



El Tejon Unified School District
BOARD OF TRUSTEES

4337 Lebec Road; Lebec, CA 93243
PH: 248-6247 FAX: 248-6714

Vickie Mullen, President
John Fleming, Trustee Misty Johnston, Trustee
Barbara Newbold, Clerk Lark Shillig, Trustee

BOARD OF TRUSTEES
REGULAR BOARD MEETING
Thursday, March 12, 2015
El Tejon Continuation High School
700 Falcon Way, Lebec, CA 93243

CLOSED SESSION:	6:00 p.m.	ETCHS
OPEN SESSION:	7:00 p.m.	ETCHS

AGENDA

Agendas are posted at the El Tejon Unified School district at least 72 hours prior to each meeting as well as at each school site. Any materials required by law to be made available to the public prior to the meeting of the Board of Trustees of the El Tejon Unified School District can be inspected at the following address between the hours of 7:30 a.m. to 3:30 p.m., Monday through Friday: El Tejon Unified School District, 4337 Lebec Road, Lebec, CA 93243.

SPECIAL NEEDS ACCOMMODATIONS

Assistive listening devices, agenda in Braille and/or alternate formats are available upon request. American Sign Language (ASL) interpreters, other auxiliary aids and services, or reasonable modifications to Board meeting policies and/or procedures, such as to assist members of the disability community who would like to request a disability-related accommodation in addressing the Board, are available if requested at least three business days prior to the Board meeting. Later requests will be accommodated to the extent feasible. Please contact the Superintendent's Office, El Tejon Unified School District at 661-248-6247 from 7:30 a.m. to 3:30 p.m., Monday through Friday (Government Code 54954.2)

HEARING OF INDIVIDUALS ON AGENDA ITEMS

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed at regular or special board meetings. Each member of the public wishing to speak must fill out a "Request to Address the Board Regarding Items on the Agenda" (blue card) prior to the start of the meeting. The presiding officer must first recognize each person who addresses the Board.

PRELIMINARY (ETCHS)

Call to Order – Time _____
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

Hearing of Citizens on Items Listed on Closed Session Agenda
Members of the Public shall have an opportunity to address the Board of Trustees on item(s) listed on the Closed Session agenda before the Board of Trustees adjourns to Closed Session.

ADJOURNMENT TO CLOSED SESSION – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

1. Consideration of Appeal of Interdistrict Transfer denial.
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

**2. Conference with Labor Negotiator, Rodney Wallace, ETTA and CSEA.
Government code Section 54957.6**
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

3. Review and Possible Action on Appointment, Employment, Discipline, Resignation of District Employees [G.C. § 54957]
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

4. Employment Recommendation:
A. Employ Special Education Driver/Aide, District.
B. Employ Special Education Driver/Aide, District.
C. Employ Special Education Driver/Aide, District.
D. Employ Special Education Driver/Aide, District.
E. Accept retirement letter, Teacher, Frazier Mountain High School.
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

**5. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
(REASSIGNMENT AND NON-REELECTION)**
Discussion and action on Superintendent’s recommendation that both notice of reassignment and notice of non-reelection be given to one or more probationary certificated administrator(s). (Education Code sections 44951 and 44929.21(b).)
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

ADJOURNMENT FROM CLOSED SESSION – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

RECONVENING IN OPEN SESSION – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

FLAG SALUTE

PUBLIC PRESENTATIONS

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board’s consideration of each item of business to be discussed at regular or special board meetings. The time allotted shall be limited to 3 minutes. If a large number of people wish to speak on a specific item, with Board consent, the president may increase or decrease the time allowed (20 minutes) for public presentation, depending on the topic and the number of persons wishing to be heard. This time may be used to address any item on the agenda, or any matter of concern within the jurisdiction of the El Tejon Unified School District. Each person who addresses the Board must be first recognized by the presiding officer. Comments must be addressed to the Board as a whole and not to individual members or District employees. The Board and staff are not obligated to comment on, or respond to, addresses by the public.

Whenever a member of the public initiates specific complaints or charges against an employee, the Board President shall inform the complainant it is the policy of the Board to hear such complaints or charges in closed session unless otherwise requested by the employee pursuant to Government Code 54957. The Board President shall also encourage the complainant to file a complaint to an appeal using the appropriate District Complaint or appeal procedure.

