



El Tejon Unified School District
BOARD OF TRUSTEES

4337 Lebec Road; Lebec, CA 93243

PH: 248-6247

FAX: 248-6714

Paula Regan, President

John Fleming, Trustee

Anita Anderson, Trustee

Dr. Ken Hurst, Clerk

Steve Kiouses, Trustee

BOARD OF TRUSTEES
SPECIAL BOARD MEETING

Wednesday, August 15, 2012

El Tejon Unified School District Board Room
4337 Lebec Road, Lebec, CA 93243

CLOSED SESSION:

6:30 p.m.

ETUSD Board Room

OPEN SESSION:

7:15 p.m.

ETUSD Board Room

OFFICIAL MINUTES

PRELIMINARY

The August 15, 2012 Special Board Meeting of the Board of Trustees of the El Tejon Unified School District was called to order at 6:32 p.m. by President Regan. Trustee Anderson made the motion, seconded by Trustee Hurst in the Board Room at El Tejon Unified School District, 4337 Lebec Road, Lebec, CA 93243.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

HEARING OF INDIVIDUALS ON AGENDA ITEMS

President Regan asked if any citizen was present who wished to address the Board of Trustees on any item to be considered in Closed Session. There were none.

ADJOURNMENT TO CLOSED SESSION

Trustee Anderson motioned for the Board of Trustees to convene Closed Session at 6:33 p.m., seconded by Trustee Hurst.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

The Board considered the following closed session items:

- A. Conference with Legal Counsel –Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (b) of section 54956.9: One potential case.
- B. Public Employee Performance Evaluation. Title: Director of Maintenance, Operations, and Transportation.
- C. Employment Recommendations:
 - 1. Accept resignation of Agriculture Teacher, Frazier Mountain High School.
 - 2. Hire Speech Pathologist, District, with a credential waiver.

MOTION: Trustee Anderson motioned for approval of the Employment Recommendations.

SECOND: Trustee Hurst.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

RECONVENING IN OPEN SESSION

The board reconvened in Open Session at 8:00 p.m. in the Board Room at El Tejon Unified School District.

MOTION: Trustee Anderson made the motion to reconvene in Open Session.

SECOND: Trustee Hurst.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

Trustee Regan on behalf of the entire board apologized to the members of the audience for the lateness of Closed Session. She asked for a moment of silence for Sherri Pimentel, an employee who passed away this summer.

Bud Burrows led the Trustees and members of the audience with the flag salute.

PUBLIC PRESENTATIONS

Two blue cards were presented.

Chuck Mullen chose to speak when his item was reached on the agenda.

Sandy Spencer thanked the staff for a lovely breakfast. She also thanked the Frazier Park PTSO for the teacher gift bags which contained much needed supplies. The staff has been downsized which has led to starting the school year without consumable textbooks in all of the classrooms and needed supplies. She hopes the support staff might be rehired.

REPORTS AND PRESENTATIONS

Trustee Reports:

Trustee Kiouses apologized for not being at the August 8, 2012 board meeting. He attended the Heart of the Mountain fundraiser for the Boys and Girls Club. He also attended the First Welcome Back Barbecue at Frazier Park School and enjoyed speaking with teachers and seeing the students.

Trustee Fleming visited three out of four schools. The offices were busy, the students were learning which classrooms they had been assigned and the overall tone was enthusiastic. He enjoyed the First Welcome Back Barbecue at Frazier Park School.

Trustee Hurst announced the Robotics team is looking for mentors. A meeting will be held in the library at Frazier Mountain High School on Thursday, August 23, 2012 at 6:30 p.m.

Trustee Regan – No report.

Trustee Anderson attended the First Welcome Back Barbecue at Frazier Park School. It was well attended by parents and vendors.

APPROVAL OF MINUTES

MOTION: Trustee Anderson motioned for the approval of minutes from Regular Board Meeting of August 8, 2012.
SECOND: Trustee Fleming. **VOTE: 3AYES, 0 NAYES, 0 ABSENT, 2 ABSTAINED (Kiouses & Regan)**
DISCUSSION: Trustee Kiouses and Trustee Regan both abstained as they were not in attendance for the meeting.

REPORT FROM CLOSED SESSION

The board met with legal representation. No action was taken.

The board of trustees approved the following employment recommendations:

1. Accept resignation of Nicole Patterson, Agriculture Teacher, Frazier Mountain High School.
2. Hire Rob Mena, Speech Pathologist, District.

SUPERINTENDENT'S REPORT

Superintendent Kleier started her day at El Tejon School directing students to class and then went to Frazier Park School to help in the classrooms. It was a joy to spend time with the students. Enrollment is over 900 including the students at Pine Mountain Learning Center.

ITEMS FOR DISCUSSION AND ACTION

Personnel Items

A. Discussion and Approval of Resolution #13-01, Classified Employee Layoff.

MOTION: Trustee Anderson motioned for discussion and approval of Resolution #13-01, Classified Employee Layoff.

SECOND: Trustee Hurst.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

DISCUSSION: Trustee Fleming verified one was the correct number.

