



**El Tejon Unified School District**  
**BOARD OF TRUSTEES**

4337 Lebec Road; Lebec, CA 93243  
PH: 248-6247 FAX: 248-6714

Barbara Newbold, President  
John Fleming, Trustee      Misty Johnston, Clerk  
Lisa Duncan, Trustee      Lark Shillig, Trustee

**BOARD OF TRUSTEES**  
**REGULAR BOARD MEETING**  
**Thursday, October 8, 2015**  
**El Tejon Continuation High School**  
**700 Falcon Way, Lebec, CA 93243**

|                        |                  |              |
|------------------------|------------------|--------------|
| <b>CLOSED SESSION:</b> | <b>6:00 p.m.</b> | <b>ETCHS</b> |
| <b>OPEN SESSION:</b>   | <b>7:00 p.m.</b> | <b>ETCHS</b> |

**OFFICIAL MINUTES**

The October 8, 2015 Regular Board Meeting of the Board of Trustees of the El Tejon Unified School District was called to order at 6:03 p.m. by Trustee Newbold. Trustee Shillig moved, seconded by Trustee Duncan in the Board Room at the District Office, 4337 Lebec Road, Lebec, CA 93243.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming)**

Trustee Fleming was not in attendance.

**ADJOURNMENT TO CLOSED SESSION**

Trustee Duncan moved, Trustee Johnston seconded to convene to Closed Session at 6:04 p.m.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming)**

**ADJOURNMENT FROM CLOSED SESSION**

Trustee Duncan moved, Trustee Shillig seconded to adjourn from Closed Session at 6:55 p.m.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming)**

**RECONVENING IN OPEN SESSION**

Trustee Shillig moved, Trustee Duncan seconded to reconvene in Open Session at 7:00 p.m. in the board room at El Tejon Continuation High School.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming)**

**REVISION/ADOPTION/ORDERING OF AGENDA**

Trustee Johnston moved, Trustee Duncan seconded Adoption of agenda as presented.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming), STUDENT TRUSTEE AYE**

## **REPORT FROM CLOSED SESSION**

**1. Public Employee Evaluation, Job Title: Superintendent**

No action taken.

**2. Conference with Labor Negotiator, Rodney Wallace, ETTA and CSEA.**

**Government code Section 54957.6**

No action taken.

**3. Review and Possible Action on Appointment, Employment, Discipline, Resignation of District Employees [G.C.§ 54957]**

No action taken.

**4. Employment Recommendations:**

**A. Employ Tammy Rowan, Family Community Liaison I, Mountain Communities Family Resource Center.**

**B. Employ Rita Bernards, Noon Duty Aide, Frazier Park School.**

**C. Employ Chris Pennella, 6<sup>th</sup> Grade Teacher, El Tejon School.**

Trustee Johnston moved, Trustee Duncan seconded approval of Employment Recommendations.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming)**

**5. Consideration and Approval of Interdistrict Transfer #16-008.**

Trustee Duncan moved, Trustee Johnston seconded approval of Interdistrict Transfer #16-008.

**VOTE: 3 AYES, 1 NAYE (Shillig), 1 ABSENT (Fleming)**

**6. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

**Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code Section 54956.9: 1 potential case (OAH Case No. 2015070712 – Mediation Only)**

Trustee Johnston moved, Trustee Duncan seconded to approve settlement agreement.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming)**

Superintendent Wallace introduced Lily Hallmark who is the Student Trustee for the 2015-2016 School Year.

## **APPROVAL OF MINUTES**

Approval of Minutes from Regular Board Meeting of September 10, 2015.

Trustee Johnston moved, Trustee Newbold seconded approval of minutes from Regular Board Meeting of September 10, 2015.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming), STUDENT TRUSTEE AYE**

Approval of Minutes from Special Board Meeting of September 17, 2015.

Trustee Johnston moved, Trustee Duncan seconded approval of minute from Special Board Meeting of September 17, 2015.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming), STUDENT TRUSTEE AYE**

### **OPEN PUBLIC HEARING**

Trustee Johnston moved, Trustee Shillig seconded to open public hearing at 7:27 p.m.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming), STUDENT TRUSTEE AYE**

Certification of Sufficiency of Instructional Materials Purchased with Funds from the Instructional Materials Program for Fiscal Year 2015-2016.

