



**El Tejon Unified School District**  
**BOARD OF TRUSTEES**

4337 Lebec Road, Lebec, CA 93243  
PH: 248-6247 FAX: 248-6714

John Fleming, President  
Misty Johnston, Trustee Lisa Duncan, Trustee  
Kathleen Eggman, Trustee Lark Shillig, Clerk

**BOARD OF TRUSTEES**  
**REGULAR BOARD MEETING**

**Thursday, June 13, 2019**

**Condor Academy**

**700 Falcon Way, Lebec, CA 93243**

<b>CLOSED SESSION:</b>	<b>6:00 p.m.</b>	<b>Condor Academy</b>
<b>OPEN SESSION:</b>	<b>6:30 p.m.</b>	<b>Condor Academy</b>

**AGENDA**

Agendas are posted at the El Tejon Unified School district at least 72 hours prior to each meeting as well as at each school site. Any materials required by law to be made available to the public prior to the meeting of the Board of Trustees of the El Tejon Unified School District can be inspected at the following address between the hours of 7:30 a.m. to 3:30 p.m., Monday through Friday: El Tejon Unified School District, 4337 Lebec Road, Lebec, CA 93243.

**SPECIAL NEEDS ACCOMMODATIONS**

Assistive listening devices, agenda in Braille and/or alternate formats are available upon request. American Sign Language (ASL) interpreters, other auxiliary aids and services, or reasonable modifications to Board meeting policies and/or procedures, such as to assist members of the disability community who would like to request a disability-related accommodation in addressing the Board, are available if requested at least three business days prior to the Board meeting. Later requests will be accommodated to the extent feasible. Please contact the Superintendent's Office, El Tejon Unified School District at 661-248-6247 from 7:30 a.m. to 3:30 p.m., Monday through Friday (Government Code 54954.2).

**HEARING OF INDIVIDUALS ON AGENDA ITEMS**

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed at regular or special board meetings. Each member of the public wishing to speak must fill out a "Request to Address the Board Regarding Items on the Agenda" (blue card) prior to the start of the meeting. The presiding officer must first recognize each person who addresses the Board.

**PRELIMINARY**

Call to Order – Time \_\_\_\_\_  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**ADJOURNMENT TO CLOSED SESSION** – Time \_\_\_\_\_  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**1. Approval of Interdistrict Transfer #18-15.**  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**2. Approval of Interdistrict Transfer #18-16.**  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**3. Approval of Interdistrict Transfer #18-17.**  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**4. Conference with Labor Negotiator, Sara Haflich, ETTA, CSEA and Unrepresented Employees.  
Government code Section 54957.6**  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**5. Review and Possible Action on Appointment, Employment, Discipline, Resignation of District Employees  
[G.C.§ 54957)**  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**6. Employment Recommendations:**  
A. Employ Program Administrative Assistant, Mountain Communities Family Resource Center.  
B. Accept Resignation, Family Community Liaison I, Mountain Communities Family Resource Center.  
C. Employ English Teacher, Frazier Mountain High School.  
D. Accept Resignation, Yard Duty Aide, El Tejon School.  
E. Employ Principal, El Tejon School.  
F. Employ Principal, Frazier Park School.  
G. Employ Technical Support Technician, District.  
H. Accept Resignation, Special Education Aide, El Tejon School.  
I. Employ Operations Manager, District  
J. Employ Transportation and Custodian Manager, District.  
K. Accept Resignation, Health Aide, Frazier Mountain High School.  
L. Accept Resignation, Yard Duty Aide, El Tejon School.  
M. Employ Multiple Subject w English Supplemental Teacher, El Tejon School, pending clearances.  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**ADJOURNMENT FROM CLOSED SESSION** – Time \_\_\_\_\_  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**RECONVENING IN OPEN SESSION** – Time \_\_\_\_\_  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**FLAG SALUTE**

**PUBLIC PRESENTATIONS**

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed at regular or special board meetings. The time allotted shall be limited to 3 minutes. This time may be used to address any item on the agenda, or any matter of concern within the jurisdiction of the El Tejon Unified School District. Each person who addresses the Board must be first recognized by the presiding officer.

