



**El Tejon Unified School District**  
**BOARD OF TRUSTEES**

4337 Lebec Road; Lebec, CA 93243

PH: 248-6247 FAX: 248-6714

Paula Regan, President

John Fleming, Trustee

Anita Anderson, Trustee

Dr. Ken Hurst, Clerk

Steve Kiouses, Trustee

**BOARD OF TRUSTEES**  
**REGULAR BOARD MEETING**

**Wednesday, October 10, 2012**

**El Tejon Unified School District Board Room**

**4337 Lebec Road, Lebec, CA 93243**

**CLOSED SESSION:**

**6:00 p.m.**

**ETUSD Board Room**

**OPEN SESSION:**

**7:00 p.m.**

**ETUSD Board Room**

**AGENDAS**

Agendas are posted at the El Tejon Unified School district at least 72 hours prior to each meeting as well as at each school site. Any materials required by law to be made available to the public prior to the meeting of the Board of Trustees of the El Tejon Unified School District can be inspected at the following address between the hours of 7:30 a.m. to 3:30 p.m., Monday through Friday: El Tejon Unified School District, 4337 Lebec Road, Lebec, CA 93243.

**SPECIAL NEEDS ACCOMMODATIONS**

Assistive listening devices, agenda in Braille and/or alternate formats are available upon request. American Sign Language (ASL) interpreters, other auxiliary aids and services, or reasonable modifications to Board meeting policies and/or procedures, such as to assist members of the disability community who would like to request a disability-related accommodation in addressing the Board, are available if requested at least three business days prior to the Board meeting. Later requests will be accommodated to the extent feasible. Please contact the Superintendent's Office, El Tejon Unified School District at 661-248-6247 from 7:30 a.m. to 3:30 p.m., Monday through Friday (Government Code 54954.2)

**HEARING OF INDIVIDUALS ON AGENDA ITEMS**

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed at regular or special board meetings. Each member of the public wishing to speak must fill out a "Request to Address the Board Regarding Items on the Agenda" (blue card) prior to the start of the meeting. The presiding officer must first recognize each person who addresses the Board.

**PRELIMINARY** (6:00 P.M., ETUSD Board Room)

Call to Order – Time \_\_\_\_\_

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**Hearing of Citizens on Items Listed on Closed Session Agenda**

*Members of the Public shall have an opportunity to address the Board of Trustees on item(s) listed on the Closed Session agenda before the Board of Trustees adjourns to Closed Session.*

**ADJOURNMENT TO CLOSED SESSION** – Time \_\_\_\_\_

**A. Employment Recommendations:**

1. Hire Family/Community Liaison I, Mountain Communities Family Resource Center.
2. Accept retirement of Director of Fiscal Services, District.
3. Accept resignation of Coordinator of Technology, District.

**B. Discussion of PERB settlement with legal counsel and/or labor negotiator.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**ADJOURNMENT OF CLOSED SESSION** – Time \_\_\_\_\_

**RECONVENING IN OPEN SESSION** – Time \_\_\_\_\_

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

Flag Salute

**PUBLIC PRESENTATIONS**

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed at regular or special board meetings. The time allotted shall be limited to 3 minutes. If a large number of people wish to speak on a specific item, with Board consent, the president may increase or decrease the time allowed (20 minutes) for public presentation depending on the topic and the number of persons wishing to be heard. This time may be used to address any item on the agenda, or any matter of concern within the jurisdiction of the El Tejon Unified School district. Each person who addresses the Board must be first recognized by the presiding officer. Comments must be addressed to the Board as a whole and not to individual members or District employees. The Board and staff are not obligated to comment on, or respond to, addresses by the public.

Whenever a member of the public initiates specific complaints or charges against an employee, the Board President shall inform the complainant that in order to protect the employee's right to adequate notice before a hearing of such complaints and charges, and also to preserve the ability of the Board to legally consider the complaints or charges in any subsequent evaluation of the employee, it is the policy of the Board to hear such complaints or charges in closed session unless otherwise requested by the employee pursuant to Government Code 54957. The Board President shall also encourage the complainant to file a complaint to an appeal using the appropriate District Complaint or appeal procedure.

### **REPORTS AND PRESENTATIONS**

- A. Public Consulting Group (PCG) – Facilities Presentation
- B. El Tejon Teachers Association (ETTA) – (Chuck Mullen, President)
- C. California School Employee Association #552 – (Angela Witham, President)
- D. School Report – Sara Haflich
- E. School Report – Gretchen Skrotzki
- F. School Report – Carey Carpenter
- G. Trustee's Reports

### **APPROVAL OF MINUTES**

Approval of Minutes from Regular Board Meeting of September 12, 2012.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

Approval of Minutes from Special Board Meeting of September 12, 2012.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

### **REPORT FROM CLOSED SESSION**

Closed Session Report

### **SUPERINTENDENT'S REPORT**

- 1. Introduction of Student Trustee for 2012/2013 School Year
- 2. District Enrollment and Attendance Report
- 3. Field Trips
- 4. ASB Report
- 5. Williams Quarterly Report
- 6. Public Hearings on Facilities Presentation
- 7. Future Superintendent's Advisory Council Meetings
- 8. Presentation Value Added Evaluations
- 9. Other Items

**OPEN PUBLIC HEARING** – Time \_\_\_\_\_

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

Public Notice of Certification of Sufficiency of Instructional Materials Purchased with Funds from the Instructional Materials Program for Fiscal Year 2012-2013. Public Comments.

**ADJOURN PUBLIC HEARING** – Time \_\_\_\_\_

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

**ITEMS FOR DISCUSSION AND ACTION**

**Business Items**

**A. Approval of purchase of new Special Needs Bus.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

**Personnel Items**

**B. Accept Initial Proposal from the Certificated Collective Bargaining Unit for the 2009-2013 School Years.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

**C. Acknowledge receipt of 2012-2013 Initial Reopener Contract Proposal from California School Employees Association, El Tejon Chapter 552.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

**D. Approval of Job Description: Director II Fiscal and Administrative Services.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

**Board Items**

**E. Discussion and Approval of Resolution in Support of Proposition 30, the Schools & Local Public Safety Protection Act on the November 2012 ballot.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

<p><b>CONSENT AGENDA</b> Items required by law and/or items in accordance With the District Administrative Code and/or Education Code</p>
---

F. Approval of B Warrant Batch #0005, \$10,661.84, #0006, \$177,824.34.

- G. Consideration and Approval of Inter-District Transfers:
  - 1. Scott Caputo, 9<sup>th</sup> grade, from ETUSD to William S. Hart School District.
  - 2. Tiffani Caputo, 11<sup>th</sup> grade, from ETUSD to William S. Hart School District.
- H. Approval of Resolution No. 13-02, Sufficiency of Instructional Materials.
- I. Approval of OVERNIGHT field trip to Anaheim, CA, November 17-18, 2012, Cheer Competition for Frazier Mountain High School.
- J. Approval of Addition of New Member to the Bond Oversight Committee.
- K. Approval of New Member to the El Tejon Alternative Governance Board.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_

**ADJOURNMENT**

TIME:

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_ STUDENT TRUSTEE \_\_\_\_\_