



El Tejon Unified School District
BOARD OF TRUSTEES

4337 Lebec Road; Lebec, CA 93243
PH: 248-6247 FAX: 248-6714

Vickie Mullen, President
John Fleming, Trustee Misty Johnston, Trustee
Barbara Newbold, Clerk Lark Shillig, Trustee

BOARD OF TRUSTEES
REGULAR BOARD MEETING

Thursday, March 12, 2015
El Tejon Continuation High School
700 Falcon Way, Lebec, CA 93243

CLOSED SESSION:	6:00 p.m.	ETCHS
OPEN SESSION:	7:00 p.m.	ETCHS

OFFICIAL MINUTES

The March 12, 2015 Regular Board Meeting of the Board of Trustees of the El Tejon Unified School District was called to order at 6:06 p.m. by Trustee Mullen. Trustee Newbold moved, seconded by Trustee Shillig in the Board Room at El Tejon Continuation High School, 700 Falcon Way, Lebec, CA 93243.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

ADJOURNMENT TO CLOSED SESSION

Trustee Johnston moved, Trustee Newbold seconded to convene to Closed Session at 6:11 p.m.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

ADJOURNMENT FROM CLOSED SESSION

Trustee Newbold moved, Trustee Shillig seconded to adjourn from Closed Session at 7:37 p.m.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

RECONVENING IN OPEN SESSION

Trustee Newbold moved, Trustee Shillig seconded to reconvene in Open Session at 7:44 p.m. in the board room at El Tejon Continuation High School.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

REVISION/ADOPTION/ORDERING OF AGENDA

Trustee Fleming moved, Trustee Johnston seconded to table Items F and I on the agenda.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE ABSENT

REPORT FROM CLOSED SESSION

1. Consideration of Appeal of Interdistrict Transfer denial.

Trustee Newbold moved, Trustee Shillig seconded to appeal Interdistrict Transfer denial.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

2. Conference with Labor Negotiator, Rodney Wallace, ETTA and CSEA.

Government code Section 54957.6

No action taken.

3. Review and Possible Action on Appointment, Employment, Discipline, Resignation of District Employees [G.C. § 54957]

No action taken.

4. Employment Recommendation:

- A. Employ, Special Education Driver/Aide, District.
- B. Employ, Special Education Driver/Aide, District.
- C. Employ Bertina Jacobson, Special Education Driver/Aide, District.
- D. Employ Brenda Mann, Special Education Driver/Aide, District.
- E. Accept retirement letter from Mike Stroh, Teacher, Frazier Mountain High School.

Trustee Shillig moved, Trustee Newbold seconded to accept the Employment Recommendations of C, D and E.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE ABSENT

5. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (REASSIGNMENT AND NON-REELECTION)

Discussion and action on Superintendent's recommendation that both notice of reassignment and notice of non-reelection be given to one or more probationary certificated administrator(s). (Education Code sections 44951 and 44929.21(b).)

No action taken.

APPROVAL OF MINUTES

Approval of Minutes from Regular Board Meeting of February 12, 2015.

Trustee Newbold moved, Trustee Mullen seconded approval of minutes from Regular Board Meeting of February 12, 2015.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE ABSENT

Approval of Minutes from Special Board Meeting of February 19, 2015.

Trustee Newbold moved, Trustee Johnston seconded approval of minutes from Special Board Meeting of February 19, 2015.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE ABSENT

ITEMS FOR DISCUSSION AND ACTION

Business Items

A. Approval of Second Interim Report.

Trustee Johnston moved, Trustee Fleming seconded approval of Second Interim Report.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE ABSENT

B. Approval of Audit Contract between ETUSD and Robert and James, CPA's for 2015-2017.

Trustee Fleming moved, Trustee Newbold seconded approval of Audit Contract between ETUSD and Robert and James, CPA's for 2015-2017.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE ABSENT

C. Review of Annual Audit Report dated June 30, 2014.

Trustee Johnston moved, Trustee Newbold seconded receipt of Annual Audit Report dated June 30, 2014.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE ABSENT

D. Discussion and action of Categorical Funding Restrictions.

No action taken.

E. Discussion and action of Restructuring of School Sites.

Trustee Shillig moved, Trustee Mullen seconded to table Restructuring of School Sites.

VOTE: 4 AYES, 1 NAYE (Fleming), 0 ABSENT, STUDENT TRUSTEE ABSENT

Instruction

F. Approval of Frazier Park School Accountability Report Card, SARC.

Tabled.

G. Approval of El Tejon School Accountability Report Card, SARC.

Trustee Newbold moved, Trustee Fleming seconded approval of El Tejon School Accountability Report Card, SARC.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE ABSENT

H. Approval of Frazier Mountain High School Accountability Report Card, SARC.

Trustee Johnston moved, Trustee Newbold seconded approval of Frazier Mountain High School Accountability Report Card, SARC.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE ABSENT

I. Approval of Single School Site Plan for Frazier Park School.

Tabled.

