



**El Tejon Unified School District**  
**BOARD OF TRUSTEES**

4337 Lebec Road; Lebec, CA 93243

PH: 248-6247 FAX: 248-6714

Paula Regan, President

John Fleming, Trustee

Anita Anderson, Trustee

Dr. Ken Hurst, Clerk

Steve Kiouses, Trustee

**BOARD OF TRUSTEES**  
**REGULAR BOARD MEETING**

**Wednesday, May 9, 2012**

**El Tejon Unified School District Board Room**  
**4337 Lebec Road, Lebec, CA 93243**

**CLOSED SESSION:**

**6:00 p.m.**

**ETUSD Board Room**

**OPEN SESSION:**

**7:00 p.m.**

**ETUSD Board Room**

**OFFICIAL MINUTES**

**PRELIMINARY**

The May 9, 2012 Regular Board Meeting of the Board of Trustees of the El Tejon Unified School District was called to order at 6:13 p.m. by President Regan. Trustee Hurst made the motion, seconded by Trustee Anderson in the Board Room at El Tejon Unified School District, 4337 Lebec Road, Lebec, CA 93243.

**VOTE: 5 AYES, 0 NAYES, 0 ABSENT**

**HEARING OF INDIVIDUALS ON AGENDA ITEMS**

President Regan asked if any citizen was present who wished to address the Board of Trustees on any item to be considered in Closed Session. One blue card was presented.

Chuck Mullen spoke regarding the PERB settlement.

**ADJOURNMENT TO CLOSED SESSION**

Trustee Anderson motioned for the Board of Trustees to convene Closed Session at 6:18 p.m., seconded by Trustee Hurst.

**VOTE: 5 AYES, 0 NAYES, 0 ABSENT**

The Board considered the following closed session items:

1. Employment Recommendation:

A. Accept the resignation of RSP Aide, El Tejon School.

## **RECONVENING IN OPEN SESSION**

The board reconvened in Open Session at 7:01 p.m. in the Board Room at El Tejon Unified School District.

**MOTION:** Trustee Anderson made the motion to reconvene in Open Session.

**SECOND:** Trustee Hurst.

**VOTE: 5 AYES, 0 NAYES, 0 ABSENT**

Rachel and Lilly Hallmark, students at El Tejon School, led the Trustees and member of the audience with the flag salute.

## **Approval of Minutes from Special Board Meeting of March, 29, 2012.**

**MOTION:** Trustee Anderson motioned for the approval of minutes from Special Board Meeting of March 29, 2012.

**SECOND:** Trustee Hurst.

**VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE, AYE**

## **Approval of Minutes from Regular Board Meeting of April 11, 2012.**

**MOTION:** Trustee Anderson motioned for the approval of minutes from Regular Board Meeting of April 11, 2012.

**SECOND:** Trustee Hurst.

**VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE, AYE**

**DISCUSSION:** Trustee Kiouses asked for the April 11, 2012 minutes to be amended as follows: Items for Discussion and Action - Item A. Ratification of Contract of Employment, Job Title: Superintendent. Discussion: The trustees discussed the pros and cons of the contract. Trustee Kiouses expressed concern that the district cannot meet its financial obligations. Therefore, he voted no to approve the contract. Item B. Consideration of Approval of Resolution 12-11, Classified Layoff. Discussion: The trustees discussed different positions, cost, and timelines. Trustee Kiouses stated while layoffs are necessary, he wanted more detailed information. Therefore, he voted no to approve the Resolution.

## **Approval of Minutes from Special Board Meeting of April 17, 2012.**

**MOTION:** Trustee Anderson motioned for the approval of minutes from Special Board Meeting of April 17, 2012.

**SECOND:** Trustee Hurst.

**VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE, AYE**

## **REPORT FROM CLOSED SESSION**

1. The Board of Trustees approved the employment recommendation:

A. Accept Resignation of Heather Oman, RSP Aide, El Tejon School.

**MOTION:** Trustee Anderson Motioned to approve the employment recommendation.

**SECOND:** Trustee Fleming.

**VOTE: 5 AYES, 0 NAYES, 0 ABSENT,**

2. Discussion of PERB settlement with legal counsel and/or labor negotiator.

**MOTION:** Trustee Anderson motioned to table the discussion of PERB settlement with legal counsel and/or labor negotiator.

