



El Tejon Unified School District
BOARD OF TRUSTEES

4337 Lebec Road, Lebec, CA 93243
PH: 248-6247 FAX: 248-6714

Lisa Duncan, President
Misty Johnston, Trustee John Fleming, Trustee
Sabrina Rouser, Clerk Lark Shillig, Trustee

BOARD OF TRUSTEES
REGULAR BOARD MEETING
Thursday, May 10, 2018
Condor Academy
700 Falcon Way, Lebec, CA 93243

CLOSED SESSION: **6:00 p.m.** **Condor Academy**
OPEN SESSION: **6:30 p.m.** **Condor Academy**

AGENDA

Agendas are posted at the El Tejon Unified School district at least 72 hours prior to each meeting as well as at each school site. Any materials required by law to be made available to the public prior to the meeting of the Board of Trustees of the El Tejon Unified School District can be inspected at the following address between the hours of 7:30 a.m. to 3:30 p.m., Monday through Friday: El Tejon Unified School District, 4337 Lebec Road, Lebec, CA 93243.

SPECIAL NEEDS ACCOMMODATIONS

Assistive listening devices, agenda in Braille and/or alternate formats are available upon request. American Sign Language (ASL) interpreters, other auxiliary aids and services, or reasonable modifications to Board meeting policies and/or procedures, such as to assist members of the disability community who would like to request a disability-related accommodation in addressing the Board, are available if requested at least three business days prior to the Board meeting. Later requests will be accommodated to the extent feasible. Please contact the Superintendent's Office, El Tejon Unified School District at 661-248-6247 from 7:30 a.m. to 3:30 p.m., Monday through Friday (Government Code 54954.2).

HEARING OF INDIVIDUALS ON AGENDA ITEMS

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed at regular or special board meetings. Each member of the public wishing to speak must fill out a "Request to Address the Board Regarding Items on the Agenda" (blue card) prior to the start of the meeting. The presiding officer must first recognize each person who addresses the Board.

PRELIMINARY

Call to Order – Time _____
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

ADJOURNMENT TO CLOSED SESSION – Time _____
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

1. Approval of Interdistrict Transfer #17-018.
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

2. Approval of Interdistrict Transfer #17-019.
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

**3. Conference with Labor Negotiator, Rodney Wallace, ETTA, CSEA and Unrepresented Employees.
Government code Section 54957.6**
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

**4. Review and Possible Action on Appointment, Employment, Discipline, Resignation of District Employees
(G.C.§ 54957)**
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

5. Employment Recommendations:
A. Employ Yard Duty Aide, El Tejon School.
B. Employ Yard Duty Aide, Frazier Park School, pending clearances.
C. Employ 5th Grade Teacher, El Tejon School
D. Employ Accounting Clerk, District Office.
E. Employ District Secretary, District Office.
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

6. Public Employee Appointment, Job Title: Bus Driver-Maintenance Worker.
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

7. Public Employee Performance Evaluation: Superintendent (Per Government Code 54957).
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

ADJOURNMENT FROM CLOSED SESSION – Time _____
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

RECONVENING IN OPEN SESSION – Time _____
MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

FLAG SALUTE

PUBLIC PRESENTATIONS

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed at regular or special board meetings. The time allotted shall be limited to 3 minutes. This time may be used to address any item on the agenda, or any matter of concern within the jurisdiction of the El Tejon Unified School District. Each person who addresses the Board must be first recognized by the presiding officer.

If a member of the public initiates specific complaints or charges against an employee(s), the Board president shall inform the complainant of the appropriate complaint procedure.

The Board and staff are not obligated to comment on, or respond to, addresses by the public.

REVISION/ADOPTION/ORDERING OF AGENDA

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

REPORT FROM CLOSED SESSION

Closed session report, if required.