B. Discussion of Teacher, Administrator and Superintendent Evaluation forms.

MOTION: Trustee Anderson motioned for the discussion of teacher, administrator and superintendent evaluation forms.

SECOND: Trustee Hurst.

DISCUSSION: Trustee Kiouses suggested the evaluation forms be added to a future agenda for the board to adopt the forms. He asked for a committee to be formed to possibly add value added. Trustee Anderson asked for further discussion of value added. Trustee Hurst thought having the superintendent's evaluation form for a future item of Discussion and Approval was appropriate but questioned whether it was appropriate for the board to approve the teacher, principal and administrator evaluation forms. Superintendent Kleier explained teacher evaluation forms were negotiated but she created the Administrator/Principal evaluation form using the states criteria for administrators. Kleier would have to take value added to ETTA and/or set up a committee of teachers. She asked for timeline to

have time to prepare. Trustee Kiouses thought two months would be enough time. Superintendent Kleier will discuss “value added” at the October board meeting.

Business Items

C. Consideration and Approval of Agreement between El Tejon Unified School District and Public Consulting Group, Inc. VOTE: 3AYES, 2 NAYES (Fleming & Kiouses), 0 ABSENT Motion carries.

MOTION: Trustee Anderson motioned for consideration and approval of agreement between El Tejon Unified School District and Public Consulting Group, Inc.

SECOND: Trustee Hurst.

DISCUSSION: Chuck Mullen, President of ETTA, stated \$14, 500.00 is a lot of money to be spending now. The teachers are not happy about this. Trustee Fleming is concerned about spending so much money for this contract. If the price were over \$15, 000.00 it would have gone out to bid. He asked if the money could be better spent elsewhere. He is in favor of using a less expensive option or members of the community. Trustee Kiouses said he was originally for the proposal but feels there is no sense of urgency to start now. He will change his vote. Trustee Hurst asked the difference between the vote tonight and the prior vote. Superintendent Kleier answered the board voted in favor of the company and the amount and tonight the vote is for the specific contract. Trustee Hurst stated it is important to have an outside set of eyes. He does not want to make a poor decision with mothballing one school and having it cost more money down the road. Trustee Anderson agrees with Hurst. Trustee Regan shared it is difficult to spend money on anything other than education. Since there has been no school closure in this district before, this is daunting. She does not want to have to spend more money down the road on something that was not planned for. Using a professional company is a good idea. Superintendent Kleier stated a plan will be put in place and in November it will be brought to the board in a special or regular meeting. We need as much time as possible to make sure everything goes smoothly for the community. Trustee Fleming said he had heard rumors for years that a school would be closing. If we are in an urgent situation now it is due to bad planning. Trustee Hurst said if we used the Kern County company we could save money. Trustee Regan disagreed with Fleming and said rumors did not enter her thought process. For years the district has suffered from declining revenue and enrollment. The last budget has made it painfully clear that the board should consider consolidation of schools instead of continually cutting staff and programs.

MOTION: Trustee Kiouses motioned for a vote.

SECOND: Trustee Hurst.

VOTE: 5AYES, 0 NAYES, 0 ABSENT

D. Consideration and Approval of contract between the El Tejon Unified School District and County of Kern for the provision of Work Experience/Employment Preparation Program worksites for participants in the CalWORKS Program, Mountain Communities Family Resource Center.

MOTION: Trustee Anderson motioned for consideration and approval of contract between the El Tejon Unified School District and County of Kern for the provision of Work Experience/Employment Preparation Program worksites for participants in the CalWORKS Program, Mountain Communities Family Resource Center.

SECOND: Trustee Hurst.

VOTE: 5AYES, 0 NAYES, 0 ABSENT

E. Discussion of Reduction of Take Home Vehicles.

MOTION: Trustee Fleming motioned for discussion of reduction of take home vehicles.

SECOND: Trustee Hurst.

DISCUSSION: Trustee Kiouses said he was not involved in specifics of jobs and duties. The purpose of the board was policy and government. We have laid off staff, asked teachers to work harder and with less and he feels it is inappropriate to give vehicles to staff. He thinks people should step up and sacrifice. We have asked people to fill

their own supply orders but let money be spent on vehicles. Trustee Anderson stated if the board's responsibility is policy and government then the Superintendent's responsibility is to direct the staff. Trustee Hurst stated the only vehicle the board authorizes is the one used by the Superintendent and that was part of the salary negotiations. To deny it at this point would be a salary reduction. Trustee Fleming asked if the board wanted to give the employees vehicles in the future. Trustee Anderson shared the need to attract and retain good employees. Offering vehicles is a good way to do this. Trustee Regan stated past practice; a vehicle was a basic necessity for a particular position. Maybe we can look at changing the duties of certain positions and have the superintendent review job descriptions. Superintendent Kleier said there were three vehicles: one for the MOT Director, one for the superintendent and one for maintenance. The maintenance vehicle was vandalized and tools were stolen from it when it was left on school grounds. Trustee Fleming asked for a report of the need of a take home vehicle for each job.

