



El Tejon Unified School District
BOARD OF TRUSTEES

4337 Lebec Road; Lebec, CA 93243
PH: 248-6247 FAX: 248-6714

Barbara Newbold, President
John Fleming, Trustee Misty Johnston, Clerk
Lisa Duncan, Trustee Lark Shillig, Trustee

BOARD OF TRUSTEES
REGULAR BOARD MEETING
Thursday, November 12, 2015
El Tejon Continuation High School
700 Falcon Way, Lebec, CA 93243

CLOSED SESSION:	6:00 p.m.	ETCHS
OPEN SESSION:	7:00 p.m.	ETCHS

AGENDA

Agendas are posted at the El Tejon Unified School district at least 72 hours prior to each meeting as well as at each school site. Any materials required by law to be made available to the public prior to the meeting of the Board of Trustees of the El Tejon Unified School District can be inspected at the following address between the hours of 7:30 a.m. to 3:30 p.m., Monday through Friday: El Tejon Unified School District, 4337 Lebec Road, Lebec, CA 93243.

SPECIAL NEEDS ACCOMMODATIONS

Assistive listening devices, agenda in Braille and/or alternate formats are available upon request. American Sign Language (ASL) interpreters, other auxiliary aids and services, or reasonable modifications to Board meeting policies and/or procedures, such as to assist members of the disability community who would like to request a disability-related accommodation in addressing the Board, are available if requested at least three business days prior to the Board meeting. Later requests will be accommodated to the extent feasible. Please contact the Superintendent's Office, El Tejon Unified School District at 661-248-6247 from 7:30 a.m. to 3:30 p.m., Monday through Friday (Government Code 54954.2)

HEARING OF INDIVIDUALS ON AGENDA ITEMS

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed at regular or special board meetings. Each member of the public wishing to speak must fill out a "Request to Address the Board Regarding Items on the Agenda" (blue card) prior to the start of the meeting. The presiding officer must first recognize each person who addresses the Board.

PRELIMINARY (ETCHS)

Call to Order – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

Hearing of Citizens on Items Listed on Closed Session Agenda

Members of the Public shall have an opportunity to address the Board of Trustees on item(s) listed on the Closed Session agenda before the Board of Trustees adjourns to Closed Session.

ADJOURNMENT TO CLOSED SESSION – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

1. Consideration and Approval of Interdistrict Transfer #16-009.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

2. Consideration and Approval of Interdistrict Transfer #16-010.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

3. Consideration and Approval of Interdistrict Transfer #16-011.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

4. Conference with Labor Negotiator, Rodney Wallace, ETTA and CSEA.

Government code Section 54957.6

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

5. Conference with Labor Negotiators(s) (Government Code 54957.6

Agency Designated Representatives: Barbara Newbold and Misty Johnston.

Unrepresented Employment Position: Superintendent

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

6. Review and Possible Action on Appointment, Employment, Discipline, Resignation of District Employees [G.C.§ 54957)

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

7. Employment Recommendations:

A. Employ School Secretary, Frazier Park School.

B. Employ School Secretary, El Tejon School.

C. Employ Custodian, Frazier Mountain High School.

D. Employ Custodian, El Tejon School.

E. Employ Bus Driver, District.

F. Accept resignation, Custodian, Frazier Mountain High School.

G. Accept resignation, Health Aide, Frazier Mountain High School.

H. Employ Health Aide, Frazier Mountain High School.

I. Employ Health Aide, Frazier Park School.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

ADJOURNMENT FROM CLOSED SESSION – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

RECONVENING IN OPEN SESSION – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

FLAG SALUTE

PUBLIC PRESENTATIONS

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board’s consideration of each item of business to be discussed at regular or special board meetings. The time allotted shall be limited to 3 minutes. If a large number of people wish to speak on a specific item, with Board consent, the president may increase or decrease the time allowed (20 minutes) for public presentation, depending on the topic and the number of persons wishing to be heard. This time may be used to address any item on the agenda, or any matter of concern within the jurisdiction of the El Tejon Unified School District. Each person who addresses the Board must be first recognized by the presiding officer. Comments must be addressed to the Board as a whole and not to individual members or District employees. The Board and staff are not obligated to comment on, or respond to, addresses by the public.

