



**El Tejon Unified School District**  
**BOARD OF TRUSTEES**

4337 Lebec Road; Lebec, CA 93243

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Paula Regan, President

John Fleming, Trustee

Anita Anderson, Trustee

Dr. Ken Hurst, Trustee

Steve Kiouses, Trustee

**BOARD OF TRUSTEES**  
**REGULAR BOARD MEETING**

**Wednesday, March 14, 2012**

**El Tejon Unified School District Board Room**  
**4337 Lebec Road, Lebec, CA 93243**

**CALL TO ORDER:**

**6:00 p.m.**

**ETUSD Board Room**

**OPEN SESSION:**

**7:30 p.m.**

**ETUSD Board Room**

**AGENDAS**

Agendas are posted at the El Tejon Unified School district at least 72 hours prior to each meeting as well as at each school site. Any materials required by law to be made available to the public prior to the meeting of the Board of Trustees of the El Tejon Unified School District can be inspected at the following address between the hours of 7:30 a.m. to 3:30 p.m., Monday through Friday: El Tejon Unified School District, 4337 Lebec Road, Lebec, CA 93243

**SPECIAL NEEDS ACCOMMODATIONS**

Assistive listening devices, agenda in Braille and/or alternate formats are available upon request. American Sign Language (ASL) interpreters, other auxiliary aids and services, or reasonable modifications to Board meeting policies and/or procedures, such as to assist members of the disability community who would like to request a disability-related accommodation in addressing the Board, are available if requested at least three business days prior to the Board meeting. Later requests will be accommodated to the extent feasible. Please contact the Superintendent's Office, El Tejon Unified School District at 661-248-6247 from 7:30 a.m. to 3:30 p.m., Monday through Friday (Government Code 54954.2)

**HEARING OF INDIVIDUALS ON AGENDA ITEMS**

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed at regular or special board meetings. Each member of the public wishing to speak are requested to fill out "Request to Address the Board Regarding Items on the Agenda" (blue card) prior to the start of the meeting. Each person who addresses the Board must be first recognized by the presiding officer.

**PRELIMINARY** (6:00 P.M., ETUSD Board Room)

Call to Order – Time \_\_\_\_\_  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

Appointment of Labor Negotiator(s), (Government Code section 54957.6)  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

Hearing of Citizens on Items Listed on Closed Session Agenda  
*Members of the Public shall have an opportunity to address the Board of Trustees on item(s) listed on the Closed Session agenda before the Board of Trustees adjourns to Closed Session.*

**ADJOURNMENT TO CLOSED SESSION** – Time \_\_\_\_\_

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

1. Public Employee Performance Evaluation: Katherine Kleier, Superintendent (Per Government Code 54957).
2. Conference with Labor Negotiator(s), Government Code Section 54957.6).
3. Public Employment (Other than Compensation) Job Title: Superintendent.
4. Employment Recommendations:
  - A. Hire Office Clerk, Frazier Mountain High School.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**RECONVENING IN OPEN SESSION** – Time \_\_\_\_\_

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

Flag Salute

Approval of Minutes from Regular Board Meeting of February 8, 2012.  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

Approval of Minutes from Special Board Meeting of February 8, 2012.  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

Approval of Minutes from Special Board Meeting of February 15, 2012.  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

**REPORT FROM CLOSED SESSION**

Closed Session Report

## **SUPERINTENDENT’S REPORT**

1. District Enrollment and Attendance Report
2. Field Trips
3. ASB Report
4. SISC Investment Pool
5. Other

## **PUBLIC PRESENTATIONS**

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board’s consideration of each item of business to be discussed at regular or special board meetings. The time allotted shall be limited to 3 minutes. If a large number of people wish to speak on a specific item, with Board consent, the president may increase or decrease the time allowed (20 minutes) for public presentation depending on the topic and the number of persons wishing to be heard. This time may be used to address any item on the agenda, or any matter of concern within the jurisdiction of the El Tejon Unified School District. Each person who addresses the Board must be first recognized by the presiding officer. Comments must be addressed to the Board as a whole and not to individual members or District employees. The Board and staff are not obligated to comment on, or respond to, addresses by the public.

Whenever a member of the public initiates specific complaints or charges against an employee, the Board President shall inform the complainant that in order to protect the employee’s right to adequate notice before a hearing of such complaints and charges, and also to preserve the ability of the Board to legally consider the complaints or charges in any subsequent evaluation of the employee, it is the policy of the Board to hear such complaints or charges in closed session unless otherwise requested by the employee pursuant to Government Code 54957. The Board President shall also encourage the complainant to file a complaint to an appeal using the appropriate District Complaint or appeal procedure.

## **REPORTS AND PRESENTATIONS**

- A. El Tejon Teachers Association (ETTA) – (Christina Pennella, President)
- B. California School Employee Association #552 – (Angela Witham, President)
- C. School Report – Anthony Saba
- D. School Report – Gretchen Skrotzki
- E. School Report – Mary Griffin
- F. New Age for Kindergarten
- G. 2010-2011 District Audits
- H. School Accountability Report Cards
- I. Trustee’s Reports

**ITEMS FOR DISCUSSION AND ACTION**

A. Ratification of Contract of Employment, Job Title: Superintendent.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

B. Discussion of topics for ETUSD Board and Local Legislators.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

C. Discussion of Agenda Items for Special Board Meetings on March 21, 2012 and March 28, 2012.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

D. Consideration and Approval of Resolution 12-09, Establishment of a School Facilities Fund #35 per Education Code 17070.43.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

E. Consideration and Approval of Resolution #12-10, 2012-2013 California School Cash Reserve Program, Maximum Amount of borrowing: \$2,000,000.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

F. Consideration and Approval to Adopt Second Interim Report and Budget Transfers.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

G. Discussion and Approval of purchase for Kindles for Board Trustees to use in place of paper packets.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

H. Consideration and Approval of Board Vote for (2) Candidates to Serve as CSBA Delegates.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

I. Consideration of BB 9130 Board Committees.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

J. Consideration of BB 9150 Student Board Members.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

K. Consideration of BB 9320 Meetings and Notices.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

L. Consideration of BB 9323.2 Actions by the Board.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

**CONSENT AGENDA**  
**Items required by law and/or items in accordance**  
**With the District Administrative Code and/or Education Code**

- M. Approval of B Warrant Batch; #0025/\$19,978.95; 0026/\$180,899.86.
- N. Approval of 2nd Reading of AR 5142.1(a), (b), and (c) Identification and Reporting of Missing Children.
- O. Approval of Inter-district Transfer:
  - 1. Wesley Stark, 4<sup>th</sup> Grade, from ETUSD to Los Angeles Unified School District.
  - 2. Connor Calhoun, 7<sup>th</sup> Grade, from ETUSD to Charter Oak Unified School District.
- P. Approval of Field Trip on 3/6/12 to Wasco High School, Baseball; 3/9/12 to Santa Clarita Christian, Baseball; 3/13/12 to Shafter High School, Baseball and Softball; 3/29/12 to Taft High School, Softball; 4/10/12 to Desert High School, Baseball and Softball; 4/20/12 to California City High School, Baseball and Softball; 5/4/12 to Rosamond High School, Baseball and Softball; 5/10/12 to Kern Valley High School, Baseball and Softball.
- Q. Approval of Field Trip on 4/16/12 to Bishop High School, Baseball and Softball, 235 miles one way.
- R. Approval of OVERNIGHT Field Trip on 4/21/12-4/24/12 to Fresno, FFA State Conference.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

**ADJOURNMENT**

TIME:

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_