



**El Tejon Unified School District**  
**BOARD OF TRUSTEES**

4337 Lebec Road; Lebec, CA 93243

PH: 248-6247

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Paula Regan, President

John Fleming, Trustee

Anita Anderson, Trustee

Dr. Ken Hurst, Clerk

Steve Kiouses, Trustee

**BOARD OF TRUSTEES**  
**REGULAR BOARD MEETING**

**Wednesday, November 14, 2012**

**El Tejon Unified School District Board Room**  
**4337 Lebec Road, Lebec, CA 93243**

**CLOSED SESSION:**

**6:00 p.m.**

**ETUSD Board Room**

**OPEN SESSION:**

**7:00 p.m.**

**ETUSD Board Room**

**AGENDAS**

Agendas are posted at the El Tejon Unified School district at least 72 hours prior to each meeting as well as at each school site. Any materials required by law to be made available to the public prior to the meeting of the Board of Trustees of the El Tejon Unified School District can be inspected at the following address between the hours of 7:30 a.m. to 3:30 p.m., Monday through Friday: El Tejon Unified School District, 4337 Lebec Road, Lebec, CA 93243.

**SPECIAL NEEDS ACCOMMODATIONS**

Assistive listening devices, agenda in Braille and/or alternate formats are available upon request. American Sign Language (ASL) interpreters, other auxiliary aids and services, or reasonable modifications to Board meeting policies and/or procedures, such as to assist members of the disability community who would like to request a disability-related accommodation in addressing the Board, are available if requested at least three business days prior to the Board meeting. Later requests will be accommodated to the extent feasible. Please contact the Superintendent's Office, El Tejon Unified School District at 661-248-6247 from 7:30 a.m. to 3:30 p.m., Monday through Friday (Government Code 54954.2)

**HEARING OF INDIVIDUALS ON AGENDA ITEMS**

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed at regular or special board meetings. Each member of the public wishing to speak must fill out a "Request to Address the Board Regarding Items on the Agenda" (blue card) prior to the start of the meeting. The presiding officer must first recognize each person who addresses the Board.

**PRELIMINARY** (6:00 P.M., ETUSD Board Room)

Call to Order – Time \_\_\_\_\_  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

Hearing of Citizens on Items Listed on Closed Session Agenda  
*Members of the Public shall have an opportunity to address the Board of Trustees on item(s) listed on the Closed Session agenda before the Board of Trustees adjourns to Closed Session.*

**ADJOURNMENT TO CLOSED SESSION** – Time \_\_\_\_\_

**A. Employment Recommendations:**

1. Hire Coordinator of Technology, District.
2. Hire Director II Fiscal and Administrative Services, District.
3. Accept resignation of Project Coordinator, Mountain Communities Family Resource Center.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**B. Student Discipline Matters: 1 Student Expulsion matter 2012-13-001 or involuntary/voluntary transfer.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**RECONVENING IN OPEN SESSION** – Time \_\_\_\_\_

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

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**PUBLIC PRESENTATIONS**

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board’s consideration of each item of business to be discussed at regular or special board meetings. The time allotted shall be limited to 3 minutes. If a large number of people wish to speak on a specific item, with Board consent, the president may increase or decrease the time allowed (20 minutes) for public presentation depending on the topic and the number of persons wishing to be heard. This time may be used to address any item on the agenda, or any matter of concern within the jurisdiction of the El Tejon Unified School district. Each person who addresses the Board must be first recognized by the presiding officer. Comments must be addressed to the Board as a whole and not to individual members or District employees. The Board and staff are not obligated to comment on, or respond to, addresses by the public.

Whenever a member of the public initiates specific complaints or charges against an employee, the Board President shall inform the complainant that in order to protect the employee’s right to adequate notice before a hearing of such complaints and charges, and also to preserve the ability of the Board to legally consider the complaints or charges in any subsequent evaluation of the employee, it is the policy of the Board to hear such complaints or charges in closed session unless otherwise requested by the employee pursuant to Government Code 54957. The Board President shall also encourage the complainant to file a complaint to an appeal using the appropriate District Complaint or appeal procedure.

### **REPORTS AND PRESENTATIONS**

- A. Recognition of Service of Terri Geivet, Director of Fiscal Services
- B. El Tejon Teachers Association (ETTA) – (Chuck Mullen, President)
- C. California School Employee Association #552 – (Angela Witham, President)
- D. Solar Presentation – Fernando Nieto
- E. Star Test Review – Sara Haflich
- F. Trustee’s Reports

### **APPROVAL OF MINUTES**

Approval of Minutes from Regular Board Meeting of October 10, 2012.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

Approval of Minutes from Special Board Meeting of October 19, 2012.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

Approval of Minutes from Special Board Meeting of October 27, 2012.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

Approval of Minutes from Special Board Meeting of November 7, 2012.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

### **REPORT FROM CLOSED SESSION**

Closed Session Report/Action taken

### **SUPERINTENDENT’S REPORT**

- 1. District Enrollment and Attendance Report
- 2. Field Trips
- 3. ASB Report
- 4. After the Thanksgiving holiday the new Interim Superintendent will be Gary Rice
- 5. Introduction of newly elected trustees present this evening

- 6. Boardmanship workshop sponsored by the Kern County Superintendent of Schools scheduled for Wednesday, December 5 at 5:00 p.m. at the El Tejon District Office
- 7. Budget update
- 8. Bond language added to website
- 9. Other items

**ITEMS FOR DISCUSSION AND ACTION**

**Business Items**

**A. Consideration of and possible action on the status of the El Tejon School for 2013-14. Options are to close the school, maintain operation of the school as is, or refer the question back to the Superintendent for further study.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

**Instruction Items**

**B. Receive and file Local Education Agency (LEA) Plan. Approval of the plan will be agendized at the December meeting.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

**Board Items**

**C. Confirm Annual Reorganizational Meeting for Wednesday, December 12, 2012, 6:00 p.m. at the El Tejon Unified Board Room, 4337 Lebec Road, Lebec CA 93243**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

<p><b>CONSENT AGENDA</b> <b>Items required by law and/or items in accordance</b> <b>With the District Administrative Code and/or Education Code</b></p>
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D. Approval of B Warrant Batch #0007, \$28,395.23; #0008, \$137,074.78, #0009, \$3,750.00.

E. Consideration and Approval of Inter-District Transfer:

- 1. Garrett Forristal, 6<sup>th</sup> grade, from ETUSD to Newhall School District.
- 2. Summer MacKay, 11th grade, from ETUSD to Kern High School District.

F. Approval of OVERNIGHT field trip, May 9-10, 2013, to Fort Tejon State Historic Park, PMLC.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

**ADJOURNMENT**

TIME:

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_