



El Tejon Unified School District
BOARD OF TRUSTEES

4337 Lebec Road; Lebec, CA 93243
PH: 248-6247 FAX: 248-6714

Barbara Newbold, President
John Fleming, Trustee Misty Johnston, Clerk
Lisa Duncan, Trustee Lark Shillig, Trustee

BOARD OF TRUSTEES
REGULAR BOARD MEETING
Thursday, December 10, 2015
El Tejon Continuation High School
700 Falcon Way, Lebec, CA 93243

CLOSED SESSION: **8:00 p.m. Central Time ETCHS**
OPEN SESSION: **9:00 p.m. Central Time ETCHS**

AGENDA

Agendas are posted at the El Tejon Unified School district at least 72 hours prior to each meeting as well as at each school site. Any materials required by law to be made available to the public prior to the meeting of the Board of Trustees of the El Tejon Unified School District can be inspected at the following address between the hours of 7:30 a.m. to 3:30 p.m., Monday through Friday: El Tejon Unified School District, 4337 Lebec Road, Lebec, CA 93243.

SPECIAL NEEDS ACCOMMODATIONS

Assistive listening devices, agenda in Braille and/or alternate formats are available upon request. American Sign Language (ASL) interpreters, other auxiliary aids and services, or reasonable modifications to Board meeting policies and/or procedures, such as to assist members of the disability community who would like to request a disability-related accommodation in addressing the Board, are available if requested at least three business days prior to the Board meeting. Later requests will be accommodated to the extent feasible. Please contact the Superintendent's Office, El Tejon Unified School District at 661-248-6247 from 7:30 a.m. to 3:30 p.m., Monday through Friday (Government Code 54954.2)

HEARING OF INDIVIDUALS ON AGENDA ITEMS

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed at regular or special board meetings. Each member of the public wishing to speak must fill out a "Request to Address the Board Regarding Items on the Agenda" (blue card) prior to the start of the meeting. The presiding officer must first recognize each person who addresses the Board.

Notice of Teleconferencing: Government Code section 54953 permits the Board of Trustees to conduct its meeting from different locations via teleconference provided that at least a quorum of the Trustees participate from locations within District boundaries. This meeting shall be conducted using teleconferencing at the following locations, which shall be accessible to the public: **GrandStay Hotel Appleton – Fox River Mall 300 Mall Drive Appleton, Wisconsin 54913.** Members of the public shall be afforded the opportunity to address the Board as permitted under Government Code section 54954.3 at each teleconference location. Voting at this meeting shall be by roll call.

PRELIMINARY (ETCHS)

Call to Order – Time _____
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

Hearing of Citizens on Items Listed on Closed Session Agenda
Members of the Public shall have an opportunity to address the Board of Trustees on item(s) listed on the Closed Session agenda before the Board of Trustees adjourns to Closed Session.

ADJOURNMENT TO CLOSED SESSION – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

**1. Conference with Labor Negotiator, Rodney Wallace, ETTA and CSEA.
Government code Section 54957.6**

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

**2. Review and Possible Action on Appointment, Employment, Discipline, Resignation of District Employees
[G.C. § 54957)**

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

3. Employment Recommendations:

- A. Employ Custodian, Frazier Mountain High School.
- B. Employ Custodian, Frazier Mountain High School.
- C. Employ Noon Duty, Frazier Park School.
- D. Employ Chemistry, Physics and Biology Teacher, Frazier Mountain High School, with a credential waiver.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

ADJOURNMENT FROM CLOSED SESSION – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

RECONVENING IN OPEN SESSION – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

FLAG SALUTE

PUBLIC PRESENTATIONS

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed at regular or special board meetings. The time allotted shall be limited to 3 minutes. If a large number of people wish to speak on a specific item, with Board consent, the president may increase or decrease the time allowed (20 minutes) for public presentation, depending on the topic and the number of persons wishing to be heard. This time may be used to address any item on the agenda, or any matter of concern within the jurisdiction of the El Tejon Unified School District. Each person who addresses the Board must be first recognized by the presiding officer. Comments must be addressed to the Board as a whole and not to individual members or District employees. The Board and staff are not obligated to comment on, or respond to, addresses by the public.

