



El Tejon Unified School District
BOARD OF TRUSTEES

4337 Lebec Road; Lebec, CA 93243

PH: 248-6247 FAX: 248-6714

Lisa Duncan, President

Misty Johnston, Trustee

John Fleming, Trustee

Sabrina Rouser, Trustee

Lark Shillig, Clerk

BOARD OF TRUSTEES
REGULAR BOARD MEETING

Thursday, February 9, 2017

Condor Academy

700 Falcon Way, Lebec, CA 93243

CLOSED SESSION:

6:00 p.m.

Condor Academy

OPEN SESSION:

7:00 p.m.

Condor Academy

AGENDA

Agendas are posted at the El Tejon Unified School district at least 72 hours prior to each meeting as well as at each school site. Any materials required by law to be made available to the public prior to the meeting of the Board of Trustees of the El Tejon Unified School District can be inspected at the following address between the hours of 7:30 a.m. to 3:30 p.m., Monday through Friday: El Tejon Unified School District, 4337 Lebec Road, Lebec, CA 93243.

SPECIAL NEEDS ACCOMMODATIONS

Assistive listening devices, agenda in Braille and/or alternate formats are available upon request. American Sign Language (ASL) interpreters, other auxiliary aids and services, or reasonable modifications to Board meeting policies and/or procedures, such as to assist members of the disability community who would like to request a disability-related accommodation in addressing the Board, are available if requested at least three business days prior to the Board meeting. Later requests will be accommodated to the extent feasible. Please contact the Superintendent's Office, El Tejon Unified School District at 661-248-6247 from 7:30 a.m. to 3:30 p.m., Monday through Friday (Government Code 54954.2)

HEARING OF INDIVIDUALS ON AGENDA ITEMS

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed at regular or special board meetings. Each member of the public wishing to speak must fill out a "Request to Address the Board Regarding Items on the Agenda" (blue card) prior to the start of the meeting. The presiding officer must first recognize each person who addresses the Board.

PRELIMINARY

Call to Order – Time _____
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

Hearing of Citizens on Items Listed on Closed Session Agenda
Members of the Public shall have an opportunity to address the Board of Trustees on item(s) listed on the Closed Session agenda before the Board of Trustees adjourns to Closed Session.

ADJOURNMENT TO CLOSED SESSION – Time _____
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

1. Consideration and Approval of Interdistrict Transfer #16-035.
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

2. Consideration and Approval of Interdistrict Transfer #16-036.
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

3. Consideration and Approval of Interdistrict Transfer #16-037.
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

**4. Conference with Labor Negotiator, Rodney Wallace, ETTA, CSEA and Unrepresented Employees.
Government code Section 54957.6**
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

**5. Review and Possible Action on Appointment, Employment, Discipline, Resignation of District Employees
[G.C.§ 54957)**
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

6. Employment Recommendations:
A. Employ P.E. Teacher, Frazier Mountain High School.
B. Accept resignation, Program Administrative Assistant, Mountain Communities Family Resource Center.
C. Accept resignation, P.E. Aide, Frazier Mountain High School.
D. Accept resignation, Cafeteria Worker II, Frazier Park School.
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

7. Consideration and Possible Action of Leave of Absence Denial, El Tejon School.
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

8. Consideration and Approval of Leave of Absence Request, Mountain Communities Family Resource Center.
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

ADJOURNMENT FROM CLOSED SESSION – Time _____
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

RECONVENING IN OPEN SESSION – Time _____
MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

FLAG SALUTE

PUBLIC PRESENTATIONS

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board’s consideration of each item of business to be discussed at regular or special board meetings. The time allotted shall be limited to 3 minutes. If a large number of people wish to speak on a specific item, with Board consent, the president may increase or decrease the time allowed (20 minutes) for public presentation, depending on the topic and the number of persons wishing to be heard. This time may be used to address any item on the agenda, or any matter of concern within the jurisdiction of the El Tejon Unified School District. Each person who addresses the Board must be first recognized by the presiding officer. Comments must be addressed to the Board as a whole and not to individual members or District employees. The Board and staff are not obligated to comment on, or respond to, addresses by the public.

