



El Tejon Unified School District
BOARD OF TRUSTEES

4337 Lebec Road; Lebec, CA 93243
PH: 248-6247 FAX: 248-6714

Lisa Duncan, President
Misty Johnston, Trustee John Fleming, Trustee
Sabrina Rouser, Trustee Lark Shillig, Clerk

BOARD OF TRUSTEES
REGULAR BOARD MEETING
Thursday, April 20, 2017
Condor Academy
700 Falcon Way, Lebec, CA 93243

CLOSED SESSION: **6:00 p.m.** **Condor Academy**
OPEN SESSION: **7:00 p.m.** **Condor Academy**

AGENDA

Agendas are posted at the El Tejon Unified School district at least 72 hours prior to each meeting as well as at each school site. Any materials required by law to be made available to the public prior to the meeting of the Board of Trustees of the El Tejon Unified School District can be inspected at the following address between the hours of 7:30 a.m. to 3:30 p.m., Monday through Friday: El Tejon Unified School District, 4337 Lebec Road, Lebec, CA 93243.

SPECIAL NEEDS ACCOMMODATIONS

Assistive listening devices, agenda in Braille and/or alternate formats are available upon request. American Sign Language (ASL) interpreters, other auxiliary aids and services, or reasonable modifications to Board meeting policies and/or procedures, such as to assist members of the disability community who would like to request a disability-related accommodation in addressing the Board, are available if requested at least three business days prior to the Board meeting. Later requests will be accommodated to the extent feasible. Please contact the Superintendent's Office, El Tejon Unified School District at 661-248-6247 from 7:30 a.m. to 3:30 p.m., Monday through Friday (Government Code 54954.2)

HEARING OF INDIVIDUALS ON AGENDA ITEMS

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed at regular or special board meetings. Each member of the public wishing to speak must fill out a "Request to Address the Board Regarding Items on the Agenda" (blue card) prior to the start of the meeting. The presiding officer must first recognize each person who addresses the Board.

PRELIMINARY

Call to Order – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

ADJOURNMENT TO CLOSED SESSION – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

1. Consideration and Approval of Interdistrict Transfer #16-038.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

**2. Conference with Labor Negotiator, Rodney Wallace, ETTA, CSEA and Unrepresented Employees.
Government code Section 54957.6**

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

**3. Review and Possible Action on Appointment, Employment, Discipline, Resignation of District Employees
[G.C.§ 54957)**

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

4. Employment Recommendations:

- A. Employ Noon Duty Aide, El Tejon School.
- B. Employ Temporary Noon Duty thru June 9, 2017, El Tejon School.
- C. Employ Temporary Instructional Aide-PE Department thru June 9, 2017, Frazier Mountain High School.
- D. Accept Resignation Special Education Aide, El Tejon School.
- E. Employ Special Education Aide, El Tejon School.
- F. Accept Resignation Cafeteria Worker II, El Tejon School.
- G. Employ Cafeteria Worker II, Frazier Park School.
- H. Accept resignation School Secretary, Frazier Park School.
- I. Accept resignation Custodian, El Tejon School.
- J. Accept letter of resignation Special Education Teacher, El Tejon School.
- K. Employ Elementary Teacher, Frazier Park School.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

5. Public Employee Performance Evaluation: Superintendent (Per Government Code 54957).

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

ADJOURNMENT FROM CLOSED SESSION – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

RECONVENING IN OPEN SESSION – Time _____

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

FLAG SALUTE

PUBLIC PRESENTATIONS

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed at regular or special board meetings. The time allotted shall be limited to 3 minutes. This time may be used to address any item on the agenda, or any matter of concern within the jurisdiction of the El Tejon Unified School District. Each person who addresses the Board must be first recognized by the presiding officer.

If a member of the public initiates specific complaints or charges against an employee(s), the Board president shall inform the complainant of the appropriate complaint procedure.

The Board and staff are not obligated to comment on, or respond to, addresses by the public.

