

**EL TEJON UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
SPECIAL MEETING**

TO: Members of the Governing Board

You are hereby notified that a Special Meeting of the Board of Trustees of the El Tejon Unified School District is called for:

DATE: Monday, June 25, 2012
TIME: Open Session 6:30 P.M.
PLACE: District Office Board Room

SAID MEETING IS CALLED FOR THE PURPOSE OF:

OPEN SESSION: Approval of Resolution #12-18 Ordering a Regular Governing Board Member Election, Ordering Consolidation with other elections, and constituting "Specification of the Election Order", to be held on November 6, 2012

Approval of Resolution #12-20 Authorization of National Benefit Services as 457(b) Plan Administrators

Discussion of Board Procedure and Protocol

Discussion and Approval of District Goals and Objectives for 2012-2013.

CONVENING IN OPEN SESSION (6:30 P.M., ETUSD Board Room)

Call to Order – Time _____
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

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PUBLIC PRESENTATIONS

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board’s consideration of each item of business to be discussed at regular or special board meetings. The time allotted shall be limited to 3 minutes. If a large number of people wish to speak on a specific item, with Board consent, the president may increase or decrease the time allowed (20 minutes) for public presentation depending on the topic and the number of persons wishing to be heard. This time may be used to address any item on the agenda, or any matter of concern within the jurisdiction of the El Tejon Unified School District. Each person who addresses the Board must be first recognized by the presiding officer. Comments must be addressed to the Board as a whole and not to individual members or District employees. The Board and staff are not obligated to comment on, or respond to, addresses by the public.

Whenever a member of the public initiates specific complaints or charges against an employee, the Board President shall inform the complainant that in order to protect the employee’s right to adequate notice before a hearing of such complaints and charges, and also to preserve the ability of the Board to legally consider the complaints or charges in any subsequent evaluation of the employee, it is the policy of the Board to hear such complaints or charges in closed session unless otherwise requested by the employee pursuant to Government Code 54957. The Board President shall also encourage the complainant to file a complaint to an appeal using the appropriate District Complaint or appeal procedure.

ITEMS FOR DISCUSSION AND ACTION

A. Approval of Resolution #12-18 Ordering a Regular Governing Board Member Election, Ordering Consolidation with other elections, and constituting “Specification of the Election Order”, to be held on November 6, 2012.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

B. Approval of Resolution of #12-20 Authorization of National Benefit Services as 457 (b) Plan Administrators.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

C. Discussion of Board Procedures and Protocols.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

D. Discussion and Approval of District Goals and Objectives for 2012-2013.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

ADJOURNMENT

TIME:

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

**RESOLUTION OF THE EL TEJON UNIFIED SCHOOL DISTRICT
ORDERING A REGULAR GOVERNING BOARD MEMBER ELECTION,
ORDERING CONSOLIDATION WITH OTHER ELECTIONS, AND
CONSTITUTING “SPECIFICATION OF THE ELECTION ORDER”
TO BE HELD ON NOVEMBER 6, 2012**

RESOLUTION #12-18

WHEREAS, the El Tejon Unified School District has complied with the requirements of Election Code Section 1302(b); and

WHEREAS, the El Tejon Unified School District, pursuant to Election Code Section 1302(b), is required to hold the election of Governing Board Members on the same day upon which the statewide General Election is held; and

WHEREAS, pursuant to Election Code Section 1302(b) and Education Code Section 5302, the Ventura County Superintendent of Schools has called a Regular Governing Board Member Election to be held in this District on November 6, 2012; and

WHEREAS, pursuant to Section 5340 of the Education Code, School District Governing Board Member Elections of two or more districts of any type to be held in the same district or area on the same day shall be consolidated so that a person entitled to vote in both or all of such elections may do so at the same time and place and using the same ballot; and

WHEREAS, pursuant to Education Code Section 5342, School District elections may be consolidated by the officer conducting the election with elections held by certain other political subdivisions on the same day and in territory which is the same or partially the same, upon receipt of resolutions from two or more political subdivisions whose boundaries are totally or partially the same territory calling elections to be held on the same day; and

WHEREAS, pursuant to Education Code Section 5322, whenever an election is ordered, the Governing Board of the district shall, not less than 123 days prior to the date set for the election, by resolution delivered to the County Superintendent of Schools and the officer conducting the election, specify the date of the election, the purpose of the election, the authority for ordering the election, the authority for the specifications of the election order, and the signature of the officer or the Clerk of the Board by law authorized to make the designations therein contained;

NOW, THEREFORE, IT IS HEREBY RESOLVED AND ORDERED as follows:

1. The election shall be held on November 6, 2012.
2. The purpose of the election is to elect **three regular term vacancies and one 2 year vacancy** to the Governing Board of said School District.

3. The election shall be consolidated with elections held by certain other school districts or other political subdivisions on the same day and in territory which is the same or partially the same.

The Clerk of the Board of Trustees shall cause a copy of this resolution to be delivered to the County Superintendent of Schools and the officer conducting the election at least 123 days prior to the election pursuant to Education Code Section 5322.

The County Superintendent of Schools shall cause a copy of this resolution to be delivered to the County Clerk at least 120 days prior to the date of the election.

The foregoing resolution was duly and regularly adopted by the Board of Trustees of the El Tejon Unified School District this 25th day of June, 2012, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk of the Board

EL TEJON UNIFIED SCHOOL DISTRICT
CERTIFICATE OF ADOPTING RESOLUTION #12-20

The undersigned authorized representative of El Tejon Unified School District (the Employer) hereby certifies that the following resolutions were duly adopted by Employer on June 25, 2012, and that such resolutions have not been modified or rescinded as of the date hereof:

WHEREAS, the Government entity currently maintains a tax-exempt eligible 457 Plan known as El Tejon Unified School District 457(b) Plan ("Plan");

WHEREAS, Congress in recent years has enacted numerous laws affecting the Plan, the latest of which is the Economic Growth and Tax Relief Reconciliation Act of 2001 (known as "EGTRRA");

WHEREAS, the Internal Revenue Service has issued guidance, including final Code §457 regulations regarding EGTRRA amendments for 457 plans; and

WHEREAS, the Government entity, following consideration of the various EGTRRA required and optional provisions, desires to update the Plan to maintain its eligible 457 plan status and to make other changes.

NOW THEREFORE, IN CONSIDERATION OF THE FOREGOING PREMISES, IT IS:

RESOLVED, that Restated Plan is effective as of January 1, 2012.

RESOLVED, that the Director of the Government entity is directed on behalf of the Government entity to timely: (i) execute the Restated Plan; (ii) execute any other Plan related agreement, form or document; and (iii) take any other action, including filing any application or form with the Internal Revenue Service, that [he/she] deems necessary or appropriate in connection with the Government entity's adoption of the Restated Plan and to maintain the Plan's eligible 457 plan status.

Date: 6/25/2012

Signed: Terri J. Geivet

Terri J. Geivet

[print name/title]

Director, Fiscal
Services

ITEMS FOR DISCUSSION AND ACTION

Placeholder

Item C. Discussion of Board Procedures and Protocols.

ITEMS FOR DISCUSSION AND ACTION

Placeholder

Item D. Discussion and Approval of District Goals and Objectives for 2012-2013.