Whenever a member of the public initiates specific complaints or charges against an employee, the Board President shall inform the complainant it is the policy of the Board to hear such complaints or charges in closed session unless otherwise requested by the employee pursuant to Government Code 54957. The Board President shall also encourage the complainant to file a complaint to an appeal using the appropriate District Complaint or appeal procedure.

REVISION/ADOPTION/ORDERING OF AGENDA

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

REPORT FROM CLOSED SESSION

Closed session report

PUBLIC COMMENT

REPORTS AND PRESENTATIONS

- A. El Tejon Teachers Association (ETTA) – (Sandra Spencer, President)
- B. California School Employee Association #552 – (Angela Witham, President)
- C. Trustee’s Reports
- D. Other Items

APPROVAL OF MINUTES

Approval of Minutes from Regular Board Meeting of January 12, 2017.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

SUPERINTENDENT'S REPORT

1. District Enrollment – in packet
2. Field Trips - 9 Approved
3. Staff of the Month
4. Other Items

ITEMS FOR DISCUSSION AND ACTION

Business Items

A. Approval of Updated Facilities Use Fee Schedules.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

B. Approval of Retirement Incentive for Certificated Employees.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

C. Approval of J-13 Waiver due to Inclement Weather.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

Instruction Items

D. Approval of Frazier Park School Accountability Report Card, SARC.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

E. Approval of El Tejon School Accountability Report Card, SARC.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

F. Approval of Frazier Mountain High School Accountability Report Card, SARC.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

Board Items

G. Consideration and Approval of OVERNIGHT field trip April 5-8, 2017 to Las Vegas, Robotics Team at Frazier Mountain High School.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

H. Approval of Board Vote for Four (4) Candidates to Serve as CSBA Delegates.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

CONSENT AGENDA
Items required by law and/or items in accordance
With the District Administrative Code and/or Education Code
Items I-O

- I. Approval of Agreement between ETUSD and Document Tracking Services (DTS) for 2016 School Accountability Report Cards (SARCs).**
- J. Approval of Agreement between Colombo Construction and ETUSD for Construction Management @ Risk for Preconstruction Services.**
- K. Approval of Agreement between PMSM and ETUSD for Architect Services.**
- L. Approval of Agreement between Frank W. Ronich and ETUSD for legal services for Uniform Complaint Procedures.**
- M. Approval of School Affiliation Agreement between University of Phoenix and ETUSD.**
- N. Approval of AR 1340 Access to District Records, BP/AR 3311 Bids, BP/AR 3311.1 Uniform Public Construction Cost Accounting Procedures, AR 3311.2 Lease-Leaseback Contracts, AR 3311.3 Design-Build Contracts, AR 3311.4 Procurement of Technological Equipment, AR 3543 Transportation Safety and Emergencies, BP/AR 4030 Nondiscrimination in Employment, BP/AR 4119.11 Sexual Harassment, BP 5030 Student Wellness, AR 5111.1 District Residency, BP 5116.2 Involuntary Student Transfers, BP/AR 5141.21 Administering Medication and Monitoring Health Conditions, BP 6146.1 High School Graduation Requirements, BP/AR 6154 Homework/Makeup Work, BP/AR 6164.6 Identification and Education Under Section, AR 6173.3 Education for Juvenile Court School Students, BB 9240 Board Training, and BB 9323 Meeting Conduct, Second Reading.**
- O. Approval of B warrant batches #0030 for \$3,459.95; #0031 for \$32,852.23; #0032 for \$43,956.52; #0033 for \$73,104.37 and #0035 for \$17,735.01.**

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

ADJOURNMENT – Time _____

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____