



Trustee

**El Tejon Unified School District  
BOARD OF TRUSTEES**

4337 Lebec Road; Lebec, CA 93243

PH: 248-6247 FAX: 248-6714

John Fleming, President

Anita Anderson, Trustee Steve Kiouses,

Trustee

Paula Regan, Trustee Dr. Ken Hurst,

**BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**Wednesday, December 14, 2011**

**El Tejon Unified School District Board Room**

**4337 Lebec Road, Lebec, CA 93243**

**CLOSED SESSION:**

**6:00 p.m.**

**ETUSD Board Room**

**OPEN SESSION:**

**7:00 p.m.**

**ETUSD Board Room**

**OFFICIAL MINUTES**

**PRELIMINARY**

The December 14, 2011 Regular Board Meeting of the Board of Trustees of the El Tejon Unified School District was called to order at 6:11 p.m. by President Fleming. Trustee Anderson made the motion, seconded by Trustee Hurst in the Board Room at El Tejon Unified School District, 4337 Lebec Road, Lebec, CA 93243.

**VOTE: 5 AYES, 0 NAYES, 0 ABSENT**

**HEARING OF INDIVIDUALS ON AGENDA ITEMS**

President Fleming asked if any citizen was present who wished to address the Board of Trustees on any item to be considered in Closed Session. There were none.

**ADJOURNMENT TO CLOSED SESSION**

Trustee Regan motioned for the Board of Trustees to convene Closed Session at 6:12 p.m., seconded by Trustee Anderson.

**VOTE: 5 AYES, 0 NAYES, 0 ABSENT**

The Board of Trustees considered the following Closed Session agenda items:

1. Personnel
  2. Employment Recommendations:
    - A. Hire Family Community Liaison I, Family Resource Center.

**MOTION:** Trustee Hurst motioned for the approval of Employment Recommendations.

**SECOND:** Trustee Anderson

**VOTE: 5 AYES, 0 NAYES, 0 ABSENT**

### **ADJOURNMENT OF CLOSED SESSION**

The Board of Trustees adjourned Closed Session at 7:07 p.m.

### **RECONVENING IN OPEN SESSION**

The Board reconvened in Open Session at 7:09 p.m. in the Board Room at El Tejon Unified School District.

**MOTION:** Trustee Anderson made the motion to reconvene in Open Session.

**SECOND:** Trustee Hurst.

**VOTE: 5 AYES, 0 NAYES, 0 ABSENT**

**Student Trustee, Josh Arreola was absent.**

### **FLAG SALUTE**

Phoenix Arce, a 5th grade student at Frazier Park School, led the Trustees and members of the audience with the flag salute.

### **APPROVAL OF MINUTES FROM REGULAR BOARD MEETING OF NOVEMBER 9, 2011**

**MOTION:** Trustee Hurst motioned for the approval of minutes from Regular Board Meeting of November 9, 2011 as amended.

**SECOND:** Trustee Anderson.

**VOTE: 5 AYES, 0 NAYES, 0 ABSENT**

**DISCUSSION:** Correction to November 9, 2011 Minutes by Superintendent Kleier, REPORTS, Item A, “The lease agreement will be up for renewal in one year” corrected to “The Charter agreement will be up for renewal in 2013.”

### **REPORT FROM CLOSED SESSION**

The Board of Trustees approved the following Employment Recommendations:

1. Hire , Tina Fessia, Family Community Liaison I, Family Resource Center.

## **SUPERINTENDENT’S REPORT**

1. Enrollment – Enrollment is down 2 students from last month.
2. Field Trips – 8 approved this month
3. ASB Report – The ASB account continues to be monitored.
4. SISC Investment Pool - The SISC Investment Pool continues to be monitored.
5. Williams Quarterly Report – There were no complaints.
6. Other – Superintendent Kleier was saddened to learn the State Budget cut roughly 248 million dollars from transportation effective in January 2012. Rural districts will be hit the hardest. Today at the State Allocation Board Meeting, the El Tejon Unified School District was allocated \$2,364,370 for reimbursement from the bond for building at Frazier Park School.