**SECOND:** Trustee Hurst.

**VOTE: 4 AYES, 1 NAYE: Fleming, 0 ABSENT,**

**DISCUSSION:** Item will be rescheduled.

## **SUPERINTENDENT’S REPORT**

1. Recognition of Student Trustee, Josh Arreola – Superintendent Kleier presented Josh Arreola with a Certificate of Appreciation for serving on the School Board. She complimented his hard work and representation of the district.
2. District Enrollment and Attendance Report – Superintendent Kleier presented the trustees with a list of students who reside within the ETUSD borders but are attending other schools. Trustee Fleming was happy to see this list and requested a process to contact the families to see what can be done to get them to return. Trustee Regan requested column titles and a legend for the exit codes be added to the list. Trustee Fleming hopes contact with the families will be early this summer.
3. Field Trips – 10 approved this month.
4. ASB Report – The ASB continues to be monitored.
5. SISC I – Workers’ Compensation Actuarial Report – was taken to the board last month on April 11, 2012.
6. CA AP Potential Expansion Initiative, CAPE – Superintendent Kleier was very pleased to announce ETUSD was chosen to participate in the CAPE Initiative. She has been on the College Board for the past three years. She was contacted in February and is happy to report the district will be receiving funds for support of AP teachers to attend AP Summer Institutes, plus help in acquiring textbooks, calculators, lab equipment, etc.
7. June Regular Meeting Date – Superintendent Kleier stated the next board meeting conflicts with the FMHS graduation date on June 13<sup>th</sup> and requested the meeting to be changed to June 20, 2012. The board agreed to change the June 13, 2012 Regular Board meeting to Wednesday, June 20, 2012.
8. Third Interim Report through April 30, 2012 – Terri Geivet gave the trustees and members of the audience copies of the Third Interim Report. There were no changes from the Second Interim Report. She stated it does not need to be acted on tonight.
9. Superintendent’s Community Roundtable Meetings – Superintendent Kleier attended the May 3<sup>rd</sup> community meeting at Cuddy Hall. There were valuable ideas for school and after-school programs. She would like to have Superintendent’s Community Roundtable meetings to discuss items in an informal setting. Trustee Fleming was concerned by being a Superintendent’s meeting there might be a violation of the Brown Act. Kleier stated the community meetings can still be held. Trustee Hurst attended the community meeting and believed there are advantages to both types of meetings.
10. Other – Superintendent Kleier requested Items K, L, M, N and O to be removed from the Consent Agenda and placed in the Items for Discussion and Action. Items K and L need to be items of Action. Items M, N, and O were requested by a board member to be moved to the Items for Discussion and Action section. Trustee Fleming said he would leave Item M on the consent agenda. Approval of tentative 2012-2013 School Calendar on the consent if he could make a comment. He will do so during his report.

## **PUBLIC PRESENTATIONS**

Six blue cards were presented.

Amy Masuhara chose to speak when the item comes up on the agenda.

Jobaba Townsend chose to speak when the item comes up on the agenda.

Michelle Penner spoke regarding the calendar for 2012-2013.

Sue Edwards spoke regarding the calendar for 2012-2013.

Julian Moser spoke regarding the drum line and the need for equipment.

Danyle Rice, Frazier Park PTSO, announced upcoming events. Family Movie Night will be held on May 18th from 5-8:00 p.m. Open House is May 24th from 5:30-7:30 p.m. The Annual Jog-a-thon will be held at FMHS on June 4th. The Back-to-School Barbecue will be held from 4-5:00 p.m. on August 14th. Rice said there were funds for drum line in the PTSO account.