There were no public comments

### **ADJOURN PUBLIC HEARING**

Trustee Shillig moved, Trustee Duncan seconded to adjourn public hearing at 7:28 p.m.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming), STUDENT TRUSTEE AYE**

### **OPEN PUBLIC HEARING**

Trustee Johnston moved, Trustee Shillig seconded to open public hearing at 7:29 p.m.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming), STUDENT TRUSTEE AYE**

Public Disclosure of Initial Proposal (Sunshine Proposal) to ETUSD. Public Comments.

There were no public comments.

### **ADJOURN PUBLIC HEARING**

Trustee Duncan moved, Trustee Johnston seconded to adjourn public hearing at 7:29 p.m.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming), STUDENT TRUSTEE AYE**

### **OPEN PUBLIC HEARING**

Trustee Johnston moved, Trustee Shillig seconded to open public hearing at 7:29 p.m.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming), STUDENT TRUSTEE AYE**

Public Disclosure of Initial Proposal (Sunshine Proposal) to ETFA. Public Comments.

There were no public comments.

### **ADJOURN PUBLIC HEARING**

Trustee Shillig moved, Trustee Johnston seconded to adjourn public hearing at 7:30 p.m.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming), STUDENT TRUSTEE AYE**

### **OPEN PUBLIC HEARING**

Trustee Duncan moved, Trustee Shillig seconded to open public hearing at 7:30 p.m.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming), STUDENT TRUSTEE AYE**

Public Disclosure of Initial Proposal (Sunshine) to CSEA. Public Comments.

There were no public comments.

## **ADJOURN PUBLIC HEARING**

Trustee Johnston moved, Trustee Duncan seconded to adjourn Public Hearing at 7:31 p.m.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming), STUDENT TRUSTEE AYE**

## **ITEMS FOR DISCUSSION AND ACTION**

### **Business Items**

#### **A. Elect an Alternate Trustee Representative.**

Trustee Johnston moved, Trustee Duncan seconded to elect Lark Shillig as Alternate Trustee Representative.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming), STUDENT TRUSTEE AYE**

#### **B. Approval of Updated Local Educational Agency Plan 2015-2018.**

Trustee Shillig moved, Trustee Johnston seconded approval of updated Local Educational Agency Plan 2015-2018.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming), STUDENT TRUSTEE AYE**

#### **C. Discussion and Possible Action to Approve Updated District Stipends.**

Trustee Duncan moved, Trustee Newbold seconded approval of updated District Stipends.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming), STUDENT TRUSTEE AYE**

#### **D. Discussion and Possible Approval of 3.75 School Secretary Position at El Tejon School and Frazier Park School.**

Trustee Johnston moved, Trustee Shillig seconded approval of 3.75 School Secretary positions at El Tejon School and Frazier Park School.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming), STUDENT TRUSTEE AYE**

### **Board Items**

#### **E. Designate Thursday, December 10, 2015 as the Annual Reorganizational Meeting at El Tejon Continuation High School, 700 Falcon Way, Lebec, CA 93243.**

Trustee Shillig moved, Trustee Duncan seconded to designate Thursday, December 10, 2015 as the Annual Reorganizational Meeting at El Tejon Continuation High School, 700 Falcon Way, Lebec, CA 93243.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming), STUDENT TRUSTEE AYE**

#### **F. Consideration and Approval of BP/AR 1312.3 Uniform Complaint Procedures, Second Reading.**

Trustee Johnston moved, Trustee Duncan seconded approval of BP/AR 1312.3 Uniform Complaint Procedures, Second Reading.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming), STUDENT TRUSTEE AYE**

#### **G. Consideration of AR and E 6173 Education for Homeless Children, First Reading.**

Trustee Johnston moved, Trustee Shillig seconded CSBA updates for AR and E 6173 Education for Homeless Children, first reading.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming), STUDENT TRUSTEE AYE**

