



**El Tejon Unified School District**  
**BOARD OF TRUSTEES**

4337 Lebec Road, Lebec, CA 93243

PH: 248-6247

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Lisa Duncan, President

Misty Johnston, Trustee

John Fleming, Trustee

Sabrina Rouser, Clerk

Lark Shillig, Trustee

**BOARD OF TRUSTEES**  
**REGULAR BOARD MEETING**

**Thursday, April 12, 2018**

**Condor Academy**

**700 Falcon Way, Lebec, CA 93243**

**CLOSED SESSION:**

**6:00 p.m.**

**Condor Academy**

**OPEN SESSION:**

**6:30 p.m.**

**Condor Academy**

**AGENDA**

Agendas are posted at the El Tejon Unified School district at least 72 hours prior to each meeting as well as at each school site. Any materials required by law to be made available to the public prior to the meeting of the Board of Trustees of the El Tejon Unified School District can be inspected at the following address between the hours of 7:30 a.m. to 3:30 p.m., Monday through Friday: El Tejon Unified School District, 4337 Lebec Road, Lebec, CA 93243.

**SPECIAL NEEDS ACCOMMODATIONS**

Assistive listening devices, agenda in Braille and/or alternate formats are available upon request. American Sign Language (ASL) interpreters, other auxiliary aids and services, or reasonable modifications to Board meeting policies and/or procedures, such as to assist members of the disability community who would like to request a disability-related accommodation in addressing the Board, are available if requested at least three business days prior to the Board meeting. Later requests will be accommodated to the extent feasible. Please contact the Superintendent's Office, El Tejon Unified School District at 661-248-6247 from 7:30 a.m. to 3:30 p.m., Monday through Friday (Government Code 54954.2).

**HEARING OF INDIVIDUALS ON AGENDA ITEMS**

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed at regular or special board meetings. Each member of the public wishing to speak must fill out a "Request to Address the Board Regarding Items on the Agenda" (blue card) prior to the start of the meeting. The presiding officer must first recognize each person who addresses the Board.

**PRELIMINARY**

Call to Order – Time \_\_\_\_\_

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**ADJOURNMENT TO CLOSED SESSION** – Time \_\_\_\_\_

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**1. Approval of Interdistrict Transfer #17-015.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**2. Approval of Interdistrict Transfer #17-016.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**3. Approval of Interdistrict Transfer #17-017.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**4. Conference with Labor Negotiator, Rodney Wallace, ETTA, CSEA and Unrepresented Employees.  
Government code Section 54957.6**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**5. Review and Possible Action on Appointment, Employment, Discipline, Resignation of District Employees  
(G.C.§ 54957)**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**6. Employment Recommendations:**

**A. Employ Special Education Aide, Frazier Park School.**

**B. Employ Yard Duty Aide, El Tejon School.**

**C. Accept Resignation, Science Teacher, Frazier Mountain High School.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**7. Public Employee Performance Evaluation: Superintendent (Per Government Code 54957).**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**ADJOURNMENT FROM CLOSED SESSION** – Time \_\_\_\_\_

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**RECONVENING IN OPEN SESSION** – Time \_\_\_\_\_

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**FLAG SALUTE**

## **PUBLIC PRESENTATIONS**

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed at regular or special board meetings. The time allotted shall be limited to 3 minutes. This time may be used to address any item on the agenda, or any matter of concern within the jurisdiction of the El Tejon Unified School District. Each person who addresses the Board must be first recognized by the presiding officer.

If a member of the public initiates specific complaints or charges against an employee(s), the Board president shall inform the complainant of the appropriate complaint procedure.

**The Board and staff are not obligated to comment on, or respond to, addresses by the public.**

## **REVISION/ADOPTION/ORDERING OF AGENDA**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

## **REPORT FROM CLOSED SESSION**

Closed session report, if required.

## **PUBLIC COMMENT**

## **REPORTS AND PRESENTATIONS**

- A. FFA Students - FMHS
- B. El Tejon Teachers Association (ETTA) – (Monica Darling, President)
- C. California School Employee Association #552 – (Denise O'Connell, President)
- D. Trustee's Reports

## **APPROVAL OF MINUTES**

Approval of Minutes from Regular Board Meeting of March 8, 2018.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

## **SUPERINTENDENT'S REPORT**

1. District Enrollment – in packet
2. Field Trips – 11 Approved
3. Staff of the Month
4. Construction Update
5. Other Items

**OPEN PUBLIC HEARING – Time \_\_\_\_\_**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

Public Notice of Disclosure of Resolution #18-18 Increasing School Facilities Fees. Public Comments.