## **REPORTS AND PRESENTATIONS**

- A. El Tejon Teachers Association (ETTA) –Christina Pennella, President-No report.
- B. California School Employee Association #552 –Angela Witham, President, stated a meeting was held with Superintendent Kleier to start negotiations and the effects of layoffs. The representative from Schools Legal became ill so finishing the MOU and finalizing job descriptions will be done at a later date.
- C. School Report – Anthony Saba, Principal of Frazier Mountain High School, said the Junior/Senior Prom went very well. He was happy to report the senior account has a zero balance and the students are now working to raise monies to pay for the Senior Breakfast. WASC staff spent two days at FMHS and commended the staff on their hard work. Eighty per cent of graduating seniors will be attending some form of post secondary education (college). Falcon Extravaganza will be on May 31<sup>st</sup> from 5-7:00 p.m. Tables will be set up to showcase exactly what FMHS has to offer the students.
- D. School Report – Gretchen Skrotzki, Principal of Frazier Park and El Tejon School, thanked Trustee Fleming for donating money. She purchased items for the raffle and incentives for 100 % attendance during testing week. She also thanked Trustee Kiouses for money he donated that she used to buy computer paper for her teachers. AGV approved Title I funds to send 3 El Tejon teachers to a professional development conference. The School Site Council approved funds to buy automatic clickers for the smart boards. Ms. Skrotzki thanked Sam Brooks for his hard work updating the district website. Math Family Night will be held on May 21<sup>st</sup> at Cuddy Hall, 6-8:00 p.m. with PMLC families. There will be planting gardens at El Tejon and Frazier Park Schools. The Boys and Girls Club will maintain the gardens during the summer months. El Tejon Open House is May 22<sup>nd</sup> from 6-8:00 p.m. Frazier Park School Open House is May 24<sup>th</sup> from 5:30-7:30 p.m. Ms. Skrotzki applied for and received two grants: one through NASA and one through the CDE. There will be two teachers for the NASA Best/ STEM curriculum for summer robotics. The applications for the first 65 students will be at Frazier Park School. The funds from the CDE will fund a summer lunch program for these students plus other children under the age of 18 years.
- E. School Report – Carolyn Schwantes, teacher at Pine Mountain Learning Club, stated the STAR tests were completed last week. The 3<sup>rd</sup> and 4<sup>th</sup> graders were attending an overnight field trip to El Camino Pines for Chumash Wilderness Survival. Open House will be May 23<sup>rd</sup> from 5:30-7:30 p.m. She invited everyone to attend and help with the fundraiser. Robert Sanchez will be cooking a lasagna dinner and students will help serve.

F. Family Resource Center-Anne Weber stated First Five Kern helps them with 0-5 year old children. Their three year contract has been extended to five years. She thanked everyone for their support. Students were sent to a California Leadership Conference and they have been working very hard. These students were asked to present their Public Service Announcements on Channel 17 by Kern County Mental Health. They will attend the June 20<sup>th</sup> Board Meeting to present their PSA's to the trustees.

G. Trustee's Reports:

Student Trustee Josh Arreola stated the prom went very well and the senior class is out of debt! He has been working on the Falcon Extravaganza. The students are getting ready for their Catalina trip and planning for graduation. Elections have been held for officers for next year. Josh thanked the trustees for the honor of serving as student trustee for 2011-2012 and enjoyed representing FMHS.

Anita Anderson thanked Sam Brooks for the new website. She attended the community meeting on May 3<sup>rd</sup> and thanked Michi Knight and Kelly Franti for their work. Starting an Education Foundation is a wonderful idea that she has been in favor of for years and hopes this gets accomplished. There has been a lot of talk about volunteering. She believes ETTA and CSEA ( unions) should inform the public and parents regarding their contracts. Communication is the key as the public seems to blame the district. Are there other ways to save money? Are we getting the best deals from the County Office on Special Ed and Schools Legal?

Trustee Hurst thanked Sam Brooks for the new website. He is very pleased. He thanked Gretchen Skrotzki and Anthony Saba on their information and is very happy with the number of students that will pursue a higher education. He thanked Audrey Weingarten for her work on the electronic packets. Trustee Hurst stated volunteers from the community are needed to run the robotics program at FMHS. It is a lot of hard work but very rewarding. If any are interested please contact Anthony Saba.

Trustee Fleming stated he owed Trustee Kiouses an apology. Fleming knows that Trustee Kiouses spent hours preparing ideas and presenting it to the board. Fleming commended him for his foresight. Fleming agreed that our financial future is worrisome. He thanked Audrey Weingarten for her hard work on getting the board packets ready and delivered. He complimented and thanked Sam Brooks for his excellent work on the district website. He asked for his email address to be added to the district website. Fleming asked for clarification on an ad that was placed in the Bakersfield Californian and asked if we could also place ads in the local newspaper. He suggested adjusting the school calendar to start one month later and ending one month later to possibly save money on energy costs at the high school.

Trustee Anderson requested to move Item I. up on the agenda to be discussed after Item C. Superintendent Kleier stated Anderson had asked her previously to move the item on the agenda.

## **OPEN PUBLIC HEARING**

The Public Hearing was declared open at 8:59 p.m. to receive public comments on the Public Disclosure of Tier III Categorical Funds. There were no public comments.

## **ADJOURN PUBLIC HEARING**

The Public Hearing for Public Disclosure of Tier III Categorical Funds adjourned at 9:02 p.m.

## **OPEN PUBLIC HEARING**

Superintendent Kleier stated this item will be tabled to a later date as the document was not received in due time.

Public Notice of Disclosure of Initial Collective Bargain Proposal to ETTA.