If a member of the public initiates specific complaints or charges against an employee(s), the Board president shall inform the complainant of the appropriate complaint procedure.

**The Board and staff are not obligated to comment on, or respond to, addresses by the public.**

**REVISION/ADOPTION/ORDERING OF AGENDA**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**REPORT FROM CLOSED SESSION**

Closed session report, if required.

**PUBLIC COMMENT**

**REPORTS AND PRESENTATIONS**

- A. LCAP – Sara Haflich
- B. El Tejon Teachers Association (ETTA) – (Monica Darling, President)
- C. California School Employee Association #552 – (Denise O'Connell, President)
- D. Trustee's Reports

**APPROVAL OF MINUTES**

Approval of Minutes from Regular Board Meeting of May 9, 2019.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**SUPERINTENDENT'S REPORT**

- 1. District Enrollment – in packet
- 2. Field Trips - 9 Approved
- 3. Staff of the Month
- 4. SISC Investment Pool – in packet
- 5. Construction Update
- 6. Summer Hours for District Office
- 7. Other Items

**OPEN PUBLIC HEARING – Time \_\_\_\_\_**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

Notice of Public Hearing to Receive Draft Maps from Demographer and Confirm Maps Conform to Districting Criteria as Presented in First Public Hearings; Public Hearing Pursuant to Elections Code Section 10010(a) (2) to Receive Public Comment Regarding the Content of the Draft Trustee Area Maps and the Proposed Sequence of Elections; Possible Instruction to Demographer for Changes to Draft Maps. Public Comments.

**ADJOURN PUBLIC HEARING – Time** \_\_\_\_\_  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**OPEN PUBLIC HEARING – Time** \_\_\_\_\_  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

Notice of Public Hearing to Review Local Control Accountability Plan (LCAP), Federal Addendum, and Parental Summary for 2019-2020 School Year. Public Comments.

**ADJOURN PUBLIC HEARING – Time** \_\_\_\_\_  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**OPEN PUBLIC HEARING – Time** \_\_\_\_\_  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

Notice of Public Hearing to Review Annual Budget for 2019-2020 School Year. Public Comments.

**ADJOURN PUBLIC HEARING – Time** \_\_\_\_\_  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**ITEMS FOR DISCUSSION AND ACTION**

**Business Items**

**A. Approval of Proposal from National Demographics Corporation for Districting Services.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**B. Approval of Agreement between Fresno Pacific University and ETUSD for Field/Supervised or Intern Services.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**C. Approval of MOU, Memorandum of Understanding, between ETUSD and CSEA, California School Employees Association, regarding Technical Support Technician Position and Job Description.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**D. Approval of MOU, Memorandum of Understanding, between ETUSD and CSEA, California School Employees Association, regarding Operations Position and Job Description.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**E. Approval of MOU, Memorandum of Understanding, between ETUSD and CSEA, California School Employees Association, regarding Transportation and Custodian Position and Job Description.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**F. Approval of Performance Indicator Review Plan.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**G. Consideration and Approval of Agreement between ETUSD and Anne Burnaugh for Compensation and Funding for the Program Director, Drug Free Communities**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**H. Approval of Resolution #19-20 Authorization to Purchase One School Bus.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**I. Consideration and Approval to Dispose of Surplus Property.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**J. Approval of Resolution #19-21 Impoundment of Local Tax Revenues to Anticipate Pending Claims and/or Litigation.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**Personnel Items**

**K. Approval of Agreement between ETUSD and Bethany Zoeller for Support/Supervision for School Psychologist Intern.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**Board Items**

