



El Tejon Unified School District
BOARD OF TRUSTEES

4337 Lebec Road; Lebec, CA 93243
PH: 248-6247 FAX: 248-6714

Scott Robinson, President
Anita Anderson, Trustee John Fleming, Trustee
Vickie Mullen, Clerk Lark Shillig, Trustee

BOARD OF TRUSTEES
REGULAR BOARD MEETING
Thursday, September 26, 2013
El Tejon Continuation High School
700 Falcon Way, Lebec, CA 93243

CLOSED SESSION:	6:00 p.m.	ETCHS
OPEN SESSION:	7:00 p.m.	ETCHS

AGENDAS

Agendas are posted at the El Tejon Unified School district at least 72 hours prior to each meeting as well as at each school site. Any materials required by law to be made available to the public prior to the meeting of the Board of Trustees of the El Tejon Unified School District can be inspected at the following address between the hours of 7:30 a.m. to 3:30 p.m., Monday through Friday: El Tejon Unified School District, 4337 Lebec Road, Lebec, CA 93243.

SPECIAL NEEDS ACCOMMODATIONS

Assistive listening devices, agenda in Braille and/or alternate formats are available upon request. American Sign Language (ASL) interpreters, other auxiliary aids and services, or reasonable modifications to Board meeting policies and/or procedures, such as to assist members of the disability community who would like to request a disability-related accommodation in addressing the Board, are available if requested at least three business days prior to the Board meeting. Later requests will be accommodated to the extent feasible. Please contact the Superintendent's Office, El Tejon Unified School District at 661-248-6247 from 7:30 a.m. to 3:30 p.m., Monday through Friday (Government Code 54954.2)

HEARING OF INDIVIDUALS ON AGENDA ITEMS

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed at regular or special board meetings. Each member of the public wishing to speak must fill out a "Request to Address the Board Regarding Items on the Agenda" (blue card) prior to the start of the meeting. The presiding officer must first recognize each person who addresses the Board.

PRELIMINARY (6:00 P.M., ETCHS)

Call to Order – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

Hearing of Citizens on Items Listed on Closed Session Agenda

Members of the Public shall have an opportunity to address the Board of Trustees on item(s) listed on the Closed Session agenda before the Board of Trustees adjourns to Closed Session.

ADJOURNMENT TO CLOSED SESSION – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

A. Student Discipline Matter: 1 Student Expulsion matter 2013-14-001.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

RECONVENING IN OPEN SESSION – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

Flag Salute

PUBLIC PRESENTATIONS

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed at regular or special board meetings. The time allotted shall be limited to 3 minutes. If a large number of people wish to speak on a specific item, with Board consent, the president may increase or decrease the time allowed (20 minutes) for public presentation, depending on the topic and the number of persons wishing to be heard. This time may be used to address any item on the agenda, or any matter of concern within the jurisdiction of the El Tejon Unified School District. Each person who addresses the Board must be first recognized by the presiding officer. Comments must be addressed to the Board as a whole and not to individual members or District employees. The Board and staff are not obligated to comment on, or respond to, addresses by the public.

Whenever a member of the public initiates specific complaints or charges against an employee, the Board President shall inform the complainant it is the policy of the Board to hear such complaints or charges in closed session unless otherwise requested by the employee pursuant to Government Code 54957. The Board President shall also encourage the complainant to file a complaint to an appeal using the appropriate District Complaint or appeal procedure.

REPORTS AND PRESENTATIONS

- A. El Tejon Teachers Association (ETTA) – (Chuck Mullen, President)
- B. California School Employee Association #552 – (Angela Witham, President)
- C. Trustee’s Reports
- D. Other items

REPORT FROM CLOSED SESSION

Closed session report

SUPERINTENDENT’S REPORT

- 1. Introduction of Student Trustee for 2013/2014 School Year
- 2. October 9th Board meeting – Melissa Brown will hold a Boardsmanship Workshop starting at 5:30 p.m. Closed session, if needed, will be held at the end of the meeting
- 3. District Enrollment
- 4. Employee Recognition – You Make a Difference Program
- 5. CALPADS In-service
- 6. Other Items

ITEMS FOR DISCUSSION AND ACTION

Business Items

A. Approval of Vaughn Williams Architecture contract for basic service for the El Tejon School Air Conditioning Project in the amount of \$52,000. (DOFAS)

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

B. Approval of bid from Santana’s Pumping for asphalt at El Tejon School. (BMSR)

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

C. Termination of the superintendent’s salary schedule. (BMSR)

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

Personnel Items

D. Approval of Resolution #14-05, Classified Employee Layoff. (DOFAS)

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

Board Items

E. Approval of October board meeting dates changed from October 10th and 24th to October 9th and 23rd. (BMVM)

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

F. Discussion of board meeting procedures, protocols and working relationships. (BMAA)

<p style="text-align: center;">CONSENT AGENDA Items required by law and/or items in accordance With the District Administrative Code and/or Education Code Item G</p>
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G. Approval of field trip (over 150 miles one way) to Mendota High School, September 26, 2013, Varsity and JV volleyball. (FMHS)

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

ADJOURNMENT

TIME:

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

ETUSD Enrollment

as of September 19, 2013

Frazier Park School	254
El Tejon School	220
Frazier Mtn. High School	308
Total	<u>782</u>

Approval of Vaughn Williams Architecture contract for basic service for the El Tejon School Air Conditioning Project in the amount of \$52,000. (DOFAS)

Placeholder

Contract will be presented at the board meeting.