REVISION/ADOPTION/ORDERING OF AGENDA

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

REPORT FROM CLOSED SESSION

Closed session report

PUBLIC COMMENT

REPORTS AND PRESENTATIONS

- A. Mandated Costs – Denise Kulawik, Program Advisor
- B. School Report - Sara Haflich
- C. El Tejon Teachers Association (ETTA) – (Chuck Mullen, President)
- D. California School Employee Association #552 – (Angela Witham, President)
- E. Trustee’s Reports
- F. Other items

APPROVAL OF MINUTES

Approval of Minutes from Regular Board Meeting of February 12, 2015.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

Approval of Minutes from Special Board Meeting of February 19, 2015.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

SUPERINTENDENT’S REPORT

- 1. District Enrollment – in packet
- 2. Field Trips – 8 Approved
- 3. SISC Investment Pool – in packet
- 4. Other Items

ITEMS FOR DISCUSSION AND ACTION

Business Items

A. Approval of Second Interim Report.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

B. Approval of Audit Contract between ETUSD and Robert and James, CPA’s for 2015-2017.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

C. Review of Annual Audit Report dated June 30, 2014.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

D. Discussion and action of Categorical Funding Restrictions.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

E. Discussion and action of Restructuring of School Sites.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

Instruction

F. Approval of Frazier Park School Accountability Report Card, SARC.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

G. Approval of El Tejon School Accountability Report Card, SARC.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

H. Approval of Frazier Mountain High School Accountability Report Card, SARC.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

I. Approval of Single School Site Plan for Frazier Park School.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

J. Approval of Single School Site Plan for El Tejon School.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

K. Approval of Single School Site Plan for Frazier Mountain High School.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

Personnel Items

L. Approval of Memorandum of Understanding (MOU) between ETUSD and El Tejon Teachers' Association (ETTA) for teaching 8 periods per day.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

M. Discussion and possible action of District Office Personnel and Districtwide clerical.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

N. Approval of Resolution #15-15, Eliminating Confidential Position or Portions of Position.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

O. Approval of Amended District Secretary Job Description.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

P. Approval of Data Entry Clerk Job Description.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

Q. Consideration and Approval of Interdistrict Transfers:

1. Evan Grosh, Kindergarten, from ETUSD to Saugus Union School District.
2. Sydni Watson, 1st grade, from ETUSD to Gorman School District.
3. Valerie Cawley, 5th grade, from ETUSD to Saugus School District.
4. James Cawley, 7th grade, from ETUSD to Saugus School District.
5. David Cawley, 11th grade, from ETUSD to Saugus School District.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

<p>CONSENT AGENDA Items required by law and/or items in accordance With the District Administrative Code and/or Education Code Items R-V</p>

- R. Approval of Overnight Field Trip to Fresno, April 17-21, 2015, FFA students at FMHS.**
- S. Approval of Overnight Field Trip to Ocean Institute, May 13-14, 2015, 6th graders at El Tejon School.**
- T. Approval of BP 5145.7 and AR 5145.7 Sexual Harassment, Second Reading.**
- U. Approval of Classified Job Descriptions: Administrative Secretary to Principal, Bi-Lingual Family Community Liaison I, Bus Driver, Cafeteria Worker II, Campus Supervisor, Custodian, Family Community Liaison I, Family Community Liaison II, Grounds worker, Health Aide, Home to School Van Driver, Lead Bus Driver, Lead Custodian, Maintenance, Mechanic, Program Administrative Assistant, School Secretary, Special Education Aide, Special Education Transportation Aide, Special Education Bus Driver, Warehouse Delivery Worker, Workability Clerk, and Yard Duty Aide.**
- V. Approval of B warrant batches #0045, \$168,317.58; #0046, \$22,978.75; #0047, \$13,278.66; #0048, \$10,715.75; #0050, \$21,482.40; #0049, \$13,502.66, #0051, \$20,238.87; #0052, \$2,261.89; and #0053, \$10,902.18; and #0054, \$191,125.42.**

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

ADJOURNMENT

TIME:

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____