**H. Discussion and Approval of BP 4111 Recruitment and Selection, AR 4112 Appointment and conditions of Employment, BP 4211 Recruitment and Selection, BP 4311 Recruitment and Selection, First Reading.**

Trustee Shillig moved, Trustee Duncan seconded to table approval of BP 4111 Recruitment and Selection, AR 4112 Appointment and conditions of Employment, BP 4211 Recruitment and Selection, and BP 4311 Recruitment and Selection, First Reading.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming), STUDENT TRUSTEE AYE**

**I. Consideration and Approval of OVERNIGHT Field Trip, December 7-12, 2015 to Camp Keep, for El Tejon 5<sup>th</sup> Grade Students.**

Trustee Johnston moved, Trustee Duncan seconded approval of overnight field trip, December 7-12, 2015 to Camp Keep, for El Tejon 5<sup>th</sup> grade students.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming), STUDENT TRUSTEE AYE**

**J. Adoption of the El Tejon School District's Reopener Proposal to the El Tejon Teachers Association (ETTA)/CTA/NEA regarding collective bargaining agreement negotiations for the 2015-2016 school year.**

Trustee Duncan moved, Trustee Newbold seconded adoption of the El Tejon School District's Reopener Proposal to the El Tejon Teachers Association (ETTA)/CTA/NEA regarding collective bargaining agreement negotiations for the 2015-2016 school year.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming), STUDENT TRUSTEE AYE**

**K. Adoption of the El Tejon School District's Reopener Proposal to the California School Employees Association Chapter #552 regarding collective bargaining agreement negotiations for the 2015-2016 school year.**

Trustee Johnston moved, Trustee Duncan seconded adoption of the El Tejon Schools District's Reopener Proposal to the California School Employees Association Chapter #552 regarding collective bargaining agreement negotiation of the 2015-2016 school year.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming), STUDENT TRUSTEE AYE**

**L. Approval of Resolution #16-03, to Authorize Teachers to Teach Outside of Credentialed Subject Areas.**

Trustee Johnston moved, Trustee Newbold seconded approval of Resolution #16-03, to authorize teachers to teach outside of credentialed subject areas.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming), STUDENT TRUSTEE AYE**

**M. Approval of Resolution #16-04, to Authorize Teachers to Teach Outside of Credentialed Subject Areas.**

Trustee Johnston moved, Trustee Duncan seconded approval of Resolution #16-04, to authorize teachers to teach outside of credentialed subject areas.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming), STUDENT TRUSTEE AYE**

Trustee Shillig requested AR 5141.13 Immunizations be removed from the consent agenda and voted on separately.

**CONSENT AGENDA**  
**Items required by law and/or items in accordance**  
**With the District Administrative Code and/or Education Code**  
**Items N-P**

- N. Approval of Resolution #16-02, Sufficiency of Instructional Materials.**
- O. Approval of BP/AR 4121 Temporary/Substitute Personnel, BP/AR 5113.1 Chronic Absence and Truancy, AR 5125 Student Records, AR 5141.31 Immunizations, and BP/AR 5144 Discipline, Second Reading.**
- P. Approval of B warrant batches #0013 for \$32,774.39; #0014 for \$64,470.08; and #0015 for \$28,254.65.**

Trustee Shillig moved, Trustee Johnston seconded approval of the consent agenda minus AR 5141.13 Immunizations, second reading.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming), STUDENT TRUSTEE AYE**

Trustee Johnston moved, Trustee Duncan seconded approval of AR 5141.13 Immunizations, seconded reading.

**VOTE: 3 AYES, 1 NAYE (Shillig), 1 ABSENT (Fleming), STUDENT TRUSTEE ABSTAIN**

**ADJOURNMENT**

Trustee Johnston moved to adjourn the Regular Meeting of October 8, 2015 at 7:50 p.m. The motion was seconded by Trustee Duncan.

**VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Fleming), STUDENT TRUSTEE AYE**

The minutes are an unofficial draft until reviewed, modified and approved by ETUSD Trustees approved by the Governing Board on November 12, 2015.

Clerk of the Board Misty Jaha