## **PUBLIC PRESENTATIONS**

No blue cards were presented.

## **ANNUAL ORGANIZATION MEETING**

### **A. Nomination of Board President for 2012.**

Trustee Anderson nominated Trustee Hurst for Board President for 2012, seconded by Trustee Kiouses.

Trustee Hurst nominated Trustee Regan for Board President for 2012, seconded by Trustee Kiouses.

Trustee Regan was elected by the following vote:

**VOTE: 3 AYES, 2 NAYES (Anderson and Fleming), 0 ABSENT,  
STUDENT TRUSTEE N/A**

### **B. Nomination of Clerk of the Board for 2012.**

Trustee Regan nominated Trustee Hurst for Clerk of the Board for 2012, seconded by Trustee Fleming.

Trustee Anderson nominated Trustee Anderson for Clerk of the Board for 2012, no second.

Trustee Hurst was elected by the following vote:

**VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE N/A**

### **C. Nomination of Trustee Representative for 2012.**

Trustee Fleming nominated Trustee Anderson for Trustee Representative for 2012, seconded by Trustee Hurst.

Trustee Anderson was elected for Trustee Representative for 2012 by the following vote:

**VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE N/A**

### **D. Nomination of Alternate Trustee Representative for 2012.**

Trustee Hurst nominated Trustee Kiouses for Alternate Trustee Representative for 2012, seconded by Trustee Fleming.

Trustee Kiouses was elected for Alternated Trustee Representative for 2012 by the following vote:

**VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE N/A**

**E. Approve Appointment of Superintendent as Secretary to the Governing Board for 2012.**

Trustee Hurst motioned to Approve Appointment of Superintendent as Secretary to the Governing Board for 2012, seconded by Trustee Anderson.

Superintendent Kleier was elected by the following vote:

**VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE N/A**

**F. Designate and Approve Day of the Month, Time, and Location for 2012 Regular Board Meetings.**

Trustee Anderson motioned to designate the second Wednesday of each month for Board's Regular Meetings, with the following exceptions:

- No Board Meeting in July 2012

Board Meetings will be held in the Board Room at the El Tejon Unified School District at 7:00 p.m.

Trustee Hurst seconded the motion.

**VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE N/A**

## **REPORTS**

- A. Assessment and Accountability Report – Anthony Saba, Principal of Frazier Mountain High School, distributed handouts to the Trustees to accompany his Power Point presentation.

Overall he is very pleased with the progress the teachers and students have made improving scores. However there is still work to be done to continually improve.

Gretchen Skrotzki, Principal of El Tejon and Frazier Park School, will present her reports at the January 11, 2012 Regular Board Meeting.

- B. Construction Report – Fernando Nieto – No report.

- C. El Tejon Teachers Association (ETTA) – (Christina Pennella, President) – Chris Pennella wished the Trustees Happy Holidays. She wants the support of the board and to meet on middle ground as it sets the tone for the District.

- D. California School Employee Association #552 – (Angela Witham, President) – No report.

- E. School Report – Anthony Saba – see above

- F. School Report – Gretchen Skrotzki – No report.

- G. School Report – PMLC – Mary Griffin said the Veteran's Day Presentation honoring veterans was a huge success. The Science Fair will be held at the Pine Mountain Clubhouse on January 10, 2012. The Thanksgiving Feast and the food drive was a success. The student leadership group is sending clothes to the Jameson Center.

- H. Trustee Reports:

Trustee Anderson expressed her concern and frustration over the budget. At the January board meeting she hopes to refine the vision and goals. What can we do as a board and community? She hopes people will contact her with any helpful ideas.

Trustee Kiouses hopes to work with CSUB National Science Foundation to possibly raise money for a class at Frazier Mountain High School. Maybe an Earth Science or Geology class can be offered along with field trips at the junior high level.