## **ITEMS FOR DISCUSSION AND ACTION**

**A. Adopt with modifications, as the Board's Decision (to become effective May 15, 2012), the Proposed Decision of the Administrative Law Judge, terminating the employment of certain certificated employees who were respondents in the layoff hearing process; and instruct the Superintendent to notify each such employee that the employee's services will not be required [or will be reduced] for the 2012-2013 school year. The Board has the option of accepting, rejecting, or rejecting in part the Administrative law Judge's Proposed Decision.**

**MOTION:** Trustee Anderson motioned to Adopt with modifications, as the Board's Decision (to become effective May 15, 2012), the Proposed Decision of the Administrative Law Judge, terminating the employment of certain certificated employees who were respondents in the layoff hearing process; and instruct the Superintendent to notify each such employee that the employee's services will not be required [or will be reduced] for the 2012-2013 school year. The Board has the option of accepting, rejecting, or rejecting in part the Administrative law Judge's Proposed Decision.

**SECOND:** Trustee Regan.

**VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE, AYE**

**DISCUSSION:** Trustee Kiouses stated the majority of these issues are related to the high school. He asked Superintendent Kleier for a FMHS schedule. The money that is being allocated to the high school concerns him. He believes we are doing a disservice to our younger students. Just by looking at numbers and money, are there ways we can do things differently? The Superintendent has a new three year contract and we have a new principal at the high school, middle and elementary school, so now is the perfect time to look at how we run things. We have to take a hard look at moving the limited resources that we have. We have difficult decisions to make with limited resources. Superintendent Kleier stated our hands will be tied if we do not modify the decision. She asked the board to accept the modification to give her flexibility to bring teachers back and in different ways.

**B. Discussion and Approval of PERB settlement.**

**MOTION:** Trustee Anderson made the motion for discussion and approval of PERB settlement.

**SECOND:** Trustee Fleming.

**DISCUSSION:** The motion was tabled.

**C. Discussion and Approval of Amended Classified Resolution #12-11.**

**MOTION:** Trustee Anderson motioned for the discussion and approval of amended Classified Resolution #12-11.

**SECOND:** Trustee Hurst. **VOTE: 4 AYES, 1 NAYES (Fleming), 0 ABSENT, STUDENT TRUSTEE, AYE**

**I. Discussion and Approval of Material Revision to add seventh grade at the Pine Mountain Learning Center.**

**MOTION:** Trustee Anderson motioned for the discussion and approval of material revision to add seventh grade at the Pine Mountain Learning Center.

**SECOND:** Trustee Kiouses.

**NO ACTION TAKEN.**

**DISCUSSION:** Amy Masuhara, President of the School Advisory Committee, presented the trustees with copies of the original charter, one revision dated April 30, 2003 and minutes from the May 8, 2003 and June 9, 2004 board meeting. She stated there was no revision of the original charter to include a seventh grade. Pine Mountain Learning Center has proven it is successful. By being a part of ETUSD, they will continue to support the district. Superintendent Kleier stated she did consult with charter school representatives at the county office. PMLC does have the ability to add the seventh grade. Trustee Fleming suggested tabling until further interpretation. Superintendent Kleier said the person who was advising her is out of the country until May 26<sup>th</sup>. Trustee Hurst thought no action was required at this point. Trustee Anderson was concerned about poor relations with parents not wanting their children to come to El Tejon School. She stated all students do not thrive in such a small environment. Jobana Townsend spoke in favor of adding the seventh grade. Trustee Regan said she was on the board when PMLC was approved. Although it is a good program, she is disappointed that you are choosing to add the seventh grade now when the district is struggling with enrollment. This is not good timing. Trustee Fleming is not in favor of a seventh grade at PMLC. He wants to take no action. Trustee Hurst stated there is no motion to take tonight. The issue of whether it hurts the district is a gray area. Trustee Hurst also stated PMLC is within our district so it is a move of resources.

**D. Approval of Addition of New Student to the Bond Oversight Committee.**

**MOTION:** Trustee Hurst motioned for the approval of addition of new student, Natasha Anderson, to the Bond Oversight Committee.

**SECOND:** Trustee Anderson. **VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE, AYE**

**E. Consideration of BB 9150 Student Board Members.**

**MOTION:** Trustee Anderson motioned for the consideration of BB 9150 Student Board Members.

**SECOND:** Trustee Fleming. **VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE, AYE**

**DISCUSSION:** Trustee Anderson asked if only ASB students can be the representative. Trustee Regan and Fleming believe it means any student can participate. BB 9150 Student Board Members will be brought back to the next regular board meeting for a second reading.

