



**El Tejon Unified School District**  
**BOARD OF TRUSTEES**

4337 Lebec Road; Lebec, CA 93243  
PH: 248-6247 FAX: 248-6714

Barbara Newbold, President  
John Fleming, Trustee                      Misty Johnston, Clerk  
Lisa Duncan, Trustee                      Lark Shillig, Trustee

**BOARD OF TRUSTEES**  
**REGULAR BOARD MEETING**

**Thursday, April 14, 2016**  
**El Tejon Continuation High School**  
**700 Falcon Way, Lebec, CA 93243**

<b>CLOSED SESSION:</b>	<b>6:00 p.m.</b>	<b>ETCHS</b>
<b>OPEN SESSION:</b>	<b>7:00 p.m.</b>	<b>ETCHS</b>

**AGENDA**

Agendas are posted at the El Tejon Unified School district at least 72 hours prior to each meeting as well as at each school site. Any materials required by law to be made available to the public prior to the meeting of the Board of Trustees of the El Tejon Unified School District can be inspected at the following address between the hours of 7:30 a.m. to 3:30 p.m., Monday through Friday: El Tejon Unified School District, 4337 Lebec Road, Lebec, CA 93243.

**SPECIAL NEEDS ACCOMMODATIONS**

Assistive listening devices, agenda in Braille and/or alternate formats are available upon request. American Sign Language (ASL) interpreters, other auxiliary aids and services, or reasonable modifications to Board meeting policies and/or procedures, such as to assist members of the disability community who would like to request a disability-related accommodation in addressing the Board, are available if requested at least three business days prior to the Board meeting. Later requests will be accommodated to the extent feasible. Please contact the Superintendent's Office, El Tejon Unified School District at 661-248-6247 from 7:30 a.m. to 3:30 p.m., Monday through Friday (Government Code 54954.2)

**HEARING OF INDIVIDUALS ON AGENDA ITEMS**

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed at regular or special board meetings. Each member of the public wishing to speak must fill out a "Request to Address the Board Regarding Items on the Agenda" (blue card) prior to the start of the meeting. The presiding officer must first recognize each person who addresses the Board.

**PRELIMINARY** (ETCHS)

Call to Order – Time \_\_\_\_\_  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

Hearing of Citizens on Items Listed on Closed Session Agenda  
*Members of the Public shall have an opportunity to address the Board of Trustees on item(s) listed on the Closed Session agenda before the Board of Trustees adjourns to Closed Session.*

**ADJOURNMENT TO CLOSED SESSION** – Time \_\_\_\_\_

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**1. Consideration and Approval of Interdistrict Transfer #16-016.**  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**2. Conference with Labor Negotiator, Rodney Wallace, ETTA and CSEA.  
Government code Section 54957.6**  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**3. Review and Possible Action on Appointment, Employment, Discipline, Resignation of District Employees [G.C.§ 54957)**  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**4. Employment Recommendations:**  
A. Accept Resignation, School Secretary, and Frazier Park School.  
B. Accept Retirement, Teacher, and El Tejon School.  
C. Accept Retirement, Teacher, and Frazier Mountain High School.  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**5. Public Employee Performance Evaluation: Superintendent (Per Government Code 54957).**  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**ADJOURNMENT FROM CLOSED SESSION** – Time \_\_\_\_\_

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**RECONVENING IN OPEN SESSION** – Time \_\_\_\_\_

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**FLAG SALUTE**

## **PUBLIC PRESENTATIONS**

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed at regular or special board meetings. The time allotted shall be limited to 3 minutes. If a large number of people wish to speak on a specific item, with Board consent, the president may increase or decrease the time allowed (20 minutes) for public presentation, depending on the topic and the number of persons wishing to be heard. This time may be used to address any item on the agenda, or any matter of concern within the jurisdiction of the El Tejon Unified School District. Each person who addresses the Board must be first recognized by the presiding officer. Comments must be addressed to the Board as a whole and not to individual members or District employees. The Board and staff are not obligated to comment on, or respond to, addresses by the public.

Whenever a member of the public initiates specific complaints or charges against an employee, the Board President shall inform the complainant it is the policy of the Board to hear such complaints or charges in closed session unless otherwise requested by the employee pursuant to Government Code 54957. The Board President shall also encourage the complainant to file a complaint to an appeal using the appropriate District Complaint or appeal procedure.

