

El Tejon Unified School District
BOARD OF TRUSTEES

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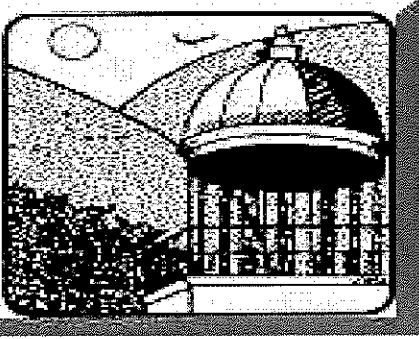
Scott Robinson, President

Anita Anderson, Trustee

John Fleming, Trustee

Vickie Mullen, Clerk

Lark Shillig, Trustee



BOARD OF TRUSTEES
REGULAR BOARD MEETING

Thursday, December 12, 2013

El Tejon Continuation High School
700 Falcon Way, Lebec, CA 93243

CLOSED SESSION:

6:00 p.m.

ETCHS

OPEN SESSION:

7:00 p.m.

ETCHS

OFFICIAL MINUTES

The December 12, 2013 Regular Board Meeting of the Board of Trustees of the El Tejon Unified School District was called to order at 6:07 p.m. by Trustee Robinson. Trustee Anderson moved, seconded by Trustee Fleming in the Board Room at El Tejon Continuation High School, 700 Falcon Way, Lebec, CA 93243.

VOTE: 3 AYES, 0 NAYES, 2 ABSENT (Robinson & Shillig)

ADJOURNMENT TO CLOSED SESSION

Trustee Anderson moved, Trustee Fleming seconded to convene to Closed Session at 6:07 p.m.

VOTE: 3 AYES, 0 NAYES, 2 ABSENT (Robinson & Shillig)

ADJOURNMENT FROM CLOSED SESSION

Trustee Anderson moved, Trustee Shillig seconded to adjourn from Closed Session at 7:21 p.m.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

RECONVENING IN OPEN SESSION

Trustee Anderson moved, Trustee Mullen seconded to reconvene in Open Session at 7:30 p.m. in the board room at El Tejon Continuation High School.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, AYE STUDENT TRUSTEE

ANNUAL ORGANIZATION MEETING:

A. Elect a Board President for 2014.

Trustee Shillig nominated Trustee Mullen for Board President for 2014, seconded by Trustee Robinson.
Trustee Anderson nominated Trustee Robinson, no second.

Trustee Mullen was elected by the following vote:

VOTE: 4 AYES, 1 NAYE (Anderson), 0 ABSENT

B. Elect a Clerk of the Board for 2014.

Trustee Shillig nominated Trustee Fleming for Clerk of the Board for 2014, seconded by Trustee Mullen.
Trustee Fleming nominated Trustee Shillig, no second.

Trustee Fleming was elected by the following vote:

VOTE: 3 AYES, 2 NAYES (Anderson & Fleming), 0 ABSENT

C. Elect a Trustee Representative for 2014.

Trustee Mullen nominated Trustee Robinson for Trustee Representative for 2014, seconded by Trustee Fleming.
Trustee Robinson was elected by the following vote:

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

D. Elect an Alternate Trustee Representative for 2014.

Trustee Fleming nominated Trustee Shillig for Alternate Trustee Representative for 2014, seconded by Trustee Mullen.
Trustee Shillig was elected by the following vote:

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

D. Approve Appointment of Superintendent as Secretary to the Governing Board for 2014.

Trustee Anderson moved, Trustee Mullen seconded to appoint the Superintendent as Secretary to the Governing Board for 2014.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

F. Designate and Approve Day of the Month, Time, and Location for 2014 Regular Board Meetings.

Trustee Anderson moved, Trustee Shillig seconded to hold the regular board meetings once a month on the second Thursday. Closed Session will begin at 6:00 p.m. and Open Session will begin at 7:00 p.m. at the El Tejon Continuation High School as was done in 2013.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

Trustee Robinson turned the gavel over to Trustee Mullen.