**F. Discussion and Action for Establishing Standing Board Committees and the Reorganization of Board Policy Committee for 2012.**

**MOTION:** Trustee Anderson motioned for the discussion and action for establishing standing board committees and the reorganization of Board Policy Committee for 2012.

**SECOND:** Trustee Fleming. **VOTE: 2 AYES, 3 NAYES (Regan, Anderson, Kiouses), 0 ABSENT, STUDENT TRUSTEE, AYE**

**DISCUSSION:** Trustee Regan stated there was no standing committee as all the work they did would be revisited and redone at board meetings anyway. She wants it to be done by the board as a whole. Trustee Fleming was concerned about timing of revisions. Trustee Anderson suggested Fleming and Kiouses be on the committee.

**G. Consideration of BB 9323.2 Actions by the Board.**

**MOTION:** Trustee Anderson motioned for the consideration of BB 9323.2 Actions by the Board.

**SECOND:** Trustee Hurst. **NO ACTION TAKEN.**

**DISCUSSION:** Superintendent Kleier stated a board member asked to have this policy on the agenda for a discussion. Trustee Anderson asked for clarification on the verbage for a majority. If board members were to boycott or not be able to attend an emergency meeting, how does the business get accomplished? Superintendent Kleier stated three members need to vote in favor of an item for it to pass. Trustee Hurst asked Superintendent Kleier to ask Schools Legal Service to take a look at this policy.

**H. Consideration and Approval of Resolution No. 12-15, Tier III Categorical Flexibility.**

**MOTION:** Trustee Anderson motioned for consideration and approval of Resolution No. 12-15, Tier III Categorical Flexibility.

**SECOND:** Trustee Regan. **VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE, AYE**

**K. Approval of Declaration of Need for Fully Qualified Educators, 2012-2013 School Year.**

**MOTION:** Trustee Anderson motioned for approval of Declaration of Need for Fully Qualified Educators, 2012-2013 School Year.

**SECOND:** Trustee Hurst. **VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE, AYE**

**L. Approval of Annual Statement of Need for 30-Day Substitute Teaching Permits, 2012-2013 School Year.**

**MOTION:** Trustee Hurst motioned for approval of Annual Statement of Need for 30-Day Substitute Teaching Permits, 2012-2013 School Year.

**SECOND:** Trustee Anderson. **VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE, AYE**

**N. Approval of Dismissal and Reduction in Service Level of Certain Certificated Employees in Accordance with the Superintendent's Recommendation made Prior to March 15, 2012, and Instruct the Superintendent to Notify each such Certificated Employee Prior to May 14, 2012, that the Employee's Services will not be Required for the 2012-2013 School Year.**

**MOTION:** Trustee Hurst motioned for approval of Dismissal and Reduction in Service Level of Certain Certificated Employees in Accordance with the Superintendent's Recommendation made prior to March 15, 2012, and instruct the Superintendent to notify each such certificated employee prior to May 14, 2012, that the employee's services will not be required for the 2012-2013 School Year.

**SECOND:** Trustee Anderson. **VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE, AYE**

**DISCUSSION:** Superintendent Kleier stated this is for Phase III for the layoff process. Trustee Fleming stated this is for the people on the original list in February.

<p style="text-align: center;"><b>CONSENT AGENDA</b> Items required by law and/or items in accordance With the District Administrative Code and/or Education Code</p>
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- J. Approval of B Warrant Batch; #0029/\$78,454.76.
- M. Approval of tentative 2012-2013 School Calendar.
- P. Consideration and Approval of Resolution No. 12-13, Designation of Classified School Employee Week, May 20-26, 2011 in the El Tejon Unified School District.
- Q. Consideration and Approval of Resolution No. 12-14, Designation of Certificated School Employee Week, May 20-26, 2011 in the El Tejon Unified School District.
- R. Discussion and Approval of Charter School Elementary Principal Job Description.

**MOTION:** Trustee Hurst motioned to approve the consent agenda.

**SECOND:** Trustee Anderson.

**VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE, AYE**

**DISCUSSION:** Trustee Regan pointed out the word Discussion should be removed from this item as it is on the consent agenda.

## **ADJOURNMENT**

Trustee Regan motioned for the adjournment of the regular meeting of May 9, 2012 at 10:37 p.m., seconded by Trustee Anderson.

**VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE, AYE**

The minutes are an unofficial draft until reviewed, modified and approved by ETUSD Trustees approved by the Governing Board on June 20, 2012.

Clerk of the Board \_\_\_\_\_