**ADJOURN PUBLIC HEARING – Time \_\_\_\_\_**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**OPEN PUBLIC HEARING – Time \_\_\_\_\_**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

Notice of Public Hearing to Review 2016-2019 Collective Bargaining Agreement between ETUSD and Chapter 552 of the California School Employees Association (CSEA) revised May 2017. Public Comments.

**ADJOURN PUBLIC HEARING – Time \_\_\_\_\_**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**ITEMS FOR DISCUSSION AND ACTION**

**Business Items**

**A. Approval of Resolution #18-18, Increasing School Facilities Fees.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**B. Approval of Collective Bargaining Agreement between ETUSD and Chapter 552 of the California School Employees Association (CSEA) from July 1, 2016-June 30, 2019.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**C. Approval of Agreement Between ETUSD and Jones Hall for Bond Counsel Services.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**Personnel Items**

**D. Consideration and Approval to Change Title of Cafeteria Manager to Food Services Director to Meet the Requirements of the Administrative Review Board.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**E. Approval of Resolution #18-20, Calling for Full and Fair Funding of California’s Public Schools.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**Board Items**

**F. Approval of 2018-2019 School Calendar.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**G. Consideration of BP/AR 1312.3 Uniform Complaint Procedures, First Reading.**  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**H. Consideration of AR 3230 Federal Grant Funds, First Reading.**  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**I. Consideration of AR 3514.2 Integrated Pest Management, First Reading.**  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**J. Consideration of BP/AR 3551 Food Service Operations/Cafeteria Fund, First Reading.**  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**K. Consideration of BP/AR 3553 Free and Reduced Price Meals, First Reading.**  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**L. Consideration of BP4111/4211/4311 Recruitment and Selection, First Reading.**  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**M. Consideration of BP/AR 4119.11/4219.11/4319.11 Sexual Harassment, First Reading.**  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**N. Consideration of AR 4161.1/4361.1 Personal Illness/Injury/Leave, First Reading.**  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**O. Consideration of AR 4161.8/4261.8/4361.8 Family Care and Medical Leave, First Reading.**  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**P. Consideration of AR 4261.1 Personal Illness/Injury Leave, First Reading.**  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**Q. Consideration of BP/AR 5022 Student and Family Privacy Rights, First Reading.**  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**R. Consideration of BP/E 5145.6 Parent Notifications, First Reading.**  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**S. Consideration of BP 6162.5 Student Assessment, First Reading.**  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**T. Consideration of BP/AR 6171 Title I Programs, First Reading.**  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**CONSENT AGENDA**  
**Items required by law and/or items in accordance**  
**With the District Administrative Code and/or Education Code**  
**Items U-BB**

- U. Receive Quarterly Report of Williams Uniforms Complaints for period January 1, 2018-March 31, 2018.**
- V. Approval of Agreement between ETUSD and KCSOS for Internet Connectivity Services.**
- W. Approval of BB/E 9270 Conflict of Interest, Second Reading.**
- X. Approval of Agreement between ETUSD and KCSOS for Professional Development Services from March 8, 2018 - April 26, 2018.**
- Y. Approval of Agreement between ETUSD and Interquest Detection Canines of Fresno for Substance Awareness and Detection Services from August 2018 – May 2019.**
- Z. Approval of Agreement between ETUSD and AAA Network Solutions, Inc. for the Structured Cabling Project.**
- AA. Approval of Agreement between ETUSD and Scott Erwin CPA, Inc. for Audit Services from July 1, 2017 and ending June 30, 2020.**
- BB. Approval of B warrant batches #0030 for \$9,947.27; #0031 for \$201,672.67; #0032 for \$16,971.26; #0033 for \$1,699.05; #0034 for \$19,734.96; #0035 for \$92,618.51; #0036 for \$26,709.47 and #0037 for \$32,432.73.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**ADJOURNMENT** – Time \_\_\_\_\_

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_