Whenever a member of the public initiates specific complaints or charges against an employee, the Board President shall inform the complainant it is the policy of the Board to hear such complaints or charges in closed session unless otherwise requested by the employee pursuant to Government Code 54957. The Board President shall also encourage the complainant to file a complaint to an appeal using the appropriate District Complaint or appeal procedure.

REVISION/ADOPTION/ORDERING OF AGENDA

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

REPORT FROM CLOSED SESSION

Closed session report

PUBLIC COMMENT

REPORTS AND PRESENTATIONS

- A. Diabetes Awareness Month – Katie Duhm
- B. Federal Program Monitoring Findings – Rosalie Jimenez
- C. El Tejon Teachers Association (ETTA) – (Chuck Mullen, President)
- D. California School Employee Association #552 – (Angela Witham, President)
- E. Trustee’s Reports
- F. Other items

APPROVAL OF MINUTES

Approval of Minutes from Special Board Meeting of October 1, 2015.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

Approval of Minutes from Regular Board Meeting of October 8, 2015.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

SUPERINTENDENT’S REPORT

- 1. Employee Recognition - Cindy McNatt
- 2. District Enrollment – In Packet
- 3. Field Trips -9 Approved
- 4. Staff of the Month
- 5. Other Items

ITEMS FOR DISCUSSION AND ACTION

Business Items

A. Discussion and Possible Approval of 2.25 additional hours for custodial position at Frazier Park School.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

B. Consideration and Approval of Tentative Agreement between ETUSD and California School Employees Association (CSEA) Chapter 552 for July 1, 2013-June 30, 2016.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

C. Consideration and Approval of Tentative Agreement between ETUSD and El Tejon Teachers Association/CTA/NEA for July 1, 2015-June 30, 2018.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

D. Consideration and Approval of Classified Management and Confidential Salary Schedule with 6% increase.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

E. Consideration and Approval of Administrator Salary Schedule with 6% increase.
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

F. Consideration and Approval of Superintend Salary Schedule.
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

G. Ratification of Contract of Employment
Job Title: Superintendent.
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

**H. Consideration and Approval of Memorandum of Understanding (MOU) between ETUSD and
ETTA/CTA/NEA (8 periods at FMHS).**
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

Personnel

I. Approval of Resolution #16-05, to Authorize Teachers to Teach Outside of Credentialed Subject Areas.
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

Board Items

J. Consideration and Approval of Title III Plan.
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

K. Consideration and Approval of El Tejon School Parent Involvement Policy.
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

L. Consideration and Approval of Frazier Park School Parent Involvement Policy.
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

M. Consideration and Approval of Frazier Mountain High School Parent Involvement Policy.
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

N. Consideration and Approval of AR 1312.3 Uniform Complaint Procedures, Third Reading.
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

O. Consideration of BP/AR/E 6161.1 Selection and Evaluation of Instructional Materials, First Reading.
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

P. Consideration of BP 6161.11 Supplementary Instructional Materials, First Reading
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

Q. Consideration of BP/AR 6178 Career Technical Education, First Reading.
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

R. Consideration of BP/AR 7214 General Obligation Bonds, First Reading.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

S. Discussion and Approval of BP 4111 Recruitment and Selection, AR 4112 Appointment and Conditions of Employment, BP 4211 Recruitment and Selection, and BP 4311 Recruitment and Selection, First Reading.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

T. Consideration of BB 9322 Agenda/Meeting Materials, First Reading.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

U. Consideration of BB / E 9323.2 Actions by the Board, First Reading.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

<p style="text-align: center;">CONSENT AGENDA Items required by law and/or items in accordance With the District Administrative Code and/or Education Code Items V-X</p>

V. Approval of Lease Agreement between ETUSD and Mountain Communities Family Resource Center effective November 1, 2015 – October 30, 2016.

W. Approval of AR and E 6173 Education for Homeless Children, Second Reading.

X. Approval of B warrant batches #0016 for \$15,885.60; #0017 for \$65,306.55; #0018 for \$24,607.73, #0019 for \$3,969.00, #0020 for \$18,937.01 and #0021 for \$147,620.50.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

ADJOURNMENT

TIME:

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____