PUBLIC COMMENT

REPORTS AND PRESENTATIONS

- A. Accomplishments of Our Schools – Sara Haflich and Corey Hansen
- B. Facilities Planning Assessment – Wendy Jones
- C. El Tejon Teachers Association (ETTA) – (Monica Darling, President)
- D. California School Employee Association #552 – (Denise O'Connell, President)
- E. Trustee's Reports

APPROVAL OF MINUTES

Approval of Minutes from Regular Board Meeting of April 12, 2018.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

SUPERINTENDENT'S REPORT

- 1. Recognition of Student Trustee – Michael Stegeman
- 2. District Enrollment – in packet
- 3. Field Trips - 5 Approved
- 4. Staff of the Month
- 5. Construction Update
- 6. Unused Snow Day
- 7. Other Items

ITEMS FOR DISCUSSION AND ACTION

Business Items

A. Financial Workshop

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

B. Approval of Resolution #18-21 Authorize Superintendent to Determine Amount of Request Release of Impounded Monies in Settlement of Pending Litigation.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

C. Approval of Resolution #18-22 Authorizing the Filing of a Notice of Exemption from the California Environmental Quality Act (“CEQA”) regarding the Construction and Installation of Lighting and Solar Photovoltaic Electric Systems at District Sites.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

D. Approval of Resolution #18-23 Regarding the Ground Mount Installation of Solar Photovoltaic Systems at El Tejon School.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

Personnel Items

E. Approval of Memorandum of Understanding, MOU, between ETUSD and Chapter 552 California School Employees Association to Negotiate Effects of Layoff.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

F. Approval of Memorandum of Understanding, MOU, between ETUSD and Chapter 552 California School Employees Association for New Employee Orientation.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

G. Approval of Declaration of Need for Fully Qualified Educators, 2018-2019 School Year.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

H. Approval of Annual Statement of Need for 30-Day Substitute Teaching Permits, 2018-2019 School Year.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

Board Items

I. Consideration of BP 4111 Recruitment and Selection, First Reading.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

J. Consideration of AR 4112 Appointment and Conditions of Employment, First Reading.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

K. Consideration of BP 4211 Recruitment and Selection, First Reading.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

L. Consideration of AR 4212 Appointment and Conditions of Employment, First Reading.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

<p style="text-align: center;">CONSENT AGENDA Items required by law and/or items in accordance With the District Administrative Code and/or Education Code Items M-T</p>

M. Approval of BP/AR 1312.3 Uniform Complaint, AR 3230 Federal Grant Funds, AR 3514.2 Integrated Pest Management, BP/AR 3551 Food Service Operations/Cafeteria Fund, BP/AR 3553 Free and Reduced Price Meals, BP 4111/4211/4311 Recruitment and Selection, BP/AR 4119.11/4219.11/4319.11 Sexual Harassment, AR 4161.1/4361.1 Personal Illness/Injury Leave, AR 4161.8/4261.8/4361.8 Family Care and Medical Leave, AR 4261.1 Personal Illness/Injury Leave, BP/AR 5022 Student and Family Privacy Rights, BP/E 5145.6 Parental Notifications, BP 6162.5 Student Assessment and BP/AR 6171 Title I Programs, Second Reading.

N. Approval of Agreement between ETUSD and KCSOS for Camp Keep in October 22-26-18.

O. Approval of Agreement between ETUSD and Edmentum for PLATO Services July 31, 2018 – July 31, 2019.

P. Approval of Agreement between ETUSD and Self-Help Enterprises, SHE, for Fees in Implementing and Assisting Regular Bottled Water Deliveries and Tracking Claims for Reimbursement by State Water Resources Control Board.

Q. Approval of Agreement between ETUSD and KCSOS for QSS District Business Office Systems from July 1, 2108 to June 30, 2019.

R. Approval of Memorandum of Understanding (MOU) between ETUSD and KCSOS for Teacher Induction Program July 1, 2018 to June 30, 2019.

S. Ratification of Notice to Proceed, Owner ETUSD and Infinity Communication and Consulting, Inc.

T. Approval of B warrant batches #0038 for \$25,811.63; #0039 for \$27,087.44; #0040 for \$12,924.26; #0041 for \$18,631.00; #0042 for \$45,664.94; #0043 for \$24,189.51; and #0044 for \$46,459.36.

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____

ADJOURNMENT – Time _____

MOTION _____ SECOND _____ STUDENT TRUSTEE _____ AYES _____ NAYES _____ ABSENT _____