240) (BMJF)

**SECOND:** Trustee Mullen. **VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE Absent**

**DISCUSSION:** Trustee Shillig wanted clarification that the district would pay for the superintendent and trustees to attend the San Diego seminar. The trustee will pay for transportation, housing and meals.

**Z. Discussion and Approval of Procedure for restroom availability during Board Meetings. (BMJF)**

**MOTION:** Trustee Fleming motioned for discussion and Approval of Procedure for restroom availability during Board Meetings. (BMJF)

**SECOND:** Trustee Anderson.

**No action taken.**

**AA. Discussion and Approval of Vehicle Mileage Log Procedure. (BMJF)**

**BB. Discussion and Approval of Direction to Superintendent to investigate Energy Cost Savings Measures at Frazier Mountain High School, El Tejon School, and Frazier Park School. (BMJF)**

**CC. Discussion and Approval of Broken Windows Program. (BMJF)**

**Trustee Fleming motioned to table Item GG. Approval of OVERNIGHT field trip to Ocean Institute on May 20-21, 2013, 6<sup>th</sup> graders, Frazier Park School. (FPS) on the consent agenda, seconded by Trustee Robinson.**

**DISCUSSION:** Trustee Fleming needs verification there is a male chaperone at the Ocean Institute.

**VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE Absent**

**CONSENT AGENDA**  
**Items required by law and/or items in accordance**  
**With the District Administrative Code and/or Education Code**

- DD. Approval of B Warrant Batch #0010, \$12,880.63; #0011, \$126,163.42, and #0012, \$21,135.71. (DOFAS)
- EE. Consideration and Approval of Inter-District Transfers: (DOS)
1. Kale Crabb, 1<sup>st</sup> grade, from ETUSD to Gorman School District.
  2. Wade Crabb, 7<sup>th</sup> grade, from ETUSD to Gorman School District.
- FF. Approval of OVERNIGHT field trip to Catalina Island on May 17-19, 2013, Com-Tec Academy seniors, Frazier Mountain High School. (FMHS)
- GG. Approval of OVERNIGHT field trip to Ocean Institute on May 20-21, 2013, 6<sup>th</sup> graders, Frazier Park School. (FPS)

**MOTION:** Trustee Anderson motioned to approve the consent agenda.

**SECOND:** Trustee Mullen.      **VOTE: 5 AYES, 0 NAYES, 0 ABSENT 0, STUDENT TRUSTEE Absent**

## **ADJOURNMENT**

Trustee Anderson motioned for the adjournment of the regular meeting of December 12, 2012 at 11:17 p.m., seconded by Trustee Robinson.      **VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE Absent**

The minutes are an unofficial draft until reviewed, modified and approved by ETUSD Trustees approved by the Governing Board on January 24, 2013.

Clerk of the Board \_\_\_\_\_