



Trustee

**El Tejon Unified School District
BOARD OF TRUSTEES**

4337 Lebec Road; Lebec, CA 93243

PH: 248-6247 FAX: 248-6714

John Fleming, President

Anita Anderson, Trustee Steve Kiouses,

Trustee

Paula Regan, Trustee Dr. Ken Hurst,

**BOARD OF TRUSTEES
REGULAR BOARD MEETING**

Wednesday, September 14, 2011

El Tejon Unified School District Board Room

4337 Lebec Road, Lebec, CA 93243

CLOSED SESSION:

6:00 p.m.

ETUSD Board Room

OPEN SESSION:

7:00 p.m.

ETUSD Board Room

AGENDAS

Agendas are posted at the El Tejon Unified School district at least 72 hours prior to each meeting as well as at each school site. Any materials required by law to be made available to the public prior to the meeting of the Board of Trustees of the El Tejon Unified School District can be inspected at the following address between the hours of 7:30 a.m. to 4:00 p.m., Monday through Friday: El Tejon Unified School District, 4337 Lebec Road, Lebec, CA 93243

SPECIAL NEEDS ACCOMMODATIONS

Assistive listening devices, agenda in Braille and/or alternate formats are available upon request. American Sign Language (ASL) interpreters, other auxiliary aids and services, or reasonable modifications to Board meeting policies and/or procedures, such as to assist members of the disability community who would like to request a disability-related accommodation in addressing the Board, are available if requested at least three business days prior to the Board meeting. Later requests will be accommodated to the extent feasible. Please contact the Superintendent's Office, El Tejon Unified School District at 661-248-6247 from 7:30 a.m. to 4:00 p.m., Monday through Friday (Government Code 54954.2)

HEARING OF INDIVIDUALS ON AGENDA ITEMS

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed at regular or special board meetings. Each member of the public wishing to speak are requested to fill out "Request to Address the Board Regarding Items

on the Agenda (blue card) prior to the start of the meeting. Each person who addresses the Board must be first recognized by the presiding officer.

PRELIMINARY (6:00 P.M., ETUSD Board Room)

Call to Order – Time _____
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

Hearing of Citizens on Items Listed on Closed Session Agenda

Members of the public shall have an opportunity to address the Board of Trustees on item(s) listed on the Closed Session agenda before the Board of Trustees adjourns to Closed Session

ADJOURNMENT TO CLOSED SESSION – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

A. Employment Recommendations:

1. Hire Family Community Liaison II, Mountain Community Family Resource Center.
2. Accept Resignation of Instructional Aide, Pine Mountain Learning Center.
3. Accept Retirement of Textbook Coordinator/Instructional Aide, District.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

ADJOURNMENT OF CLOSED SESSION – Time _____

TIME:
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

RECONVENING IN OPEN SESSION – Time _____

Flag Salute

Approval of Minutes from Regular Board Meeting of August 10, 2011

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

Approval of Minutes from Special Board Meeting of August 31, 2011

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

REPORT FROM CLOSED SESSION

Employment Recommendations

SUPERINTENDENT’S REPORT

1. Introduction of Student Trustee for 2011/2012 School Year
2. Opening of School and Enrollment
3. Field Trips – 14 approved this month
4. SISC Investment Pool
5. ASB Report
6. Recognition and Appreciation of Board of Trustees
7. Other Matters

PUBLIC PRESENTATIONS

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board’s consideration of each item of business to be discussed at regular or special board meetings. The time allotted shall be limited to 3 minutes. If a large number of people wish to speak on a specific item, the Board may limit total input to 30 minutes on that item. This time may be used to address any item on the agenda, or any matter of concern within the jurisdiction of the El Tejon Unified School District. Each person who addresses the Board must be first recognized by the presiding officer. Comments must be addressed to the Board as a whole and not to individual members or District employees. The Board and staff are not obligated to comment on, or respond to, addresses by the public.

