



Trustee

**El Tejon Unified School District
BOARD OF TRUSTEES**

4337 Lebec Road; Lebec, CA 93243

PH: 248-6247 FAX: 248-6714

John Fleming, President

Anita Anderson, Trustee Steve Kiouses,

Trustee

Paula Regan, Trustee Dr. Ken Hurst,

**BOARD OF TRUSTEES
REGULAR BOARD MEETING**

Wednesday, September 14, 2011

El Tejon Unified School District Board Room

4337 Lebec Road, Lebec, CA 93243

CLOSED SESSION:

6:00 p.m.

ETUSD Board Room

OPEN SESSION:

7:00 p.m.

ETUSD Board Room

OFFICIAL MINUTES

PRELIMINARY

The September 14, 2011 Regular Board Meeting of the Board of Trustees of the El Tejon Unified School District was called to order at 6:09 p.m. by Trustee Hurst. Trustee Anderson made the motion, seconded by Trustee Regan in the Board Room at El Tejon Unified School District, 4337 Lebec Road, Lebec, CA 93243.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT

President Fleming was absent.

HEARING OF INDIVIDUALS ON AGENDA ITEMS

Trustee Hurst asked if any citizen was present who wished to address the Board of Trustees on any item to be considered in Closed Session. There were none.

ADJOURNMENT TO CLOSED SESSION

Trustee Anderson motioned for the Board of Trustees to convene Closed Session at 6:09 p.m., seconded by Trustee Regan.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT

The Board of Trustees considered the following Closed Session agenda items:

- A. Employment Recommendations:
 - 1. Hire Family Community Liaison II, Mountain Community Family Resource Center.
 - 2. Accept Resignation of Instructional Aide, Pine Mountain Learning Center.
 - 3. Accept Retirement of Textbook Coordinator/Instructional Aide, District.

MOTION: Trustee Anderson motioned for the approval of Employment Recommendations.

SECOND: Trustee Regan. **VOTE: 4 AYES, 0 NAYES, 1 ABSENT**

ADJOURNMENT OF CLOSED SESSION

Trustee Regan motioned for the Adjournment of Closed Session 7:01 p.m., seconded by Trustee Hurst.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT

RECONVENING IN OPEN SESSION

The Board of Trustees reconvened in Open Session at 7:14 p.m. in the Board Room at El Tejon Unified School District.

MOTION: Trustee Regan motioned to reconvene in Open Session.

SECOND: Trustee Anderson. **VOTE: 4 AYES, 0 NAYES, 1 ABSENT, STUDENT TRUSTEE, AYE**

FLAG SALUTE

Katie Barnes, ASB President at El Tejon School, led the Trustees and members of the audience with the flag salute.

APPROVAL OF MINUTES FROM THE REGULAR BOARD MEETING OF AUGUST 10, 2011.

MOTION: Trustee Regan motioned for the Approval of Minutes from Regular Board Meeting of August 10, 2011.

SECOND: Trustee Regan.

DISCUSSION: None. **VOTE: 4 AYES, 0 NAYES, 1 ABSENT, STUDENT TRUSTEE, AYE**

APPROVAL OF MINUTES FROM THE SPECIAL BOARD MEETING OF AUGUST 31, 2011.

MOTION: Trustee Regan motioned for the Approval of Minutes from Special Board Meeting of August 31, 2011 as amended.

SECOND: Trustee Anderson.

DISCUSSION: Per Trustee Anderson, August 31, 2011 Special Minutes are amended as follows:

MOTION: Trustee Anderson nominated Bradford Oliver, seconded by Trustee Fleming.

There was a two-vote tie between Steve Kiouses and Bradford Oliver.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT, STUDENT TRUSTEE, AYE

REPORT FROM CLOSED SESSION

The Board of Trustees approved the following Employment Recommendations:

1. Hire Crystal Adams, Family Community Liaison II, Mountain Community Family Resource Center.
2. Accept Resignation of Lisa McGinnis, Instructional Aide, Pine Mountain Learning Center.
3. Accept Retirement of Angela Witham, Textbook Coordinator/Instructional Aide, District.