## **ITEMS FOR DISCUSSION AND ACTION**

### **A. Consideration and Approval of Contract to provide a Performing Arts (Music) Program for the Pine**

#### **Mountain Learning Center with Aedan MacDonnell, Consultant.**

**MOTION:** Trustee Anderson motioned to approve the contract to provide a Performing Arts (Music) Program for the Pine Mountain Learning Center with Aedan MacDonnell, Consultant.

**SECOND:** Trustee Hurst. **VOTE: 5 AYES, 0 NAYES, 0 ABSENT**

### **B. Approval of Resolution No. 12-04, Annual Accounting of Development Fees for 2010-2011 Fiscal Year in the Capital Facilities Fund.**

**MOTION:** Trustee Hurst motioned to approve the Resolution No. 12-04, Annual Accounting of Development Fees for 2010-2011 Fiscal Year in the Capital Facilities Fund.

**SECOND:** Trustee Anderson. **VOTE: 5 AYES, 0 NAYES, 0 ABSENT**

### **C. Approval of First Interim Budget Report for 2011-2012 and Authorize Budget Transfers.**

**MOTION:** Trustee Anderson motioned to approve the First Interim Budget Report for 2011-2012 as qualified and Authorize Budget Transfers.

**SECOND:** Trustee Fleming. **VOTE: 5 AYES, 0 NAYES, 0 ABSENT**

### **D. Discussion and Action of 2<sup>nd</sup> Reading of BP 1113 District and School Websites.**

**MOTION:** Trustee Anderson motioned to approve the 2<sup>nd</sup> Reading of BP 1113 District and School Websites.

**SECOND:** Trustee Hurst.

**DISCUSSION:** Trustees voiced their opinions.

**VOTE: 4 AYES, 1 NAYES (Fleming), 0 ABSENT**

### **E. Discussion and Action of 2<sup>nd</sup> Reading of AR 1113 District and School Websites.**

**MOTION:** Trustee Hurst motioned to approve the 2<sup>nd</sup> Reading of AR 1113 District and School Websites.

**SECOND:** Trustee Anderson. **VOTE: 5 AYES, 0 NAYES, 0 ABSENT**

### **F. Discussion and Action of 2<sup>nd</sup> Reading of BP 6111 School Calendar.**

**MOTION:** Trustee Anderson motioned to approve the 2<sup>nd</sup> Reading of BP 6111 School Calendar.

**SECOND:** Trustee Hurst. **VOTE: 5 AYES, 0 NAYES, 0 ABSENT**

### **G. Approval of 1<sup>st</sup> Reading of BP 3100 Budget, AR 4112.2 Certification, BP 4112.22 Staff Teaching Students of Limited English Proficiency, BP 5142.1 Identification and Reporting of Missing Children, AR 5142.1 Identification and Reporting of Missing Children, BP 5145.11 Questioning and Apprehension by Law Enforcement, E 5145.11 Questioning and Apprehension by Law Enforcement, BB 9150 Student Board Members.**

**MOTION:** Trustee Hurst motioned to approve the 1<sup>st</sup> Reading of BP 3100 Budget, AR 4112.2 Certification, BP 4112.22 Staff Teaching Students of Limited English Proficiency, BP 5142.1 Identification and Reporting of Missing Children, AR 5142.1 Identification and Reporting of Missing Children, BP 5145.11 Questioning and Apprehension by Law Enforcement, E 5145.11 Questioning and Apprehension by Law Enforcement, BB 9150 Student Board Members.

**SECOND:** Trustee Anderson.

**DISCUSSION:** Trustee Fleming requests the AR 5142.1(a), (b), and (c) be taken back to the Board in February for a first reading.

**VOTE: 5 AYES, 0 NAYES, 0 ABSENT**

**H. Approval of Superintendent’s recommendation that all low bids that were submitted and opened publicly on November 3, 2011 for the El Tejon School (Project No. 006061.04) be rejected.**

**MOTION:** Trustee Regan motioned to approve the Superintendent’s recommendation that all low bids that were submitted and opened publicly on November 3, 2011 for the El Tejon School (Project No. 006061.04) be rejected.