REVISION/ADOPTION/ORDERING OF AGENDA

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

REPORT FROM CLOSED SESSION

Closed session report

PUBLIC COMMENT

REPORTS AND PRESENTATIONS

- A. El Tejon Teachers Association (ETTA) – (Sandra Spencer, President)
- B. California School Employee Association #552 – (Angela Witham, President)
- C. Trustee's Reports

APPROVAL OF MINUTES

Approval of Minutes from Regular Board Meeting of March 9, 2017.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

Approval of Minutes from Special Board Meeting of March 21, 2017.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

SUPERINTENDENT'S REPORT

- 1. District Enrollment – in packet
- 2. Field Trips - 14 Approved
- 3. Staff of the Month
- 4. Other Items

ITEMS FOR DISCUSSION AND ACTION

Business Items

A. Approval of School Safety Plan for El Tejon Unified School District.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

B. Approval of School Safety Plan for Frazier Park School.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

C. Approval of School Safety Plan for El Tejon School.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

D. Approval of School Safety Plan for Frazier Mountain High School.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

Personnel Items

E. Approval of Resolution #17-12 to Extend Workers' Compensation Benefits to Unpaid Volunteers.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

F. Approval of Declaration of Need for Fully Qualified Educators, 2017-2018 School Year.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

G. Approval of Annual Statement of Need for 30-Day Substitute Teaching Permits, 2017-2018 School Year.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

Instruction Items

H. Approval of 2017-2018 School Calendar .

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

I. Approval of Resolution #17-09 to Authorize Teachers to Teach Outside of Credential Areas.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

J. Approval of Resolution #17-10 to Authorize Teachers to Teach Outside of Credential Areas.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

K. Approval of Resolution #17-11 to Authorize Teachers to Teach Outside of Credential Areas.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

Board Items

L. Approval of Overnight Field Trip May 10th-11th, 2017 to Ocean Institute in Dana Point, 6th Graders at El Tejon School.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

M. Consideration of BP 0460 Local Control and Accountability Plan, First Reading.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

N. Consideration of BP/AR 3260 Fees and Charges, First Reading.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

O. Consideration and Approval of BP 3510 Green School Operations, First Reading.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

P. Consideration of AR 3551 Food Service Operations/Cafeteria Fund, First Reading.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

Q. Consideration of AR 4112.22 Staff Teaching English Learners, First Reading.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

R. Consideration of E4112.9/4212.9/4312.9 Employee Notifications, First Reading.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

S. Consideration of AR 4161.1/4361.1 Certificated Personal Illness/Injury Leave, First Reading.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

T. Consideration of AR 4261.1 Classified Personal Illness/Injury Leave, First Reading.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

U. Consideration of BP 5111 Admission, First Reading.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

V. Consideration of BP 5111.1 District Residency, First Reading.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

W. Consideration of BP/AR 5113 Absences and Excuses, First Reading.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

X. Consideration of BP/AR 5141.52 Suicide Prevention, First Reading.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

Y. Consideration of E5145.6 Parental Notifications, First Reading.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

Z. Consideration of BP/AR 5148.2 Before/After School Programs, First Reading.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

AA. Consideration of BP 6111 School Calendar, First Reading.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

BB. Consideration of BP/AR 6142.2 World/Foreign Language Instruction, First Reading.
MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

CC. Consideration of BP 6144 Controversial Issues, First Reading.
MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

DD. Consideration of BP 6170.1 Transitional Kindergarten, First Reading.
MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

EE. Consideration of BP/AR/E 6174 Education for English Learners, First Reading.
MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

FF. Consideration of BP 6176 Weekend/Saturday Classes, First Reading.
MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

GG. Approval of ETUSD Blood Borne Pathogen Exposure Control Program.
MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

HH. Approval of ETUSD Injury and Illness Prevention Program.
MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

<p style="text-align: center;">CONSENT AGENDA Items required by law and/or items in accordance With the District Administrative Code and/or Education Code Items II - OO</p>

- II. Receive Quarterly Report of Williams Uniform Complaints for period January 1, 2017 – March 31, 2017.**

- JJ. Approval of Memorandum of Understanding (MOU) between KCSOS and ETUSD for Educational Services for Expelled K-6 Students.**

- KK. Approval of Agreement between ETUSD and Interquest Detection Canines of Fresno for Substance Awareness and Detection Services for the period of August 2017 – May 2018.**

- LL. Approval of agreement between ETUSD and Isom Advisors for Consulting Services.**

- MM. Approval of B warrant batches #0040 for \$42,392.83; #0041 for \$61,974.78; #0043 for 21,723.69; #0043 for \$20,469.769; #0044 for \$31,928.80 and #0045 for \$46,574.53.**

NN. Approval of Agreement between ETUSD and Wayne W. Heft, O.D. for Vision Screening Services.

OO. Approval of Agreement between ETUSD and Arcadia Audiometric Associates, Inc. for School Nursing Services for August 2017 – June 2018.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

ADJOURNMENT – Time _____

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____