Whenever a member of the public initiates specific complaints or charges against an employee, the Board President shall inform the complainant it is the policy of the Board to hear such complaints or charges in closed session unless otherwise requested by the employee pursuant to Government Code 54957. The Board President shall also encourage the complainant to file a complaint to an appeal using the appropriate District Complaint or appeal procedure.

REVISION/ADOPTION/ORDERING OF AGENDA

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

ANNUAL ORGANIZATIONAL MEETING: 7:00 p.m.

A. Elect a Board President for 2016.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

B. Elect a Clerk of the Board for 2016.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

C. Elect a Trustee Representative for 2016.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

D. Elect an Alternated Representative for 2016.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

E. Approve Appointment of Superintendent as Secretary to the Governing Board for 2016.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

F. Designate and Approve Day of the Month, Time, and Location for 2016 Regular Board Meetings.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

REPORT FROM CLOSED SESSION

Closed session report

PUBLIC COMMENT

REPORTS AND PRESENTATIONS

- A. El Tejon Teachers Association (ETTA) – (Chuck Mullen, President)
- B. California School Employee Association #552 – (Angela Witham, President)
- C. Trustee’s Reports
- D. Other items

APPROVAL OF MINUTES

Approval of Minutes from Regular Board Meeting of November 12, 2015.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

SUPERINTENDENT’S REPORT

- 1. Employee Recognition – Mike Stroh
- 2. District Enrollment – In Packet
- 3. Field Trips - 6 Approved
- 4. SISC Investment Pool – in packet
- 5. Staff of the Month
- 6. Other Items

ITEMS FOR DISCUSSION AND ACTION

Business Items

A. Consideration and Approval of Title III Plan.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

B. Certify First Interim Budget Report.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

C. Ratification of Second Amendment to 2014 -2016 Contract of Employment.

Job Title: Superintendent

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

D. Consideration and Approval of contract between ETUSD and American Fidelity.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

Personnel

E. Discussion and Possible Action to appoint Teacher on Special Assignment at Frazier Park School from January 4, 2016 – June 30, 2016.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

Instruction Items

F. Approval of ETUSD Designated Representative for the Adult Education Block Grant Consortium.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

Board Items

G. Consideration of BP 1325 Advertising and Promotion, First Reading.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

H. Consideration of BP/AR/E 1330 Use of School Facilities, First Reading.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

I. Consideration of BP/AR 3460 Financial Reports and Accountability, First Reading.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

J. Consideration of BP/AR 3514.1 Hazardous Substances, First Reading.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

K. Consideration of BP/AR 3580 District Records, First Reading.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

L. Consideration of BP/AR 6178 Career Technical Education, First Reading.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

M. Discussion and Approval of BP 4111 Recruitment and Selection, AR 4112 Appointment and Conditions of Employment, BP 4211 Recruitment and Selection, and BP 4311 Recruitment and Selection, First Reading.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

N. Approval of OVERNIGHT field trip January 15-16, 2016, to Fort Tejon, Lebec, for Associated Student Body Students.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

O. Approval of OVERNIGHT field trip May 20-22, 2016, to Catalina Island, for Com-Tech Senior Students.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

<p style="text-align: center;">CONSENT AGENDA Items required by law and/or items in accordance With the District Administrative Code and/or Education Code Items P-R</p>

P. Receive Williams Quarterly Report.

Q. Approval of BP/AR/E 6161.1 Selection and Evaluation of Instructional Materials, BP 6161.11 Supplemental Instructional Materials, BP/AR 7214 General Obligation Bonds, BB 9322 Agenda/Meeting Materials, and BB/E 9323.2 Actions by the Board, Second Reading.

R. Approval of B warrant batches #0022 for \$23,427.94; #0023 for \$31,593.95; #0024 for \$17,129.16; #0025 for \$15,977.90 and #0026 for \$3,390.00.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

ADJOURNMENT

TIME:

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____