



El Tejon Unified School District
BOARD OF TRUSTEES

4337 Lebec Road; Lebec, CA 93243
PH: 248-6247 FAX: 248-6714

Vickie Mullen, President

Anita Anderson, Trustee
Scott Robinson, Trustee

John Fleming, Clerk
Lark Shillig, Trustee

BOARD OF TRUSTEES
REGULAR BOARD MEETING

Thursday, April 10, 2014

El Tejon Continuation High School
700 Falcon Way, Lebec, CA 93243

CLOSED SESSION:

6:00 p.m.

ETCHS

OPEN SESSION:

7:00 p.m.

ETCHS

AGENDA

Agendas are posted at the El Tejon Unified School district at least 72 hours prior to each meeting as well as at each school site. Any materials required by law to be made available to the public prior to the meeting of the Board of Trustees of the El Tejon Unified School District can be inspected at the following address between the hours of 7:30 a.m. to 3:30 p.m., Monday through Friday: El Tejon Unified School District, 4337 Lebec Road, Lebec, CA 93243.

SPECIAL NEEDS ACCOMMODATIONS

Assistive listening devices, agenda in Braille and/or alternate formats are available upon request. American Sign Language (ASL) interpreters, other auxiliary aids and services, or reasonable modifications to Board meeting policies and/or procedures, such as to assist members of the disability community who would like to request a disability-related accommodation in addressing the Board, are available if requested at least three business days prior to the Board meeting. Later requests will be accommodated to the extent feasible. Please contact the Superintendent's Office, El Tejon Unified School District at 661-248-6247 from 7:30 a.m. to 3:30 p.m., Monday through Friday (Government Code 54954.2)

HEARING OF INDIVIDUALS ON AGENDA ITEMS

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed at regular or special board meetings. Each member of the public wishing to speak must fill out a "Request to Address the Board Regarding Items on the Agenda" (blue card) prior to the start of the meeting. The presiding officer must first recognize each person who addresses the Board.

PRELIMINARY (ETCHS)

Call to Order – Time _____
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

Hearing of Citizens on Items Listed on Closed Session Agenda
Members of the Public shall have an opportunity to address the Board of Trustees on item(s) listed on the Closed Session agenda before the Board of Trustees adjourns to Closed Session.

ADJOURNMENT TO CLOSED SESSION – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

1. Employment Recommendations:

A. Employ E.L.L./CELDT Coordinator, District.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

B. Employ Health Aide, FMHS.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

ADJOURNMENT FROM CLOSED SESSION – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

RECONVENING IN OPEN SESSION – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

FLAG SALUTE

PUBLIC PRESENTATIONS

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed at regular or special board meetings. The time allotted shall be limited to 3 minutes. If a large number of people wish to speak on a specific item, with Board consent, the president may increase or decrease the time allowed (20 minutes) for public presentation, depending on the topic and the number of persons wishing to be heard. This time may be used to address any item on the agenda, or any matter of concern within the jurisdiction of the El Tejon Unified School District. Each person who addresses the Board must be first recognized by the presiding officer. Comments must be addressed to the Board as a whole and not to individual members or District employees. The Board and staff are not obligated to comment on, or respond to, addresses by the public.

Whenever a member of the public initiates specific complaints or charges against an employee, the Board President shall inform the complainant it is the policy of the Board to hear such complaints or charges in closed session unless otherwise requested by the employee pursuant to Government Code 54957. The Board President shall also encourage the complainant to file a complaint to an appeal using the appropriate District Complaint or appeal procedure.

REVISION/ADOPTION/ORDERING OF AGENDA

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

REPORT FROM CLOSED SESSION

Closed session report

PUBLIC COMMENT

REPORTS AND PRESENTATIONS

- A. El Tejon Teachers Association (ETTA) – (Chuck Mullen, President)
- B. California School Employee Association #552 – (Angela Witham, President)
- C. 2012-2013 District Audits
- D. School Report – Keri St. Jeor
- E. School Report – Rosalie Jimenez
- F. School Report – Sara Haflich
- G. Trustee’s Reports
- H. Other items

APPROVAL OF MINUTES

Approval of Minutes from Regular Board Meeting of March 13, 2014.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

SUPERINTENDENT’S REPORT

- 1. District Enrollment and Attendance Report
- 2. Field trips - 10 approved this month
- 3. Other Items

ITEMS FOR DISCUSSION AND ACTION

Business Items

A. Approval of sale of buses: #1, #15 and #18 to Santana's Pumping and Plumbing.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

B. Approval to purchase a minimum of two district vans, not to exceed the total of sale price from buses #1, #15 and #18 plus the insurance payment from bus #12.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

C. Approval of ETUSD Local Educational Agency Program Improvement Plan Addendum.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

Personnel Items

D. Approval of Special Education Transportation Aide job description.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

E. Approval of RSP / SDC job description.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

F. Approval of Business Manager job description.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

Board Items

G. Consideration of BP 4111 Personnel Recruitment and Selection, First Reading.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

H. Consideration of AR 4112 Appointment and conditions of Employment, First Reading.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

I. Consideration of BP 4211 Recruitment and Selection, First Reading.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

J. Consideration of AR 4212 Appointment and Conditions of Employment, First Reading.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

K. Consideration of E 9270 Conflict of Interest Code, First Reading.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

CONSENT AGENDA
Items required by law and/or items in accordance
With the District Administrative Code and/or Education Code
Items L-Q

- L. Approval of B warrant batches #0043, \$3,994.65; and #0044, \$66,856.36.**
- M. Approval of interdistrict transfer:**
 - 1. Jazmine Sagastume, 9th grade, from ETUSD to Hart High School District. (Renewal)**
- N. Approval of Robert & James Audit Contract of financial statements for fiscal year ending June 30, 2014.**
- O. Approval of contract between ETUSD and Tiffany Matte for Mental Health Mini-Grant Administrative Support for the Mountain Communities Family Resource Center.**
- P. Approval of field trip on April 25, 2014 to Bishop, 240 miles one way, baseball and softball.**
- Q. Receive Williams Quarterly Report.**

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

ADJOURNMENT

TIME:

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____