SUPERINTENDENT’S REPORT

1. Introduction of Josh Arreola, Student Trustee for 2011/2012 School Year.
2. Opening of School and Enrollment – Enrollment is down from the 2011/2011 School Year. The enrollment report looks different this year as some classes have been moved from El Tejon School to Frazier Park School.
3. Field Trips – 14 approved this month
4. SISC Investment Pool – The SISC Investment Pool continues to be monitored.
5. ASB Report – The ASB account continues to be monitored.
6. Recognition and Appreciation of Board of Trustees – Superintendent Kleier presented a Certificate of Appreciation to Trustee Anderson and Trustee Hurst for their five years of service to the El Tejon Unified School District Board. Cathy Wallace, former trustee was not in attendance.
7. Other Matters – There were none.

PUBLIC PRESENTATIONS

One blue card was presented.

- 1). Sarah Robinson asked if Title I funds could be used for hiring a music teacher and instructional aides.

REPORTS

- A. El Tejon Teachers Association (ETTA) – (Christina Pennella, President) – Chris Pennella is concerned about the number of administrators in the district. She is also concerned about negotiations and the appointing of the new Trustee.
- B. California School Employee Association #552 – (Angela Witham, President) – No report.
- C. Construction Update – Fernando Nieto – The Construction Project at Frazier Park School is complete. The

Board must decide what to do with the balance of funds. Anthony Palazzo from PMSM Architects, presented different options for building a Multi-Purpose room at Frazier Park School or possibly a wing at El Tejon School. There is a possibility of matching funds coming from the state but it not certain at this time.

- D. School Report – Gretchen Skrotzki – Ms. Skrotzki reported on the API scores at El Tejon and Frazier Park School. The Back to School Night at Frazier Park School was very successful.
- E. School Report – Anthony Saba - Mr. Saba thanked the administration, teachers and students for improved API scores at Frazier Mountain High School. He thanked Suellen Brown for her hard work towards a successful College Night. The football team and volleyball teams are both off to a good start.
- F. School Report – Mary Griffin – Mrs. Griffin welcomed new families to the Pine Mountain Learning Center. She reported on the Back To School Barbecue, a volunteer art teacher, a Cardi-O-Thon, and the yearly field trip to the Apache Saddle Fire Station.
- G. Trustee’s Reports –

Trustee Anderson – She attended the Back to School Breakfast for the staff and appreciated being served by the administration. There are scholarships available for a men’s (14 –19 year old) volleyball team.

Trustee Kiouses - He attended the Back to School Night at Frazier Park School. He appreciates all of the hard work by the teachers and staff. The year is off to a great start.

Trustee Regan - No report.

Trustee Hurst – He has toured the new classrooms at Frazier Park School and they are very nice. He also visited Frazier Mountain High School. Both schools are off to a good start.

OPEN PUBLIC HEARING

A Public Hearing was declared open at 8:04 p.m. regarding Public Disclosure of 2010-2011 Unaudited Actuals. There were no public comments. The Public Hearing was closed at 8:05 p.m.

OPEN PUBLIC HEARING

A Public Hearing was declared open at 8:05 p.m. regarding Notice of Certification of Sufficiency of Instructional Materials Purchased with Funds from the Instructional Materials Program for Fiscal Year 2011-2012. There were no public comments. The Public Hearing was closed at 8:06 p.m.

ITEMS FOR DISCUSSION AND ACTION

A. Discussion and Approval of Sale Agreement between El Tejon Unified School District and Santana’s Pumping and Plumbing.

MOTION: Trustee Anderson motioned for the Approval of Sale Agreement between El Tejon Unified School District and Santana’s Pumping and Plumbing.

SECOND: Trustee Regan

DISCUSSION: None. **VOTE: 4 AYES, 0 NAYES, 1 ABSENT, STUDENT TRUSTEE, AYE**

B. Approval of 2010-2011 Unaudited Actuals.

MOTION: Trustee Anderson motioned to approve the 2010-2011 Unaudited Actuals.

SECOND: Trustee Regan.

DISCUSSION: Trustee Anderson commented on the financial health of the district.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT, STUDENT TRUSTEE, AYE

MOTION: Trustee Anderson motioned to amend to approve Superintendent Kleier’s recommendations.

SECOND: Trustee Regan.

DISCUSSION: Superintendent Kleier made a recommendation that the Board restrict the ending balance as follows: 5 % for economic uncertainties, \$200,000 for pending lawsuits and \$267,000 for deficit spending in budget year 2011-2012. The balance will be restricted for declining enrollment and cash flow.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT, STUDENT TRUSTEE, AYE

C. Appointment of Clerk of the Board of Trustees.

MOTION: Trustee Regan motioned to table the Appointment of Clerk of the Board of Trustees until the Regular Board meeting on October 12, 2011.