Whenever a member of the public initiates specific complaints or charges against an employee, the Board President shall inform the complainant that in order to protect the employee’s right to adequate notice before a hearing of such complaints and charges, and also to preserve the ability of the Board to legally consider the complaints or charges in any subsequent evaluation of the employee, it is the policy of the Board to hear such complaints or charges in closed session unless otherwise requested by the employee pursuant to Government Code 54957. The Board President shall also encourage the complainant to file a complaint to an appeal using the appropriate District complaint or appeal procedure.

REPORTS

- A. El Tejon Teachers Association (ETTA) – (Christina Pennella, President)
- B. California School Employee Association #552 – (Angela Witham, President)
- C. Construction Update – Fernando Nieto
- D. School Report – Gretchen Skrotzki
- E. School Report – Anthony Saba
- F. Trustee’s Reports

OPEN PUBLIC HEARING – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

Public Disclosure of 2010-2011 Unaudited Actuals. Public Comments.

ADJOURN PUBLIC HEARING – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

OPEN PUBLIC HEARING – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

Public Notice of Certification of Sufficiency of Instructional Materials Purchased with Funds from the Instructional Materials Program for Fiscal Year 2011-2012. Public Comments.

ADJOURN PUBLIC HEARING – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

ITEMS FOR DISCUSSION AND ACTION

- A. Discussion and Approval of Sale Agreement between El Tejon Unified School District and Santana’s Pumping and Plumbing.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

- B. Approval of 2010-2011 Unaudited Actuals.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

- C. Appointment of Clerk of the Board of Trustees.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

- D. Change Order Relevant to the Bond Project, Frazier Park School, Change Order #4, in the amount of (\$45,828.00) credit.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

- E. Discussion and Action of Board Bylaw 9250 Remuneration, Reimbursement and Other Benefits.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

F. Approval of Revised Declaration of Need for Fully Qualified Educators, 2011-2012 School Year.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

G.
of B
Batch

CONSENT AGENDA
Items required by law and/or items in accordance
With the District Administrative Code and/or Education Code

Approval
Warrant

#0007/\$221,005.24; #0008/\$376,887.15.

H. Approval of Inter-District Transfers:

1. Brent Edwards, 6th Grade, from Gorman School District to ETUSD (Renewal).
2. Jennifer Walker, 8th Grade, from ETUSD to Saugus Union School District.
3. Lilli Edwards, 7th Grade, from Gorman School District to ETUSD (Renewal).
4. Zackery Durham, 9th Grade, from Maricopa Unified School District to ETUSD (Renewal).
5. Miranda Judd, 9th Grade, from Maricopa Unified School District to ETUSD (Renewal).
6. Natale Durham, 9th Grade, from Maricopa Unified School District to ETUSD (Renewal).
7. Ariel Thweatt, 9th Grade, from ETUSD to Hart High School District.
8. Tara Sanderson, 9th Grade, from ETUSD to Taft Union High School District.
9. Natalie Durham, 10th Grade, from Maricopa Unified School District to ETUSD. (Renewal).
10. Zachery Tyler, 10th Grade, from Antelope Valley Union High School District to ETUSD (Renewal).
11. Summer Harter, 10th Grade, from ETUSD to Kern High School District.
12. Clarissa Sagastome, 10th Grade, from ETUSD to William S. Hart Union School District.
13. Sarah Walker, 11th Grade, from ETUSD to Saugus Union School District.
14. Luis Paz, 11th Grade, from Antelope Valley Union High School District to ETUSD (Renewal).
15. Stephanie Paz, 12th Grade, from Antelope Valley Union High School District to ETUSD (Renewal).

I. Approval of AR 4157 Employee Safety, Personnel.

J. Approval of Resolution No. 12-01, Regarding Sufficiency of Instructional Materials.

K. Approval of Resolution No. 12-02, Establishing Appropriations Limit Under Government Code §§7900, ET SEQ.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____

ADJOURNMENT

TIME:

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____ STUDENT TRUSTEE _____