REPORT FROM CLOSED SESSION

Upon a motion by Trustee Anderson, seconded by Trustee Fleming, the Board voted on the following:

A. Employment Recommendation:

- 1. Accept resignation, Diann Biehl, RSP Aide, El Tejon School. 3-2 Absent (Robinson & Shillig)**

B. Discussion of compensation of current employees performing extra duties. (BMLS)

C. Conference with Labor Negotiators (Government Code Section 54957.6)

ITEMS FOR DISCUSSION AND ACTION

Business Items

A. Ratification of contract of Employment

Job Title: Superintendent

Trustee Anderson moved, Trustee Shillig seconded for the ratification of contract of Superintendent, Rodney Wallace.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, AYE STUDENT TRUSTEE

B. Designation of an Interim Superintendent for appointment January 1, 2014 - June 30, 2014.

Motion tabled.

C. Direct the Superintendent to either contract with the County Superintendent for Business Services effective January 1, 2014 or to advertise for Director of Business Services. (DOS)

Trustee Anderson moved, Trustee Shillig seconded to accept Interim Superintendent, Bud Burrow's recommendation to contract with the County Office for Business Services effective January 1, 2014. The duties of payroll, paying of bills, and attendance will be performed by the two part-time ETUSD district secretaries.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, AYE STUDENT TRUSTEE

D. Approval of service agreement between ETUSD and CompHealth Medical Staffing to provide temporary healthcare professional coverage. (DOS)

Trustee Anderson moved, Trustee Shillig seconded to approve the service agreement between ETUSD and CompHealth Medical Staffing to provide temporary healthcare professional coverage.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, AYE STUDENT TRUSTEE

E. Approval of Resolution #14-06, Impoundment of Local Tax Revenues to anticipate pending claims and/or litigation. (DOS)

Trustee Anderson moved, Trustee Fleming seconded to approve Resolution #14-06, Impoundment of Local Tax Revenues to anticipate pending claims and/or litigation.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, AYE STUDENT TRUSTEE

F. Certify First Interim Budget Report and approve budget revision for 2013-2014. (DOS)

Trustee Anderson moved, Trustee Fleming seconded to certify a "Qualified" First Interim Budget Report and approve budget revision for 2013-2014.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, AYE STUDENT TRUSTEE

G. Approval of Consultant Agreement between Kern County Superintendent of Schools and ETUSD for Interim Superintendent between Oct. 1, 2013 and Dec. 31, 2013. (DOS)

Trustee Anderson moved, Trustee Shillig seconded to approval the consultant agreement between Kern County Superintendent of Schools and ETUSD for Interim Superintendent between Oct. 1, 2013 and Dec. 31, 2013.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, AYE STUDENT TRUSTEE

H. Approve transportation for winter and spring sports. (BMVM)

Trustee Mullen moved, Trustee Shillig seconded to approve transportation for winter and spring sports but not to exceed \$8,000.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, AYE STUDENT TRUSTEE

Instruction Items

I. Approval of Workability Coordinator job description. (DOS)

Trustee Anderson moved, Trustee Fleming seconded to approve the Workability Coordinator job description.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, AYE STUDENT TRUSTEE

J. Consideration and approval of Resolution #14-07, to authorize teachers to teach outside credentialed subject areas. (DOS)

Trustee Anderson moved, Trustee Robinson seconded to approve Resolution #14-07, to authorize teachers to teach outside credentialed subject areas.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, AYE STUDENT TRUSTEE

CONSENT AGENDA
Items required by law and/or items in accordance
With the District Administrative Code and/or Education Code
Items K-M

K. Approval of B warrant batch #0015, \$88,173.38; #0017, \$17,335.74; #0018, \$55,524.89, #0019, \$10,461.02; and #0020, \$84,504.51. (DOS)

L. Approval of Contract to Provide Mental Health Mini-Grant Administrative Support for the Mountain Communities Family Resource Center. (MCFRC)

M. Approval of field trip (over 150 miles one way) on Nov. 19, 2013 to O'Neal, CA for girl's varsity volleyball game. (FMHS)

Trustee Anderson moved, Trustee Robinson seconded to approve the consent agenda.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, AYE STUDENT TRUSTEE

ADJOURNMENT

Trustee Anderson moved to adjourn the Regular Meeting of December 12, 2013 at 10:32 p.m. The motion was seconded by Trustee Shillig.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT 0

The minutes are an unofficial draft until reviewed, modified and approved by ETUSD Trustees approved by the Governing Board on January 9, 2014.

Clerk of the Board

