



El Tejon Unified School District
BOARD OF TRUSTEES

4337 Lebec Road, Lebec, CA 93243
PH: 248-6247 FAX: 248-6714

Lisa Duncan, President
Misty Johnston, Trustee John Fleming, Trustee
Sabrina Rouser, Clerk Lark Shillig, Trustee

BOARD OF TRUSTEES
REGULAR BOARD MEETING

Thursday, October 11, 2018

Condor Academy
700 Falcon Way, Lebec, CA 93243

CLOSED SESSION: **6:00 p.m.** **Condor Academy**
OPEN SESSION: **6:30 p.m.** **Condor Academy**

AGENDA

Agendas are posted at the El Tejon Unified School district at least 72 hours prior to each meeting as well as at each school site. Any materials required by law to be made available to the public prior to the meeting of the Board of Trustees of the El Tejon Unified School District can be inspected at the following address between the hours of 7:30 a.m. to 3:30 p.m., Monday through Friday: El Tejon Unified School District, 4337 Lebec Road, Lebec, CA 93243.

SPECIAL NEEDS ACCOMMODATIONS

Assistive listening devices, agenda in Braille and/or alternate formats are available upon request. American Sign Language (ASL) interpreters, other auxiliary aids and services, or reasonable modifications to Board meeting policies and/or procedures, such as to assist members of the disability community who would like to request a disability-related accommodation in addressing the Board, are available if requested at least three business days prior to the Board meeting. Later requests will be accommodated to the extent feasible. Please contact the Superintendent's Office, El Tejon Unified School District at 661-248-6247 from 7:30 a.m. to 3:30 p.m., Monday through Friday (Government Code 54954.2).

HEARING OF INDIVIDUALS ON AGENDA ITEMS

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed at regular or special board meetings. Each member of the public wishing to speak must fill out a "Request to Address the Board Regarding Items on the Agenda" (blue card) prior to the start of the meeting. The presiding officer must first recognize each person who addresses the Board.

PRELIMINARY

Call to Order – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

ADJOURNMENT TO CLOSED SESSION – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

1. Approval of Interdistrict Transfer Request #18-008.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

2. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

**3. Conference with Labor Negotiator, Rodney Wallace, ETTA, CSEA and Unrepresented Employees.
Government code Section 54957.6**

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

**4. Review and Possible Action on Appointment, Employment, Discipline, Resignation of District Employees
[G.C.§ 54957)**

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

5. Employment Recommendations:

A. Accept Resignation, Director of Family Resource Center, Mountain Communities Family Resource Center.

B. Employ Special Education Aide, Frazier Mountain High School.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

ADJOURNMENT FROM CLOSED SESSION – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

RECONVENING IN OPEN SESSION – Time _____

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

FLAG SALUTE

PUBLIC PRESENTATIONS

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed at regular or special board meetings. The time allotted shall be limited to 3 minutes. This time may be used to address any item on the agenda, or any matter of concern within the jurisdiction of the El Tejon Unified School District. Each person who addresses the Board must be first recognized by the presiding officer.

If a member of the public initiates specific complaints or charges against an employee(s), the Board president shall inform the complainant of the appropriate complaint procedure.

The Board and staff are not obligated to comment on, or respond to, addresses by the public.

REVISION/ADOPTION/ORDERING OF AGENDA

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

REPORT FROM CLOSED SESSION

Closed session report, if required.

PUBLIC COMMENT

REPORTS AND PRESENTATIONS

- A. LCAP Local Priorities – Sara Haflich
- B. El Tejon Teachers Association (ETTA) – (Monica Darling, President)
- C. California School Employee Association #552 – (Denise O’Connell, President)
- D. Trustee’s Reports

APPROVAL OF MINUTES

Approval of Minutes from Regular Board Meeting of September 13, 2018.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

Approval of Minutes from Special Board Meeting of September 28, 2018.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

SUPERINTENDENT’S REPORT

- 1. Introduction of Student Trustee for 2018-2019 School Year
- 2. District Enrollment – in packet
- 3. Field Trips -9 Approved
- 4. Staff of the Month
- 5. Construction Update
- 6. Other Items

ITEMS FOR DISCUSSION AND ACTION

Business Items

A. Open Interviews for Bond Oversight Committee Members.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

B. Approval of Bond Oversight Committee Members.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

C. Consideration and Approval to Dispose of Surplus Property.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

Personnel Items

D. Consideration and Approval of Increasing Program Secretary Hours.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

Board Items

E. Approval of OVERNIGHT Camp Keep Field Trip, October 22-26, 2018, 5th grader, El Tejon School.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

F. Consideration and Approval of BB 9270 Conflict of Interest Code, First Reading.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

G. Designate Thursday, December 13, 2018 as the Annual Reorganizational Meeting at Condor Academy, 700 Falcon Way, Lebec, CA 93243.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

H. Approval of Memorandum of Understanding (MOU) between ETUSD and CSEA El Tejon Chapter #552 for Updated Bus Driver Job Description.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

I. Approval of Memorandum of Understanding (MOU) between ETUSD and CSEA El Tejon Chapter #552 for Updated Bilingual Family/Community Liaison I Job Description.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

<p>CONSENT AGENDA Items required by law and/or items in accordance With the District Administrative Code and/or Education Code Items J-M</p>

J. Accept Quarterly Report on Williams Uniform Complaints for period July 1 – September 30, 2018.

K. Approval of Agreement between ETUSD and Illuminate Education for DnA Software Services for Student Data and Assessments through June 25, 2018 to June 30, 2021.

L. Approval of Agreement between ETUSD and Illuminate Education for ISI Software Services for Student Information Systems between June 25, 2018 to June 30, 2021.

M. Approval of B warrant batches #0009 for \$126,911.56; #0010 for \$439,581.42; and #0011 for \$72,453.03.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

ADJOURNMENT – Time _____

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____