**L. Approval of OVERNIGHT field trip to San Luis Obispo, August 2-3, 2019, FFA Students, FMHS**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**M. Consideration of BP/AR 0420.4 Charter School Authorization, BP/AR 1312.1 Complaints Concerning District Employees, BP/AR Transportation Fees, BP 3510 Green School Operations, BP/AR Energy and Water Management, AR 3514 Environmental Safety, BP/AR 3540 Transportation, BP 4154 Health and Welfare Benefits, BP 4119.22, 4219.22, 4319.22 Dress and Grooming, BP/AR 5131.2 Bullying, BP/AR 5132 Dress and Grooming, BP/AR 6142.1 Sexual Health and HIV AIDS, BP 6142.6 Visual and Performing Arts, BP 6146.1 High School Graduation Requirements, First Reading.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

<p><b>CONSENT AGENDA</b> Items required by law and/or items in accordance With the District Administrative Code and/or Education Code Items N - Q</p>
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- N. Approval of Agreement between ETUSD and Kern County Superintendent of Schools, KCSOS, for Camp Keep from October 14<sup>th</sup> – 18<sup>th</sup>, 2019.
- O. Approval of MOU, Memorandum of Understanding, between KCSOS and ETUSD for Teacher Induction Program from July 1, 2019 to June 30, 2020.
- P. Approval of Agricultural Career Technical Education Incentive Grant 2019-2020 Application for Funding.
- Q. Approval of B warrant batches #0041 for \$108,021.38; #0043 for \$100,404.36; #0045 for \$5,579.10 and #0046 and \$104,890.96.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**ADJOURNMENT** – Time \_\_\_\_\_

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

Public Hearing Notice:

El Tejon Unified School District Transition from an At-Large Method of Elections to a By-Trustee Area Method of Elections for Members of the Board of Trustees

The El Tejon Unified School District Board of Trustees passed Board Resolution No. 19-14 at its January 15, 2019 meeting stating its intention to establish by-trustee area elections in accordance with the applicable provisions of the California Elections Code and the California Education Code.

NOTICE IS HEREBY GIVEN of a public hearing to receive public comments regarding the composition of possible Trustee Areas, to be held on the following date and place:

Thursday, June 13, 2019 at 6:30 P.M. at 700 Falcon Way, Lebec CA 93243

Comments can also be provided to the following email address: [shafilich@el-tejon.k12.ca.us](mailto:shafilich@el-tejon.k12.ca.us)

For more information please refer to the District's website: [el-tejon.k12.ca.us](http://el-tejon.k12.ca.us)

**POSTED 6-7-18 at:  
District Office  
El Tejon School  
Frazier Park School  
Frazier Mountain High School  
[www.el-tejon.k12.ca.us](http://www.el-tejon.k12.ca.us)**

**NOTICE OF PUBLIC HEARING  
JUNE 13, 2019  
DURING OPEN SESSION OF THE REGULAR MEETING  
OF THE ETUSD BOARD OF TRUSTEES**

**PURPOSE:**

**Notice of Public Hearing to Review Local Control  
Accountability Plan (LCAP), Federal Addendum and Parental  
Summary for 2019-2020.**

**TIME: 6:30 p.m.**

**LOCATION: Condor Academy  
700 Falcon Way  
Lebec, California**



**POSTED 6-10-19 at:  
District Office  
El Tejon School  
Frazier Park School  
Frazier Mountain High School  
[www.el-tejon.k12.ca.us](http://www.el-tejon.k12.ca.us)**

**NOTICE OF PUBLIC HEARING  
JUNE 13, 2019  
DURING OPEN SESSION OF THE REGULAR MEETING  
OF THE ETUSD BOARD OF TRUSTEES**

**PURPOSE:**

**Notice of Public Hearing to Review Annual  
Budget for Fiscal Year 2019-2020.**

**TIME: 6:30 p.m.**

**LOCATION: Condor Academy  
700 Falcon Way  
Lebec, California**