SANTANA'S PUMPING ~ PLUMBING

P.O. BOX 1270, LEBEC, CA 93243

(661) 248-6627 (800) 559-4786

FAX (661) 248-5563

License # 873981

SEPTEMBER 13, 2013

EL TEJON UNIFIED SCHOOL DISTRICT
LOCATION: EL TEJON SCHOOL BASKETBALL COURT

BID TO APPLY ONE COAT OF BLACK DIAMOND SLURRY SEAL TO AN AREA OF
APPROXIMATELY 16,612 SQUARE FEET. **THIS BID DOES NOT INCLUDE ANY**

STRIPING.

APPLY A SKIN PATCH OVERLAY OF HOT ASPHALT TO APPROXIMATELY 1,253 SQ
FT OF EXISTING ASPHALT.

RAISE A CONCRETE WATER BOX TO GRADE LEVEL.

PRICE: \$7,200.00

RESPECTFULLY SUBMITTED BY: _____ DATE: _____

ACCEPTED BY: _____ DATE: _____

NOTE: S.P.P. MAY WITHDRAW BID IF NOT ACCEPTED WITHIN 30 DAYS.

EL TEJON UNIFIED SCHOOL DISTRICT
RESOLUTION # 14-05
CLASSIFIED EMPLOYEE LAYOFF

WHEREAS, due to a lack of work and/or lack of funds, this Board hereby finds it is in the best interest of this school district that as of December 2, 2013 certain services now being provided by the District be discontinued by the following extent:

NO. OF POSITIONS	JOB TITLE	ASSIGNED TIME
1	Special Education Aide	3.5 hours/day

NOW, THEREFORE, BE IT RESOLVED that one (1) classified position be discontinued to the extent set forth above.

BE IT FURTHER RESOLVED that the District Superintendent be and hereby is authorized and directed to give a notice of termination of employment to one (1) classified employee pursuant to the District's policies, rules and regulations and applicable provisions of the Education Code not later than 60 days prior to the effective date of layoff as set forth above.

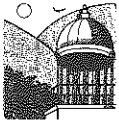
The foregoing Resolution was passed and adopted at a regular board meeting of the Governing Board on September 26, 2013, by the following vote:

AYES:
NOES:
ABSENT:

Date: _____

GOVERNING BOARD OF THE
EL TEJON UNIFIED SCHOOL DISTRICT

By _____
Secretary of the Governing Board



**EL TEJON UNIFIED SCHOOL DISTRICT
INSTRUCTIONAL or ATHLETIC FIELD TRIP REQUEST**

SCHOOL SITE: Frazier Park School El Tejon School FMHS PMLC

Please check applicable if Transportation needed: (Bus(es) No. of 1) Van Ag Truck Other _____

Please check here if driver is other than District Employee: **Additional REQUIRED Forms COMPLETED:**

Date of Trip 9/26/13 Departure Time 12:30 pm Return Time 10 pm

Location of Field Trip/Event: Mendota High School Miles One Way 170

Destination Address 1282 Belmont Ave City Mendota State CA Zip 93640

Does driver need to stop for lunch? Yes No Number of lunches needed for trip _____ OR: Not applicable

Contact Person Quick Staff Attending Leaburg & Mullen

Grades/Classes/Group JV & Varsity volleyball Number of Students 25

Applicable to Subject Area/Unit. _____

EXPECTED LEARNING OBJECTIVES: COMPLETION OF THIS SECTION IS REQUIRED FOR ALL ACADEMICALLY DRIVEN ACTIVITIES. A BRIEF OVERVIEW OF CLASSROOM ACTIVITIES, ACTIVITIES DURING TRIP OR AT DESTINATION, FOLLOW-UP AND/OR OVERALL INTEGRATION INTO UNIT OF STUDY, MUST BE IDENTIFIED.

1. _____
2. _____
3. _____
4. _____

AND SEE ATTACHED _____

FUNDING SOURCE: District Form Completed by KR Quick Date 9/18/13

APPROVAL: Principal [Signature] Date 9/18/13 Supt/Designee _____ Date _____

Trans. Supervisor _____ Date _____ Board Approval (Date of Meeting) _____

TRANSPORTATION:
 Driver's Name _____ Bus Number(s) _____ Actual Student Count _____
 Bus Evacuation Reviewed as Required by 82.7 (Time) _____ (Initials) _____ Actual Departure Time _____
 Beginning Mileage _____ Ending Mileage _____ Total Trip Miles _____ Actual Return Time _____

THIS FORM MUST BE COMPLETED BEFORE BEING SUBMITTED FOR APPROVAL. INCOMPLETE FORMS WILL BE RETURNED TO THE REQUESTOR. ALL TRIPS THAT ARE FURTHER THAN 150 MILES ONE-WAY FROM DISTRICT POINT OF ORIGIN, MUST BE APPROVED BY THE GOVERNING BOARD OF TRUSTEES (See Board Policies #3541, #5143 and #6153). ALL DRIVERS NOT EMPLOYED BY THE DISTRICT MUST COMPLETE THE ETUSD TRANSPORTATION BULLETIN FORMS AND ADHERE TO ALL POLICIES AND PROCEDURES THEREIN.