



**El Tejon Unified School District**  
**BOARD OF TRUSTEES**

4337 Lebec Road; Lebec, CA 93243

PH: 248-6247 FAX: 248-6714

Paula Regan, President

John Fleming, Trustee

Anita Anderson, Trustee

Dr. Ken Hurst, Clerk

Steve Kiouses, Trustee

**BOARD OF TRUSTEES**  
**SPECIAL BOARD MEETING**

**Wednesday, August 15, 2012**

**El Tejon Unified School District Board Room**  
**4337 Lebec Road, Lebec, CA 93243**

**CLOSED SESSION:**

**6:30 p.m.**

**ETUSD Board Room**

**OPEN SESSION:**

**7:15 p.m.**

**ETUSD Board Room**

**AGENDAS**

Agendas are posted at the El Tejon Unified School district at least 72 hours prior to each meeting as well as at each school site. Any materials required by law to be made available to the public prior to the meeting of the Board of Trustees of the El Tejon Unified School District can be inspected at the following address between the hours of 7:30 a.m. to 3:30 p.m., Monday through Friday: El Tejon Unified School District, 4337 Lebec Road, Lebec, CA 93243.

**SPECIAL NEEDS ACCOMMODATIONS**

Assistive listening devices, agenda in Braille and/or alternate formats are available upon request. American Sign Language (ASL) interpreters, other auxiliary aids and services, or reasonable modifications to Board meeting policies and/or procedures, such as to assist members of the disability community who would like to request a disability-related accommodation in addressing the Board, are available if requested at least three business days prior to the Board meeting. Later requests will be accommodated to the extent feasible. Please contact the Superintendent's Office, El Tejon Unified School District at 661-248-6247 from 7:30 a.m. to 3:30 p.m., Monday through Friday (Government Code 54954.2)

**HEARING OF INDIVIDUALS ON AGENDA ITEMS**

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed at regular or special board meetings. Each member of the public wishing to speak must fill out a "Request to Address the Board Regarding Items on the Agenda" (blue card) prior to the start of the meeting. The presiding officer must first recognize each person who addresses the Board.

**PRELIMINARY** (6:00 P.M., ETUSD Board Room)

Call to Order – Time \_\_\_\_\_  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**Hearing of Citizens on Items Listed on Closed Session Agenda**

*Members of the Public shall have an opportunity to address the Board of Trustees on item(s) listed on the Closed Session agenda before the Board of Trustees adjourns to Closed Session.*

**ADJOURNMENT TO CLOSED SESSION** – Time \_\_\_\_\_

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

A. Conference with Legal Counsel –Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (b) of section 54956.9: One potential case.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

B. Public Employee Performance Evaluation. Title: Director of Maintenance, Operations, and Transportation.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

C. Employment Recommendations:

1. Accept resignation of Agriculture Teacher, Frazier Mountain High School.
2. Hire Speech Pathologist, District, with a credential waiver.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**RECONVENING IN OPEN SESSION** – Time \_\_\_\_\_

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

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**PUBLIC PRESENTATIONS**

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board’s consideration of each item of business to be discussed at regular or special board meetings. The time allotted shall be limited to 3 minutes. If a large number of people wish to speak on a specific item, with Board consent, the president may increase or decrease the time allowed (20 minutes) for public presentation depending on the topic and the number of persons wishing to be heard. This time may be used to address any item on the agenda, or any matter of concern within the jurisdiction of the El Tejon Unified School district. Each person who addresses the Board must be first recognized by the presiding officer. Comments must be addressed to the Board as a whole and not to individual members or District employees. The Board and staff are not obligated to comment on, or respond to, addresses by the public.

Whenever a member of the public initiates specific complaints or charges against an employee, the Board President shall inform the complainant that in order to protect the employee’s right to adequate notice before a hearing of such complaints and charges, and also to preserve the ability of the Board to legally consider the complaints or charges in any subsequent evaluation of the employee, it is the policy of the Board to hear such complaints or charges in closed session unless otherwise requested by the employee pursuant to Government Code 54957. The Board President shall also encourage the complainant to file a complaint to an appeal using the appropriate District Complaint or appeal procedure.