**SECOND:** Trustee Hurst.

**DISCUSSION:** Trustee Fleming asked about the “low” bids. The Item H. should read “all bids”.

**VOTE: 5 AYES, 0 NAYES, 0 ABSENT**

**I. Approval of Superintendent’s recommendation that the Board allow the Superintendent and Designee to initiate talks with prospective general contractors and pursue a lease lease back contract with a guarantee maximum price (GMP) for future Board Approval.**

**MOTION:** Trustee Regan motioned to approve the Superintendent and Designee to initiate talks with prospective general contractors and pursue a lease lease back contract with a guarantee maximum price (GMP) for future Board Approval.

**SECOND:** Trustee Anderson.

**VOTE: 5 AYES, 0 NAYES, 0 ABSENT**

**Trustee Regan motioned to table Item J – Approval of School Site Plan for Pine Mountain Learning, Item K - Approval of School Site Plan for Frazier Park School and Item L – Approval of School Site Plan for Frazier Mountain High School for a later meeting, seconded by Trustee Hurst.**

**VOTE: 5 AYES, 0 NAYES, 0 ABSENT**

<p style="text-align: center;"><b>CONSENT AGENDA</b> Items required by law and/or items in accordance With the District Administrative Code and/or Education Code</p>
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M. Approval of B Warrant Batch; #0015/\$18,373.28, #0016/\$20,115.51; #0017/\$121,195.05, #0018/\$63,120.00, #0019/\$4,314.13.

N. Approval of FFA Field Trip to Mariposa, 231 miles one way, on December 3, 2011.

O. Approval of Sports trip to Bishop, 235 miles one way, on January 13, 2012.

P. Approval of Sports trip to Bishop, 235 miles one way, on January 31, 2012.

Q. Approval of Field Trips on: 12/5/11 to Shafter High School, Basketball, 12/7/11 to Bakersfield Christian, Soccer, 12/12/11 to (to be determined), Soccer, 1/5/12 to Santa Clarita Christian, Basketball, 1/10/12 to Desert High School, Basketball, 1/17/12 to Rosamond High School, Soccer, 1/20/12 to Cal City High School, Basketball, 1/24/12 to Kern Valley High School, Soccer, 1/26/12 to Desert High School, Soccer, 2/3/12 to Rosamond High School, Basketball, 2/7/12 to California City High School, Soccer, 2/9/12 to Kern Valley High School, Basketball.

R. Consideration and Approval of Inter-District Transfers:

1. Bryce Barker, 8<sup>th</sup> Grade, from Maricopa Unified School District to ETUSD (Existing Student).

S. Approval of 2<sup>nd</sup> reading of BP 2210 Administrative Discretion Regarding Board Policy, BP 3280 Sale or Lease of District-Owned Real Property, BP 3290 Gifts, Grants and Bequests, BP 4033 Lactation Accommodation, BP 5030 Student Wellness, BP 6146.1 High School Graduation Requirements, BB 9250 Remuneration, Reimbursement and Other Benefits, E 9270(c) Designated Positions, BB 9400(a) Board Self Evaluations.

T. Approval of Resolution No. 12-03, Authorization to Superintendent to Determine Amount and Request Release of Impounded Monies in Settlement of Pending Litigation.

**MOTION:** Trustee Hurst motioned to approve the Consent Agenda.

**SECOND:** Trustee Fleming.

**DISCUSSION:** Trustee Fleming requests BP 6146.1 High School Graduation Requirements and BB 9250 Remuneration, Reimbursement and Other Benefits, be brought back next month.

**VOTE: 5 AYES, 0 NAYES, 0 ABSENT**

## **ADJOURNMENT**

Trustee Regan motioned for the adjournment of the Regular Meeting of December 14, 2011 at 8:43 p.m., seconded by Trustee Hurst. **VOTE: 5 AYES, 0 NAYES, 0 ABSENT**

The minutes are an unofficial draft until reviewed, modified and approved by ETUSD Trustees approved by the Governing Board on January 11, 2012.

Clerk of the Board \_\_\_\_\_