## **REVISION/ADOPTION/ORDERING OF AGENDA**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

## **REPORT FROM CLOSED SESSION**

Closed session report

## **PUBLIC COMMENT**

## **REPORTS AND PRESENTATIONS**

- A. Bond Services – Rex Despain
- B. LCAP– Sarah Haflich
- C. ELD Staff Development Training – Rosalie Jimenez, Corey Hansen & Emily Lee
- D. Literacy Program for Frazier Park School – Chuck Mullen
- E. El Tejon Teachers Association (ETTA) – (Sandra Spencer, President)
- F. California School Employee Association #552 – (Angela Witham, President)
- G. Trustee's Reports
- H. Other items

## **APPROVAL OF MINUTES**

Approval of Minutes from Regular Board Meeting of March 10, 2015.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

## **SUPERINTENDENT’S REPORT**

1. District Enrollment – in packet
2. Field Trips - 7 Approved
3. Staff of the Month
4. Other Items

## **ITEMS FOR DISCUSSION AND ACTION**

### **Business Items**

**A. Approval of contract between ETUSD and KCSOS for Professional Development Services.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**B. Approval of contract between ETUSD and California State Northridge, for Student Teaching Services.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**C. Approval of Educator Effectiveness Spending Plan for 2015 – 2018 Fiscal Years.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**D. Approval of 2016-2017 School Calendar.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

### **Board Items**

**E. Approval of Overnight Field Trip to Ocean Institute, May 11-12, 2016, 7<sup>th</sup> grade students, El Tejon School.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**F. Consideration of Mandated Board Policies and Regulations: BP 0410 Nondiscrimination in District Programs and Activities, BP/AR 0420.1 School-Based Program Coordination, BP 3111 Deferred Maintenance Funds, BP 3513.3 Tobacco Free Schools, AR/E 3515.7 Uniform Incident Reporting, AR 3554 Other Food Sales, BP/AR 4030 Nondiscrimination in Employment, AR 4031 Complaints Concerning Discrimination in Employment, BP/AR/E 4040 Employee Use of Technology, AR/E 4112.5 Criminal Record Check, AR/E 4112.62 Maintenance of Criminal Offender Records, BP/AR 4115 Evaluation/Supervision, AR 4117.4 Dismissal, BP/AR 4131 Staff Development, BP/AR 4131.1 Teacher Support and Guidance, BP/AR 4138 Mentor Teachers, BP/AR 4139 Peer Assistance and Review, BP/AR 4231 Staff Development, BP 4315 Evaluation/Supervision, BP 4315.1 Staff Evaluating Teachers, BP/AR 4331 Staff Development, AR 5111.12 Residency Based on Parent/Guardian Employment, BP/AR 5144.4 Required Parental Attendance, AR 5145.3 Nondiscrimination/Harassment, BP/AR 5146 Married/Pregnant/Parenting Students, BP 5147 Dropout Prevention, BP 5149 At-Risk Students, BP 6141.4 International Baccalaureate Program, BP/AR 6141.5 Advanced Placement, BP/AR 6142.91 Reading/Language Arts Instruction, AR 6151 Class Size, BP/AR/E 6163.4 Student Use of Technology,**

**AR 6164.2 Guidance/Counseling Services, BP 6176 Weekend/Saturday Classes, AR 6179 Supplemental Instruction and BB/E 9150 Student Board Members, First Reading.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**G. Discussion and Approval of BP 4111 Recruitment and Selection, AR 4112 Appointment and Conditions of Employment, BP 4211 Recruitment and Selection, and BP 4311 Recruitment and Selection, First Reading.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**H. Consideration of BP/AR 5123 Promotion/Acceleration/Retention, First Reading.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**I. Consideration of BP 6142.6 Visual and Performing Arts Education, First Reading.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**J. Consideration of BP 6146.1 High School Graduation Requirements, First Reading.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**K. Consideration of BB/E 9250 Remuneration, Reimbursement and Other Benefits, First Reading.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

<p style="text-align: center;"><b>CONSENT AGENDA</b> Items required by law and/or items in accordance With the District Administrative Code and/or Education Code Items L-Q</p>
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**L. Receive Quarterly Report of Williams Uniform Complaints.**

**M. Approval of Agreement between ETUSD and Arcadia Audiometric Associates, Inc. for School Nursing Services for August 2016 – June 2017.**

**N. Approval of Agreement between ETUSD and Wayne W. Heft, O.D. for Vision Screening Services.**

**O. Approval of Agreement between ETUSD and Interquest Detection Canines of Fresno for Substance Awareness for July 2016 – June 2017.**

**P. Approval of B warrant batches #0039 for \$14,094.88; #0040 for \$47,841.56; #0041 for \$22,064.89 and #0042 for \$29,673.47.**

**Q. Approval of AR 0520.2 Title I Programs Improvement Schools, AR 3514 Environmental Safety, 0420.43 Charter School Revocation, BP 2210 Administrative Discretion Regarding Board Policy, BP/AR 4112.42 Drug and Alcohol Testing of Bus Drivers, AR 4161.11 Industrial Accident/Illness Leave, AR 4161.8 Family Care and Medical Leave, AR 5111.2 Nonresident Foreign Students, BP/AR 6144 Controversial Issues, BP/AR 6162.6 Use of Copyrighted Materials, and BB 9010 Public Statements, Second Reading.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**ADJOURNMENT**

TIME:

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_