## **REPORTS AND PRESENTATIONS**

A. Trustee’s Reports

## **APPROVAL OF MINUTES**

Approval of Minutes from Regular Board Meeting of August 8, 2012.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

## **REPORT FROM CLOSED SESSION**

Closed Session Report

## **SUPERINTENDENT’S REPORT**

A. Other Items

## **ITEMS FOR DISCUSSION AND ACTION**

### **Personnel Items**

**A. Discussion and Approval of Resolution #13-01, Classified Employee Layoff.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

**B. Discussion of Teacher, Administrator and Superintendent Evaluation forms.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

### **Business Items**

**C. Consideration and Approval of Agreement between El Tejon Unified School District and Public Consulting Group, Inc.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

**D. Consideration and Approval of contract between the El Tejon Unified School District and County of Kern for the provision of Work Experience/Employment Preparation Program worksites for participants in the CalWORKS Program, Mountain Communities Family Resource Center.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

**E. Discussion of Reduction of Take Home Vehicles.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

**F. Discussion and Approval of membership of California School Boards Association (CSBA).**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

**Instruction Items**

**Board Policies**

**G. Consideration of BP 3110 Transfer of Funds, First Reading.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

**H. Consideration of AR 3314 Payment for Goods and Services, First Reading.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

**I. Discussion of BP 1112 Community Relations.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

**CONSENT AGENDA**

**Items required by law and/or items in accordance  
With the District Administrative Code and/or Education Code**

J. Consideration and Approval of contract between the El Tejon Unified School District and the Kern County Consortium SELPA.

K. Consideration and Approval of Amendment No. 1 to Cooperative Agreement for a joint venture library project between County of Kern and the El Tejon Unified School District.

L. Consideration and Approval of Agreement between El Tejon Unified School District and Boys and Girls Club of Kern County.

M. Consideration and Approval of Inter-District Attendance Agreement between Saugus Union School District and El Tejon Unified School District.

N. Consideration and Approval of Inter-District Attendance Agreement between Southern Kern Unified School District and El Tejon Unified School District.

O. Approval of B Warrant Batch #0036, \$80,229.14, #0001, \$5,717.51, #0002, \$381,195.93.

P. Consideration and Approval of Inter-District Transfer:

1. Bianca Meyers, 6<sup>th</sup> grade, from Maricopa School District to ETUSD, renewal.
2. Travis Leistner, 6<sup>th</sup> grade, Westside Union School District to ETUSD, renewal.
3. Chelsea Olsen, 9<sup>th</sup> grade, from Kern High School District to ETUSD.
4. Zachary Tyler, 10<sup>th</sup> grade, from Antelope Valley Union High School District to ETUSD, renewal.
5. Patrick Nierhoff, 10<sup>th</sup> grade, from Antelope Valley Union High School District to ETUSD, renewal.
6. Thomas Nierhoff, 11<sup>th</sup> grade, from Antelope Valley Union High School District to ETUSD, renewal.
7. Zachery Leistner, 12<sup>th</sup> grade, from Antelope Valley Union High School District to ETUSD, renewal.
8. Zoe Shaw, 8<sup>th</sup> grade, from ETUSD to William H. Hart School District.
9. Haylee Shanklin, 9<sup>th</sup> grade, from ETUSD to Antelope Valley Union High School District.

Q. Consideration and Approval of BP 0450 Comprehensive Safety Plan, BP 3513.1 Cellular Phone Reimbursement, AR 5111.13 Residency for Homeless Children, AR 6145.2 Athletic Competition, BP 0410 Nondiscrimination in District Programs and Activities, BP 0420.4 Charter School Authorization, AR 0420.4 Charter School Authorization, BP 0420.41 Charter School Oversight, E 0420.41 Charter School Oversight, BP 0420.42 Charter School Renewal, BP 0420.43 Charter School Revocation, BP 1250 Visitors / Outsiders, BP 1312.3 Uniform Complaint Procedures, AR 1312.3 Uniform Complaint Procedures, Second Reading.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

**ADJOURNMENT**

TIME:  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_