F. Discussion and Approval of membership of California School Boards Association (CSBA).

MOTION: Trustee Hurst motioned for discussion and approval of membership of California School Boards Association (CSBA).

SECOND: Trustee Anderson. **VOTE: 4 AYES, 1 NAYES (Anderson), 0 ABSENT Motion carries**

DISCUSSION: Trustee Anderson thought paying \$5,000.00 for CSBS membership was a lot of money and questioned why you cannot have access to GAMUT with the membership. Trustee Fleming stated having board policies on Gamut on the school website, links to Ed Codes, court directives, and having proposed changes to board policies was very beneficial to the parents, community and the board. Trustee Anderson thought they were "boiler plate" policies and asked for another source. Trustee Hurst voiced his opinion without CSBA there would be not Gamut online and the board policies would have to be kept in binders. The earlier system was very difficult. Trustee Regan was concerned about where the notifications of proposed changes would come from. Trustee Kiouses motioned for a vote, seconded by Trustee Hurst. **VOTE: 5 AYES, 0 NAYES, 0 ABSENT**

Board Policies

G. Consideration of BP 3110 Transfer of Funds, First Reading.

MOTION: Trustee Anderson motioned for consideration of BP 3110 Transfer of Funds, first reading.

SECOND: Trustee Fleming. **VOTE: 5 AYES, 0 NAYES, 0 ABSENT**

DISCUSSION: Trustee Fleming stated without Gamut we would not have know about this policy update. Additions will be brought back for a second reading on the consent agenda.

H. Consideration of AR 3314 Payment for Goods and Services, First Reading.

MOTION: Trustee Anderson motioned for consideration of AR 3314 Payment for Goods and Services, first reading.

SECOND: Trustee Hurst. **VOTE: 5 AYES, 0 NAYES, 0 ABSENT**

DISCUSSION: No changes. Policy will be brought back for s second reading on the consent agenda.

I. Discussion of BP 1112 Community Relations.

MOTION: Trustee Hurst motioned to table discussion of BP 1112 Community Relations.

SECOND: Trustee Anderson. **VOTE: 5 AYES, 0 NAYES, 0 ABSENT**

<p>CONSENT AGENDA Items required by law and/or items in accordance With the District Administrative Code and/or Education Code</p>

- J. Consideration and Approval of contract between the El Tejon Unified School District and the Kern County Consortium SELPA.
- K. Consideration and Approval of Amendment No. 1 to Cooperative Agreement for a joint venture library project between County of Kern and the El Tejon Unified School District.
- L. Consideration and Approval of Agreement between El Tejon Unified School District and Boys and Girls Club of Kern County.
- M. Consideration and Approval of Inter-District Attendance Agreement between Saugus Union School District and El Tejon Unified School District.
- M. Consideration and Approval of Inter-District Attendance Agreement between Southern Kern Unified School District and El Tejon Unified School District.
- O. Approval of B Warrant Batch #0036, \$80,229.14, #0001, \$5,717.51, #0002, \$381,195.93.
- P. Consideration and Approval of Inter-District Transfer:
1. Bianca Meyers, 6th grade, from Maricopa School District to ETUSD, renewal.
 2. Travis Leistner, 6th grade, Westside Union School District to ETUSD, renewal.
 3. Chelsea Olsen, 9th grade, from Kern High School District to ETUSD.
 4. Zachary Tyler, 10th grade, from Antelope Valley Union High School District to ETUSD, renewal.
 5. Patrick Nierhoff, 10th grade, from Antelope Valley Union High School District to ETUSD, renewal.
 6. Thomas Nierhoff, 11th grade, from Antelope Valley Union High School District to ETUSD, renewal.
 7. Zachery Leistner, 12th grade, from Antelope Valley Union High School District to ETUSD, renewal.
 8. Zoe Shaw, 8th grade, from ETUSD to William H. Hart School District.
 9. Haylee Shanklin, 9th grade, from ETUSD to Antelope Valley Union High School District.
- Q. Consideration and Approval of BP 0450 Comprehensive Safety Plan, BP 3513.1 Cellular Phone Reimbursement, AR 5111.13 Residency for Homeless Children, AR 6145.2 Athletic Competition, BP 0410 Nondiscrimination in District Programs and Activities, BP 0420.4 Charter School Authorization, AR 0420.4 Charter School Authorization, BP 0420.41 Charter School Oversight, E 0420.41 Charter School Oversight, BP 0420.42 Charter School Renewal, BP 0420.43 Charter School Revocation, BP 1250 Visitors / Outsiders, BP 1312.3 Uniform Complaint Procedures, AR 1312.3 Uniform Complaint Procedures, Second Reading.

MOTION: Trustee Hurst motioned for approval of the consent agenda.

SECOND: Trustee Anderson.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

ADJOURNMENT

Trustee Regan motioned for the adjournment of the Special Meeting of August 15, 2012 at 9:05 p.m., seconded by Trustee Anderson. **VOTE: 5 AYES, 0 NAYES, 0 ABSENT**

The minutes are an unofficial draft until reviewed, modified and approved by ETUSD Trustees approved by the Governing Board on September 12, 2012.

Clerk of the Board