SECOND: Trustee Anderson.

DISCUSSION: None. **VOTE: 4 AYES, 0 NAYES, 1 ABSENT, STUDENT TRUSTEE, AYE**

D. Change Order Relevant to the Bond Project, Frazier Park School, Change Order #4, in the amount of

(\$45,828.00) credit.

MOTION: Trustee Regan motioned to approve the Change Order Relevant to the Bond Project, Frazier Park School, Change Order #4, in the amount of (\$45,828.00) credit.

SECOND: Trustee Anderson.

DISCUSSION: None. **VOTE: 4 AYES, 0 NAYES, 1 ABSENT, STUDENT TRUSTEE, AYE**

E. Discussion and Action of Board Bylaw 9250 Remuneration, Reimbursement and Other Benefits.

MOTION: Trustee Regan motioned to table the Discussion and Action of Board Bylaw 9250 Remuneration, Reimbursement and Other Benefits until the Regular Board Meeting on October 12, 2011.

SECOND: Trustee Anderson.

DISCUSSION: None. **VOTE: 4 AYES, 0 NAYES, 1 ABSENT, STUDENT TRUSTEE, AYE**

F. Approval of Revised Declaration of Need for Fully Qualified Educators, 2011-2012 School Year.

MOTION: Trustee Anderson motioned to approve the Revised Declaration of Need for Fully Qualified Educators, 2011-2012 School year.

SECOND: Trustee Regan.

DISCUSSION: Superintendent Kleier explained the need to add one teacher that does not have CLAD.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT, STUDENT TRUSTEE, AYE

G.
of B
Batch

<p>CONSENT AGENDA Items required by law and/or items in accordance With the District Administrative Code and/or Education Code</p>

Approval
Warrant

#0007/\$221,005.24; #0008/\$376,887.15.

H. Approval of Inter-District Transfers:

1. Brent Edwards, 6th Grade, from Gorman School District to ETUSD (Renewal).
2. Jennifer Walker, 8th Grade, from ETUSD to Saugus Union School District.
3. Lilli Edwards, 7th Grade, from Gorman School District to ETUSD (Renewal).
4. Zackery Durham, 9th Grade, from Maricopa Unified School District to ETUSD (Renewal).
5. Miranda Judd, 9th Grade, from Maricopa Unified School District to ETUSD (Renewal).
6. Natale Durham, 9th Grade, from Maricopa Unified School District to ETUSD (Renewal).
7. Arial Thweatt, 9th Grade, from ETUSD to Hart High School District.
8. Tara Sanderson, 9th Grade, from ETUSD to Taft Union High School District.
9. Natalie Durham, 10th Grade, from Maricopa Unified School District to ETUSD. (Renewal).
10. Zachery Tyler, 10th Grade, from Antelope Valley Union High School District to ETUSD (Renewal).
11. Summer Harter, 10th Grade, from ETUSD to Kern High School District.
12. Clarissa Sagastome, 10th Grade, from ETUSD to William S. Hart Union School District.
13. Sarah Walker, 11th Grade, from ETUSD to Saugus Union School District.
14. Luis Paz, 11th Grade, from Antelope Valley Union High School District to ETUSD (Renewal).
15. Stephanie Paz, 12th Grade, from Antelope Valley Union High School District to ETUSD (Renewal).

I. Approval of AR 4157 Employee Safety, Personnel.

J. Approval of Resolution No. 12-01, Regarding Sufficiency of Instructional Materials.

K. Approval of Resolution No. 12-02, Establishing Appropriations Limit Under Government Code §§7900, ET SEQ.

MOTION: Trustee Regan motioned for Approval of the Consent Agenda.

SECOND: Trustee Anderson. **VOTE: 4 AYES, 0 NAYES, 1 ABSENT, STUDENT TRUSTEE, AYE**

ADJOURNMENT

Trustee Regan motioned for the adjournment of the Regular Meeting of September 14, 2011 at 8:24 p.m., seconded by Trustee Anderson. **VOTE: 4 AYES, 0 NAYES, 1 ABSENT, STUDENT TRUSTEE, AYE**

The minutes are an unofficial draft until reviewed, modified and approved by ETUSD Trustees approved by the Governing Board on October 12, 2011.

Clerk of the Board _____