J. Approval of Single School Site Plan for El Tejon School.

Trustee Newbold moved, Trustee Shillig seconded approval of Single School Site Plan for El Tejon School.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE ABSENT

K. Approval of Single School Site Plan for Frazier Mountain High School.

Trustee Shillig moved, Trustee Johnston seconded approval of Single School Site Plan for Frazier Mountain High School.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE ABSENT

Personnel Items

L. Approval of Memorandum of Understanding (MOU) between ETUSD and El Tejon Teachers' Association (ETTA) for teaching 8 periods per day.

Trustee Johnston moved, Trustee Newbold seconded approval of Memorandum of Understanding (MOU) between ETUSD and El Tejon Teacher's Association.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE ABSENT

M. Discussion and possible action of District Office Personnel and Districtwide clerical.

No action taken.

N. Approval of Resolution #15-15, Eliminating Confidential Position or Portions of Position.

Trustee Shillig moved, Trustee Newbold seconded approval of Resolution #15-15, Eliminating Confidential Position or Portions of Position.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE ABSENT

O. Approval of Amended District Secretary Job Description.

Trustee Shillig moved, Trustee Mullen seconded to table approval of Amended District Secretary job description.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE ABSENT

P. Approval of Data Entry Clerk Job Description.

Trustee Shillig moved, Trustee Newbold seconded approval of changing Data Entry Clerk job description to Program Secretary. Once approved by CSEA, the job description will be brought back for board approval.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE ABSENT

Q. Consideration and Approval of Interdistrict Transfers:

1. Evan Grosh, Kindergarten, from ETUSD to Saugus Union School District.

Trustee Fleming moved, Trustee Shillig seconded approval.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE ABSENT

2. Sydni Watson, 1st grade, from ETUSD to Gorman School District.

Trustee Johnston moved, Trustee Newbold seconded approval.

VOTE: 2 AYES, 3 NAYES (Fleming, Mullen & Shillig), 0 ABSENT, STUDENT TRUSTEE ABSENT

Motion failed.

3. Valerie Cawley, 5th grade, from ETUSD to Saugus School District.

Trustee Johnston moved, Trustee Newbold seconded approval.

VOTE: 3 AYES, 2 NAYES (Fleming & Shillig), 0 ABSENT, STUDENT TRUSTEE ABSENT

4. James Cawley, 7th grade, from ETUSD to Saugus School District.

Trustee Newbold moved, Trustee Johnston seconded approval.

VOTE: 3 AYES, 2 NAYES (Fleming & Shillig), 0 ABSENT, STUDENT TRUSTEE ABSENT

5. **David Cawley, 11th grade, from ETUSD to Saugus School District.**
Trustee Newbold moved, Trustee Johnston seconded approval.
VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE ABSENT

<p style="text-align: center;">CONSENT AGENDA Items required by law and/or items in accordance With the District Administrative Code and/or Education Code Items R-V</p>

- R. **Approval of Overnight Field Trip to Fresno, April 17-21, 2015, FFA students at FMHS.**
- S. **Approval of Overnight Field Trip to Ocean Institute, May 13-14, 2015, 6th graders at El Tejon School.**
- T. **Approval of BP 5145.7 and AR 5145.7 Sexual Harassment, Second Reading.**
- U. **Approval of Classified Job Descriptions: Administrative Secretary to Principal, Bi-Lingual Family Community Liaison I, Bus Driver, Cafeteria Worker II, Campus Supervisor, Custodian, Family Community Liaison I, Family Community Liaison II, Grounds worker, Health Aide, Home to School Van Driver, Lead Bus Driver, Lead Custodian, Maintenance, Mechanic, Program Administrative Assistant, School Secretary, Special Education Aide, Special Education Transportation Aide, Special Education Bus Driver, Warehouse Delivery Worker, Workability Clerk, and Yard Duty Aide.**
- V. **Approval of B warrant batches #0045, \$168,317.58; #0046, \$22,978.75; #0047, \$13,278.66; #0048, \$10,715.75; #0050, \$21,482.40; #0049, \$13,502.66, #0051, \$20,238.87; #0052, \$2,261.89; and #0053, \$10,902.18; and #0054, \$191,125.42.**

Trustee Newbold moved, Trustee Shillig seconded approval of the consent agenda.
VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE ABSENT

ADJOURNMENT

Trustee Newbold moved to adjourn the Regular Meeting of March 12, 2015 at 10:11 p.m. The motion was seconded by Trustee Shillig.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE ABSENT

The minutes are an unofficial draft until reviewed, modified and approved by ETUSD Trustees approved by the Governing Board on April 16, 2015.

Clerk of the Board _____

Barbara Newbold