



El Tejon Unified School District
BOARD OF TRUSTEES

4337 Lebec Road, Lebec, CA 93243

PH: 248-6247

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Lisa Duncan, President

Misty Johnston, Trustee

John Fleming, Trustee

Sabrina Rouser, Clerk

Lark Shillig, Trustee

BOARD OF TRUSTEES
REGULAR BOARD MEETING

Thursday, December 13, 2018

Condor Academy

700 Falcon Way, Lebec, CA 93243

ANNUAL ORGANIZATIONAL MEETING	6:00 p.m.	Condor Academy
CLOSED SESSION:	6:30 p.m.	Condor Academy
OPEN SESSION:	7:00 p.m.	Condor Academy

AGENDA

Agendas are posted at the El Tejon Unified School district at least 72 hours prior to each meeting as well as at each school site. Any materials required by law to be made available to the public prior to the meeting of the Board of Trustees of the El Tejon Unified School District can be inspected at the following address between the hours of 7:30 a.m. to 3:30 p.m., Monday through Friday: El Tejon Unified School District, 4337 Lebec Road, Lebec, CA 93243.

SPECIAL NEEDS ACCOMMODATIONS

Assistive listening devices, agenda in Braille and/or alternate formats are available upon request. American Sign Language (ASL) interpreters, other auxiliary aids and services, or reasonable modifications to Board meeting policies and/or procedures, such as to assist members of the disability community who would like to request a disability-related accommodation in addressing the Board, are available if requested at least three business days prior to the Board meeting. Later requests will be accommodated to the extent feasible. Please contact the Superintendent's Office, El Tejon Unified School District at 661-248-6247 from 7:30 a.m. to 3:30 p.m., Monday through Friday (Government Code 54954.2).

HEARING OF INDIVIDUALS ON AGENDA ITEMS

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed at regular or special board meetings. Each member of the public wishing to speak must fill out a "Request to Address the Board Regarding Items on the Agenda" (blue card) prior to the start of the meeting. The presiding officer must first recognize each person who addresses the Board.

PRELIMINARY

Call to Order – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

ANNUAL ORGANIZATIONAL MEETING:

A. Elect a Board President for 2019.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

B. Elect a Clerk of the Board for 2019.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

C. Elect a Trustee Representative for 2019.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

D. Elect an Alternate Representative for 2019.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

E. Approve Appointment of Superintendent as Secretary to the Governing Board for 2019.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

F. Designate and Approve Day of the Month, Time, and Location for 2019 Regular Board Meetings.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

ADJOURNMENT TO CLOSED SESSION – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

**1. Conference with Labor Negotiator, Sara Haflich, ETTA, CSEA and Unrepresented Employees.
Government code Section 54957.6**

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

**2. Review and Possible Action on Appointment, Employment, Discipline, Resignation of District Employees
[G.C.§ 54957)**

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

3. Employment Recommendations:

A. Employ Family Community Liaison I, Mountain Communities Family Resource Center.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

ADJOURNMENT FROM CLOSED SESSION – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

RECONVENING IN OPEN SESSION – Time _____

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

FLAG SALUTE

PUBLIC PRESENTATIONS

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed at regular or special board meetings. The time allotted shall be limited to 3 minutes. This time may be used to address any item on the agenda, or any matter of concern within the jurisdiction of the El Tejon Unified School District. Each person who addresses the Board must be first recognized by the presiding officer.

If a member of the public initiates specific complaints or charges against an employee(s), the Board president shall inform the complainant of the appropriate complaint procedure.

The Board and staff are not obligated to comment on, or respond to, addresses by the public.

REVISION/ADOPTION/ORDERING OF AGENDA

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

REPORT FROM CLOSED SESSION

Closed session report, if required.

PUBLIC COMMENT

REPORTS AND PRESENTATIONS

- A. El Tejon Teachers Association (ETTA) – (Monica Darling, President)
- B. California School Employee Association #552 – (Denise O'Connell, President)
- C. Trustee's Reports

APPROVAL OF MINUTES

Approval of Minutes from Regular Board Meeting of November 8, 2018.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

SUPERINTENDENT'S REPORT

1. District Enrollment – in packet
2. Field Trips - 9 Approved
3. Staff of the Month
4. SISC Investment Pool – in packet
5. Construction Update
6. Other Items

ITEMS FOR DISCUSSION AND ACTION

Business Items

A. Approval of Monthly Budget Revisions Report.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

B. Certify First Interim Budget Report.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

C. Approval of GASB 75 Actuarial Valuation Report.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

D. Approval of Annual Report of Developer Fees.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

E. Approval of 2018 Developer Fee Justification Study.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

F. Approval of Application for Exemption from the Required Expenditures for Classroom Teachers' Salaries (CEA Waiver).

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

G. Approval of Updated Grant Funded Salary Schedule with Family Resource Center Coordinator Added.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

Personnel Items

H. Approval of MOU, Memorandum of Understanding, between ETUSD and California School Employees Association, CSEA, regarding Special Ed Driver/Aide and Special Ed Out of District Bus Driver Payroll.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

I. Approval of MOU, Memorandum of Understanding, between ETUSD and El Tejon Teachers Association, ETTA, regarding Movement of Classrooms/Changing Grade Levels After the School Year has Begun.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

J. Approval of Agriculture Incentive Grant Advisory Committee Members.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

K. Approval of Resolution #19-12, 180 – Day Wait Period Exception to be sent to County Office and CalPERS for Final Approval.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

L. Approval of Employment Agreement/Personnel Appointment between ETUSD and Anne Burnaugh for Completion of Duties funded by the DFC (Drug Free Community) Grant Pending Final Approval by CalPERS.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

Board Items

M. Consideration and Public Notice of the El Tejon Unified School District's Initial Proposal to the California School Employees Association (CSEA) Chapter #552 for Reopening of the Collective Bargaining Agreement for the 2018-2019 School Year pursuant to Government Code section 3547. A

public hearing regarding the proposal will be scheduled by the Board of Trustees. (No action required.)

N. Consideration and Public Notice of the California School Employees Association (CSEA) Chapter #552 Initial Proposal to the El Tejon Unified School District for reopening of the Collective Bargaining Agreement for the 2018-2019 school year pursuant to Government Code section 3547. A public hearing regarding the proposal will be scheduled by the Board of Trustees. (No action required.)

<p style="text-align: center;">CONSENT AGENDA Items required by law and/or items in accordance With the District Administrative Code and/or Education Code Item O -Q</p>

O. Approval of Agreement between ETUSD and County of Kern for Participation in CalWORKS Program.

P. Approval of BP 0420.42 Charter School Renewal, BP 1100 Communication with the Public, BP 3290 Gifts, Grants and Bequests, AR 3320 Claims and Actions Against the District, AR 3460 Financial Reports and Accountability, BP 4114 Transfers, BP/AR 5141.6 School Health Services, BP/AR 5144.1 Suspension and Expulsion/Due Process, BP/AR 5148.3 Preschool/Early Childhood Education, BP 6142.3 Civic Education, BP/AR 6145.2 Athletic Competition, BP/AR 6152.1 Placement in Mathematics Courses, BP 6170.1 Transitional Kindergarten, BP/AR 6178 Career Technical Education, BP 6190 Evaluation of the Instructional Program and BB 9110 Terms of Office, Second Reading.

Q. Approval of B warrant batches #0015 for \$82,062.37; #0016 for \$33,531.98; #0017 for \$53,787.26; and #0018 for \$103,633.30.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

ADJOURNMENT – Time _____

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____